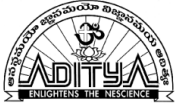


**MINUTES OF MEETING-3**  
**INTERNAL COMPLAINTS**  
**COMMITTEE**



# ADITYA DEGREE COLLEGE

(Affiliated to Andhra University)

30-06-2, Near BSNL Office, Prema Samajam Road, Dabagardens, Visakhapatnam, AP-530020.,

Ph: 0891-2747356, 9701676662 adcasl@aditya.ac.in

Date: 02-03-2023.

## Internal Complaints Committee

### CIRCULAR

All the Members and students of the college are hereby informed to attend an awareness program on the significance of the constitution of Internal Complaints Committee at 9 A.M on 04-03-2023 at the seminar hall of Aditya Degree College, Visakhapatnam.

#### Agenda:

- 1) To view the problem solving issues of Internal Complaints Committee.
- 2) To improve academic circumstance for the students
- 3) To provide safe working environment for the Students and Staff.

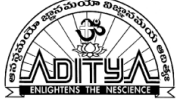
#### Copy to:

Office Superintendent

Internal Complaints Committee Members

**Principal**

PRINCIPAL  
ADITYA DEGREE COLLEGE  
Dabagardens, Visakhapatnam-20



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Ph: 0891-2747356, 9701676662 adcasl@aditya.ac.in

Date: 04-03-2023.

## Minutes of the Meeting

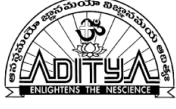
The meeting of all the members of the Internal Complaints Committee under the edict of the Principal has been conducted in the principal's chamber at 4 pm on 04-03-2023 to discuss various aspects of Internal Complaints Committee. The following members of the committee have attended the meeting and the following resolutions have been accepted.

S.No	Name of the member	Designation	Signature
1	Dr. P. Sujatha	Co-ordinator	
2	G. Gayathri	Staff Member	
3	G. Bhavya	Student Member	
4	P. Madhavi	Student Member	

**Co-ordinator**

**Principal**

PRINCIPAL  
ADITYA DEGREE COLLEGE  
Dabagardens, Visakhapatnam-20



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Date: 04-03-2023.

## Resolutions

1. To discussion on rules and regulations of Internal Complaints Committee.
2. To decide the members of Internal Complaints Committee to all the students.
3. To Conduct awareness program on Internal Complaints Committee.
4. The members of the committee will be display with contact numbers of Internal Complaints Committee on the notice board.
5. To discussion on various complaints lodged by the students of the college about the issues for Internal Complaints Committee.
6. To resolve the complaints & problems of the students and staff.
7. To inform the students to lodge their complaints in the website.

**Co-ordinator**

**Principal**

PRINCIPAL  
ADITYA DEGREE COLLEGE  
Dabagardens, Visakhapatnam-20