ANDHRA PRADESH PUBLIC SERVICE COMMISSION::VIJAYAWADA
NOTIFICATION.NO. 37/2026, DATED: 10/11/2026
DIRECT RECRUITMENT TO VARIOUS CATEGORIES OF POSTS UNDER GROUP-II SERVICES.
(GENERAL RECRUITMENT/LIMITED RECUIRTMENT)

PARA – 1:

1.1. Applications are invited through online from eligible candidates for Recruitment to various categories of posts under Group-II Services. The applicants shall apply online through Commission's Website https://psc.ap.gov.in from **10/11/2026 to 11/12/2026** up to **11:59 P.M**.

1.2. All desirous and eligible candidates shall apply online after satisfying themselves as per the terms and conditions of this Recruitment Notification. The details of vacancies are as follows;

Executive Posts				
Post Code No.	**Name of the Post & Department**	**No. of vacancies**	**Age as on 01.07.2026 Min-Max.**	**Scale of Pay Rs**
01	Municipal Commissioner Grade-III in A.P Municipal Commissioners Sub-Ordinate Service	06	21-44	45,830 - 1,30,580
02	Deputy Mandal Parishad Development Officer in A.P Panchayat Raj & Rural Development Service	176	18-44	45,830 - 1,30,580
03	Assistant Registrar of Cooperative Societies in A.P. Cooperative Sub - Service	10	18-44	45,830 - 1,30,580
04	Deputy Tahsildar in A.P. Revenue Service	203 (01 CF)	18-44	44,570 - 1,27,480
05	Sub-Registrar Grade-II in A.P Registrations Service	07	20-44	44,570 - 1,27,480
06	Goods and Service Tax Officer in A.P. State (Commercial Tax) Service	40	18-44	44,570 - 1,27,480
07	Prohibition and Excise Sub-Inspector in A.P. Prohibition & Excise Sub- Service	29 (02 CF)	18-30	40,970 - 1,24,380
Total		**471**		
Non-Executive Posts				
08	Assistant Section Officer (GAD) in A.P. Secretariat Sub. Service	71 (05 CF)	18-44	40,970 - 1,24,380
09	Assistant Section Officer (Finance Dept.) in A.P. Secretariat Sub-Service	05	18-44	40,970 - 1,24,380
10	Assistant Section Officer (Law Dept.) in A.P. Secretariat Sub-Service	04 (01 CF)	18-44	40,970 - 1,24,380
11	Senior Accountant in A.P. Treasuries and Accounts Sub-Service (HOD's)	90	18-44	34,580 - 1,07,210
12	Senior Accountant in A.P. Treasuries and Accounts Sub-Service (Districts)	01	18-44	34,580 - 1,07,210
13	Junior Accountant in various Departments in A.P. Treasuries and Accounts Sub-Service (HOD's)	47	18-44	25,220 - 80,910

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14	Junior Office Assistant in Commissionerate of Industries Department under A.P. Ministerial Service	02 (01 CF)		
15	Junior Office Assistant in A.P Public Health and Family Welfare Department under A.P. Ministerial Service	03 (02 CF)		
16	Junior Office Assistant in Director of Animal Husbandry Department under A.P. Ministerial Service	01		
17	Junior Office Assistant in DG, Prisons & Correctional Services Department under A.P. Ministerial Service	01 CF		
18	Junior Office Assistant in O/o Advocate General of A.P. under A.P. Ministerial Service	01		
19	Junior Office Assistant in Engineer-in-Chief, R&B Department under A.P. Ministerial Service	01 CF		
20	Junior Office Assistant in Directorate of Government Examinations Department under A.P. Ministerial Service	05 (04 CF)		
21	Junior Office Assistant in Commissioner of Civil Supplies Department under A.P. Ministerial Service	03 (02 CF)		
22	Junior Office Assistant in Director of Insurance & Medical Services Department under A.P. Ministerial Service	02 (01 CF)	18-44	25,220 - 80,910
23	Junior Office Assistant in A.P Economics and Statistics Department under A.P. Ministerial Service	03 CF		
24	Junior Office Assistant in Director of Prosecutions Department under A.P. Ministerial Service	01		
25	Junior Office Assistant in Director of Boilers Department under A.P. Ministerial Service	01 CF		
26	Junior Office Assistant in A.P. Public Health & Municipal Engineering Department under A.P. Ministerial Service	01 CF		
27	Junior Office Assistant in Commissioner of School Education Department under A.P. Ministerial Service	02 CF		
28	Junior Office Assistant in Commissioner of Higher Education (TE) under A.P. Ministerial Service	01		
29	Junior Office Assistant in Director of Agriculture Department under A.P. Ministerial Service	02 (01 CF)		
30	Junior Office Assistant in the Commissioner and Director of Municipal Administration under A.P. Ministerial Service	01 CF		
Total		**249**		
GRAND TOTAL		**720**		

The Detailed break -up of vacancies may be seen at **Annexure-I.**

Note:

i) The above carried forward vacancies are brought forward from previous recruitments. Selection/Appointment to such reserved vacancies as the case will be made first before the fresh vacancies, read with G.O. Ms. No. 277, GA (SC & ST Cell.B) Dept., dated: 22/03/1976, G.O. Ms. No.23, Backward Class Welfare (P2) Dept., dated:18/03/1996 and G.O. Ms. No.81, G.A. (Ser-A) Dept., Dt.22/02/1997.

ii) The number of vacancies and Departments are subject to variation on intimation being received from the Department concerned. Addition of vacancies if any will be accepted only before the date of Screening Test and an addendum to that effect will be issued.

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1.3. Any application sent through any mode other than the prescribed online mode will not be entertained under any circumstances. Submission of application form by the candidate is construed as he / she read the notification and shall abide by the terms and conditions laid down there under.

1.4. The applicants who desire to apply to this post shall login into the Commission's Website, with his/her registered OTPR ID number. In case, applying for the first time to the posts notified by APPSC, he/she shall register his/her bio-data particulars through One Time Profile Registration (OTPR) on the Commission's Website viz., https://psc.ap.gov.in Once applicant registers his/her particulars, an user ID is generated and be sent to his/her registered mobile number and email ID.

Note: **i. One Time Profile Registration (OTPR) is not considered as an application for any post under any circumstances.**
ii. The applicants are advised to retain their mobile number and e-mail ID registered in OTPR for receiving OTP/SMS for further communication.

1.5 The Screening test (objective type) will be held in offline mode (OMR based) and the Main Examination (Objective type) will be held in Computer Based Recruitment Test (CBRT) mode .

1.6 **The Screening Test will be held on 21/02/2027. The Date of Online Main Examination (Objective) will be announced later.**

1.7 The candidate is required to visit the Commission's website regularly to keep himself/herself updated until completion of the recruitment process. The Commission's website information is final for all correspondence.

1.8 HALL TICKETS for Screening and Main Examination will be hosted on the Commission's website. Instructions would be given through the website regarding downloading of Hall Tickets.

PARA -2: ELIGIBILITY:

i) He / She is of sound health, active habits and free from any bodily defect or infirmity rendering him / her unfit for such service;
ii) His / Her character and antecedents are such as to qualify him/her for such service;
iii) He /She possesses the academic and other qualifications prescribed for the post; and
iv) He/ She is a citizen of India.

Provided that no candidate other than a citizen of India may be appointed except with the previous sanction of the State Government and except in accordance with such conditions and restrictions as they may be laid down. Such sanction shall not be accorded unless the State Government are satisfied that sufficient number of citizens of India, who are qualified and suitable are not available.

PARA-3: EDUCATIONAL QUALIFICATIONS:

Applicants must possess the prescribed academic qualification from the recognized University as on the date of this detailed notification. The date of this notification shall be the crucial date for calculating the experience including the practical experience.

Post Code No.	Educational Qualifications
01	Must possess a Bachelor's Degree from any University in India established or incorporated by or under a Central Act or a Provincial Act or a State Act or an Institution recognized by the University Grants Commission.

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02	Must have possessed a Bachelor's Degree from any recognized University recognized by the UGC or an equivalent qualification.
03	Must possess a Degree of a University in India established or incorporated or under a Central Act or State Act, or any other recognized equivalent qualification.
04	Must possess a Degree of any University in India established or incorporated by or under a Central Act, State Act or an Institution recognized by the University Grants Commission.
05	Must possess a Degree of a University in India established or incorporated by or under a Central Act, State Act or a Provincial Act, or an Institution recognized by the University Grants Commission. **Note:** Preference shall be given to persons, who in addition to the above qualification possess a Degree in Law of a University in India established or incorporated by or under a Central Act, State Act or a Provincial Act or an Institution recognized by the University Grants Commission or any other equivalent qualification.
06	Must possess a Degree from a University in India established or incorporated by or under a Central Act or a State Act or any other equivalent recognized qualification by U.G.C.
07	Must hold a Bachelor's Degree of any University in India established or incorporated by or under a Central Act, a Provincial Act or a State Act or the Institutions recognized by the University Grants Commission or an equivalent qualification.
08	Must Possess a Bachelor's Degree from any University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognized by the University Grants Commission or an equivalent qualification.
09	Must Possess a Bachelor's Degree in Mathematics or Economics or Commerce from any University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognized by the University Grants Commission or an equivalent qualification.
10	Must Possess a Bachelor's Degree in Law from any University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognized by the University Grants Commission or an equivalent qualification.
11	Must have passed a Degree in Commerce or Economics or Mathematics of any University recognized by the University Grants Commission. Provided that a person who possess any Degree of any University in India established or incorporated by or under a Central Act, Provincial Act, or a State Act or an Institution recognized by the University Grants Commission shall also be eligible for appointment by direct recruitment on and from the 25th June, 1979 to the posts of Senior Accountant. AND Pass in any one of the following Certificate Course Examination conducted by the Board of Technical Education and Training, A.P. (a) Office Automation (b) PC Maintenance and Trouble Shooting (c) Web designing OR Must hold a Degree in Bachelor of Computer Application (B.C.A.) or B.Sc.(Comp.) or B.Com.(Comp.) or B.A. (Comp.) or B.Tech /B.E. with Computer Science or Information Technology equivalent examination of above, recognized by any University in India established or incorporated by or under Central Act, Provincial Act or a State Act or an institution recognized by the UGC.

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	Must have passed a Degree in Commerce or Economics or Mathematics of any University recognized by the University Grants Commission. Provided that a person who possesses any Degree of any University in India established or incorporated by or under a Central Act, Provincial Act, or a State Act or an Institution recognized by the University Grants Commission shall also be eligible for appointment by direct recruitment on and from the 25th June, 1979 to the post of Senior Accountant. AND
12	Pass in any one of the following Certificate Course Examination conducted by the State Board of Technical Education and Training, A.P. (a) Office Automation (b) PC Maintenance and Trouble Shooting (c) Web designing OR Must hold a Degree in Bachelor of Computer Application (B.C.A.) or B.Sc.(Comp.) or B.Com.(Comp.) or B.A. (Comp.) or B. Tech / B.E. with Computer Science or Information Technology equivalent examination of above, recognized by any University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognized by the UGC.
	Must hold a degree from any university in India established or incorporated by or under a Central Act or a State Act or a Provincial Act or from any Institution recognized by the University Grants Commission preferably Graduate in Commerce or Mathematics or Economics. Provided that a person who possess any Degree of any University in India, established or incorporated by or under a Central Act, Provincial Act, or a State Act or an Institution recognized by the University Grants Commission shall also be eligible for appointment by direct recruitment on and from the 25th June, 1979 to the posts of Junior Accountant. AND
13	Pass in any one of the following Certificate Course Examination conducted by the State Board of Technical Education and Training, A.P. (a) Office Automation (b) PC Maintenance and Trouble Shooting (c) Web designing OR Must hold a Degree in Bachelor of Computer Application (BCA) or B.Sc.(Comp.) or B.Com. (Comp) or B.A.(Comp.) or B. Tech /B.E with Computer Science or Information Technology equivalent examination of above, recognized by any University in India established or incorporated by or under Central Act, Provincial Act or a State Act or an Institution recognized by the U.G.C.
14 to 30	Must hold a Bachelor's Degree of any University in India established or incorporated by or under a Central Act, State Act or Provincial Act or an Institution recognized by the University Grants Commission or any equivalent qualification.

Note: If the applicant possesses an equivalent qualification, other than the prescribed Qualification, in the Commission's notification, applicant should produce a copy of the Government Orders to the Commission in advance within 10 days of last date for submitting applications. Failing which their application will be rejected and the decision of the concerned Department (Unit Officer) shall be final in this regard.

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PHYSICAL REQUIREMENTS FOR POST CODE NO. 07:

a) FOR MEN:

i) Must not be less than 165 Cms in height.
ii)Must not be less than 81 Cms round the Chest on full expiration with a minimum expansion of 5 Cms.

Provided that in the case of candidates belonging to STs where the required quota cannot be fully utilized for want of sufficient candidates possessing the requisite height, it may be relaxed by 5 Cms so that it shall not be less than 160 Cms.

Provided further that members of the Andhra Pradesh Ministerial Service working in the Prohibition & Excise Department, Drivers and Attenders shall possess a minimum height of 163 Cms, if they are otherwise qualified to the appointed as Prohibition and Excise Sub-Inspectors.

b) FOR WOMEN:

i) Must not be less than 152.5 Cms in height.
ii) Must not weigh less than 45.5 Kgs.

c) VISION STANDARDS:

i) Right Eye: Near Vision: 0.5 (Snellen) Distant: 6/6
ii) Left Eye: Near Vision: 0.5 (Snellen) Distant: 6/6

Each eye must have a full field of vision. Colour blindness, squint or any morbid condition of the eyes or lids of either eye, knock knees, Pigeon Chest, Flat Foot, Varicose Veins, Hammer-toes, Fractured limbs or Decayed teeth shall be deemed to be disqualification as per Rule-7 of G.O. Ms No.950, Revenue (Excise-I) Dept; dated:28/11/1998.

PARA-4: RESERVATIONS:

4.1. There will be Vertical Reservations in direct recruitment in respect of Scheduled Tribes, Scheduled Castes, Backward Classes and Economically Weaker Sections; and Horizontal Reservations in respect of Women, Persons with Benchmark Disabilities (PBD), Meritorious Sports Persons (MSP) and Ex-Servicemen/Personnel as per Rule 22, 22(A) and 22(B) of A.P. State and Subordinate Service Rules, 1996 as amended from time to time read with G.O.Ms.No.77, G.A. (Ser-D) Dept., Dt: 02.08.2023 , G.O.Ms. No.03, G.A. (Ser-D) Dept., Dt: 17.01.2024. G.O.Ms.No.46, GA (Ser-D) Dept., Dt: 19.04.2025. G.O. Ms.No.56.GA (Ser-D) Dept., Dt:15.05.2026 read with G.O.Ms.No.25, YAT&C (Sports & Youth Services) Department, Dated: 15.05.2026.

4.2. There shall be Reservation to Women horizontally to an extent of 33 1/3% in terms of Rule 22, 22 (A) and 22 (B) of A.P. State and Subordinate Service Rules, 1996 as amended vide G.O. Ms. No. 77, GA(Ser-D) Dept., Dt:02.08.2023 and G.O.Ms. No.03, G.A. (Ser-D) Dept., Dt: 17.01.2024. and G.O.Ms.No.46, GA (Ser-D) Dept., Dt: 19.04.2025.

4.3. There shall be Reservation to Meritorious Sports Persons to an extent of 3% in terms of Rule 22, 22 (A) and 22 (B) of A.P. State and Subordinate Service Rules, 1996 as amended vide G.O. Ms.No.56.GA (Ser-D) Dept., Dt:15.05.2026 read with G.O.Ms.No.25, YAT&C (Sports & Youth Services) Department, Dated: 15.05.2026.

4.3.1. The candidates claiming Reservation under Meritorious Sports Persons Quota shall be considered as per the eligibility criteria laid down in the relevant G. O's and accordingly, they have to submit relevant Forms as prescribed in Guideline IX of G.O.Ms.No.25, YAT&C (Sports & Youth Services) Department, dated: 15.05.2026 and the certificate should be possessed by the date of this Notification.

4.4. There shall be Reservations in respect of Persons with Benchmark Disabilities (PBD) as per Rule 22, 22 (A) and 22 (B) of State and Subordinate Service Rules and read with Departmental Special Rules except for Post Code No.07. However, Persons with Benchmark Disability reservation for Post Code No.2 is is restricted to OH only read with G.O.Ms.No.394, PR & RD(MANDAL-II) Dept.,

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dt:30.12.2004, Post Code No. 05 is restricted to HH, OH & MI only read with G.O. Ms.No.251, Revenue (Registration. I) Dept., Dt. 27/04/2026, Post Code No. 06 is restricted to HH, OH & MI only read with G.O. Ms.No.204, Revenue (CT.I) Dept. Dt:10/03/2010 and Post Code No.s.11,12 & 13 are restricted to OH only read with G.O.Ms.No.22, Finance (Admin. III Dept; Dated:26.02.2011.

4.5. The Person with Benchmark Disability means a person suffering from not less than forty percent of any disability as certified by a medical authority except hearing Impairment. Hearing Impairment means a) "**deaf**" means persons having 70 DB hearing loss in speech frequencies in both ears; b) "**hard of hearing"** means persons having 60 DB to 70 DB hearing loss in speech frequencies in both ears; as per provision under The Rights of Persons with Disabilities Act, 2016 and The Rights of Persons with Disabilities Rules, 2017, dt: 15.06.2017 as per G.O.Ms.No.36, Dept., for Women, Children, Differently Abled & Senior Citizens (Prog.II), Dt: 23.08.2023.

4.6. **The following are the categories of Persons with Benchmark Disabilities as per G.O.Ms.No.77, G.A. (Ser-D) Dept., Dt: 02.08.2023 and G.O.Ms. No.03, G.A. (Ser-D) Dept., Dt: 17.01.2024:**

a) Blindness and low vision
b) Deaf and hard hearing
c) Loco motor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy.
d) Autism, Intellectual disability, Specific learning disability, Mental illness.
e) Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness in the posts identified for each disability.

4.7. Evaluation of various physical disabilities and procedure for certification will be as per orders contained in **G.O.Ms.No.36, Dept., for Women, Children, Differently Abled & Senior Citizens (Prog.II) Dt: 23.08.2023**.

4.8. There shall be Reservation to Ex-Servicemen/Personnel horizontally to an extent of 2% in terms of Rule 22, 22 (A) and 22 (B) of A.P. State and Subordinate Service Rules, 1996 as amended vide G.O. Ms. No. 77, GA(Ser-D) Dept., Dt:02.08.2023 and G.O.Ms. No.03, G.A. (Ser-D) Dept., Dt: 17.01.2024. to the posts notified under Non-Executive category.

4.9. As per G.A (Ser-D) department letter No. 18030/1/Ser-D/2018 Dated 23-02-2018 clarified that the explanation under rule-2(16) of A.P State and subordinate service rules, 1996 that the persons serving in the Armed Forces of the Union, who on retirement from service would come under the category of Ex-Servicemen/Personnel, may be permitted to apply for Re-Employment one year before the completion of the specified terms of engagement in the Armed Forces of the Union. Further, as per the Government of India instructions issued in the Memo No. 36034/02/1991-Estt. (SCT) Dated:03-04-1991 and the Memo No.36034/03/2013-Estt., (Res.) Dated:25-02-2014, a candidate working in Armed Forces would become eligible for applying civil posts only when he completes the prescribed period of Army service within a year from the last date for receiving application in connection with Special Recruitment/Examination etc prescribed by the Competent Authority.

4.10. Reservation to BC-E group will be subject to the adjudication of the litigation before the Hon'ble Courts including final orders in Civil Appeal No: 2628-2637 of 2010 in SLP(C). No. 7388-7397 of 2010, dated: 25/03/2010 and orders from the Government.

4.11. The candidates belonging to Backward classes (BC's) applying for this Notification must produce Non Creamy layer certificate in terms of G.O. Ms. No.3, Backward Classes Welfare (C-2) Department, Dated 04.04.2006 read with G.O. Ms. No.26, Backward Classes Welfare(C) Department, Dated 09.12.2013 regarding their exclusion from the Creamy Layer from the competent authority (Tahsildar) and issued on or after 01.04.2026 (after the completion of FY 2025-2026) and must produce the same at appropriate time of verification. In case of failure to produce the same on the day of verification, he/she would not be entitled for the benefit of Reservation.

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4.12. Economically Weaker Sections means the persons who are not covered under existing scheme of reservations for the SCs, STs and Socially and Educationally Backward Classes and whose gross annual family income is below Rs.8.00 lakh. Only such persons are identified as Economically Weaker Sections for the benefit of reservations. The applicants/candidates who claim the EWS Reservation must possess the EWS certificate based on the income for FY 2025-2026 as issued by the competent Revenue Authority in the rank of Tahsildar in digital format only on / after 01.04.2026 (after the completion of FY 2025-2026) and must invariably produce the same at the time of certificate verification as per G.O.Ms.No:73, GA (SER-D) Dept,Dt:04-08-2021.

4.13. In the case of applicants, who claim the benefit of reservation or relaxation from upper age limit on the basis of Caste/Tribe or Community/Category, the basic document of proof of Community/Category will be the Certificate issued by the Revenue Authorities not below the rank of Tahsildar in the case of BC/SC/ST/EWS and Non-Creamy Layer Certificate issued by the Revenue Authorities in the case of Backward Classes. The list of Caste/Tribe/Community is as incorporated in Schedule-I of APS&SS, Rules, 1996. The detailed list is also appended as Annexure –IV of this Notification. The candidates have to produce proof of the community claimed in their application at all stages of selection along with the certificates relating to Educational Qualifications and local status certificates etc. Subsequent claim of change of community will not be entertained under any circumstances. The candidate is solely responsible for furnishing correct and complete information in the online application in this regard.

4.14. **Caste & Community:** Community Certificate issued by the competent authority in terms of G.O. MS. No. 58, SW (J) Dept., dt.12/05/97 should be submitted at appropriate time. As per A.P. State and Subordinate Service Rules, Rule -2(28) **Explanation:** In so far as claiming for SC reservation is concerned, no person who professes a religion different from Hinduism shall be deemed a member of Schedule Caste. However, scheduled caste converts to Buddhism deemed to be scheduled caste. **BCs, SCs, STs & EWS belonging to other States are not entitled for reservation.**

4.15. Horizontal Reservation cuts across vertical reservation (in what is called inter-locking reservation) and persons selected against the quota for Persons with Benchmark Disabilities / Meritorious Sports Persons/Ex-Servicemen/Personnel have to be placed in the appropriate category viz. SC / ST / BC / EWS / Unreserved depending upon the category to which they belong in the roster meant for reservation of SCs/STs/BCs/EWSs as per G.O. Ms. No.77, G.A. (Ser-D) Dept., Dt: 02.08.2023 and G.O.Ms. No.03, G.A. (Ser-D) Dept., Dt: 17.01.2024 and G.O.Ms.No.46, GA (Ser-D) Dept., Dt: 19.04.2025.

4.16. Reservation for local candidates is applicable for the posts which are organized into Zones/Districts as per the indent. Selection shall be made as per the provision of the Presidential Order 2025 read with G.O.Ms.No.45 G.A(SPF &MC) Dept., Dated:20.04.2026 and subsequent amendments from time to time and other related G.O's, Rules and instructions issued by the Government from time to time as in force as on the date of this notification and allotment to zones shall be made as per preferences given by candidate and also in terms of Departmental Special/Ad-hoc Rules and related Rules.

4.17. Candidates seeking reservation/relaxation benefits available for SC((Gr-I/II/III)/ST/BC/EWS/PBD must ensure that they are entitled to such reservation/relaxation as per eligibility prescribed in this Notification. They should also be in possession of all the requisite certificates in the prescribed format in support of their claim as stipulated in the Notification for such benefits. (The Certificates issued in the name of applicant along with Father/Mother/legal Guardian's (if parents are no longer alive) name only are acceptable).

PARA- 5: AGE:

5.1. Minimum 18/20/21 years & Maximum 30/44 years as on 01/07/2026, as per Rule 12 of APS&SS, Rules,1996 and re ad with G.O.Ms.No.187 GA (Ser-A) Dept., Dt. 14/09/2026 & G.O.Ms.No.188 GA (Ser-A) Dept., Dt. 14/09/2026 and concerned Department Special Rules.

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5.2Age Relaxation is applicable to the categories as detailed below:

S. No.	Category of candidates	Relaxation of age permissible
1(a)	SC, ST, BCs and EWS	5 Years
1(b)	For SC/ST CF vacancies (Limited)	10 Years
2	Persons with Benchmark Disabilities	10 Years
3	Ex-Servicemen/Personnel	Shall be allowed to deduct from his age a period of 3 years in addition to the length of service rendered by him in the armed forces / NCC.
4	N.C.C. (who have worked as Instructor in N.C.C.)	
5	Regular A.P. State Government Employees (Employees of Corporations, Municipalities etc. are not eligible).	Allowed to deduct from his age the length of regular Service under State Government up to a maximum of five years for the purposes of the maximum age limit.
6	Retrenched temporary employees in the State Census Department with a minimum service of 6 months.	3 Years
7	Widows, divorced women and women judicially separated from their husbands, who are not remarried and belonging to SC/ST category covered under Rule 12(b)(iii) of AP State and Subordinate Service Rules, 1996 with reference to posts of Junior Assistants	Upper age limit is 50 years (General Recruitment) Upper age limit is 55 years (Limited Recruitment)
8	Widows, divorced women and women judicially separated from their husbands, who are not remarried and not belonging to SC/ST category covered under Rule 12(b)(iii) of AP State and Subordinate Service Rules, 1996 with reference to posts of Junior Assistants	Upper age limit is 45 years
EXPLANATION: Provided that the persons referred to at Sl.Nos.3 & 4 above shall, after making the deductions referred to in sub Rule 12 (c) (i) & (ii) of A.P. State and Subordinate Service Rules not exceed the Maximum age limit prescribed for the post. The age relaxation for Ex-Servicemen/Personnel is applicable for those who have been released from Armed Forces other than by way of dismissal or discharge on account of misconduct or inefficiency. **Note: The SC/ST Candidates who availed 10 years of age relaxation are not eligible for SC/ST fresh vacancies.**		

PARA – 6: RESERVATION TO LOCAL CANDIDATES:

6.1. The Rule of Reservation to the Local candidates is applicable for the Post Code Nos. 01 to 07 and 12.

6.2. The Rule of Reservation is not applicable for Post Code Nos.08 to 11 and 13 to 30 as the posts comes under State cadre.

6.3. The Post Codes No.01 to 07 are Organized into Zonal cadre. The benefit of 95 % of Local Reservation as provided in Presidential Order 2025 will go to local candidates of each Zone mentioned hereunder. Each of the Zone comprises of the following districts:

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ZONE-I:	Srikakulam, Vizianagaram, ParvathiPuram Manyam, Visakhapatnam and Anakapalli. (SKM, VZM, PPM,VSP, AKP)
ZONE–II:	Alluri SitaRama Raju, East Godavari, Kakinada, Dr.B.R.Ambedkar Konaseema. (ASR, EG, KKD, AKSM)
ZONE-III:	West Godavari, Eluru, NTR, Krishna (WG, ELR, NTR, KST)
ZONE-IV:	Guntur, Palnadu, Bapatla, Prakasam, Sri Potti Sriramulu Nellore (GNT, PND, BPT, PKM, NLR)
ZONE-V:	Tirupathi, Chittoor, Annamayya, YSR Kadapa (TPT, CTR, ANN, KDP)
ZONE-VI:	Nandyal, Ananthapuramu, Kurnool, SriSathyaSai. (NDL, ATP, KNL, SSS)

6.4. The Post Code No.12 is organized into District cadre. The benefit of 95 % of Local Reservation as provided in Presidential Order 2025 will go to local candidates of each District mentioned hereunder.

S. No.	Name of the Districts	S. No.	Name of the Districts
1	Srikakulam	14	Guntur
2	Vizianagaram	15	Palnadu
3	Parvathipuram Manyam	16	Bapatla
4	Alluri Sitha Rama Raju	17	Prakasam
5	Visakhapatnam	18	S.P.S.R. Nellore
6	Anakapalli	19	Chittoor
7	Kakinada	20	Tirupathi
8	Dr.B.R.Ambedkar Konaseema	21	Annamayya
9	East Godavari	22	Y.S.R. Kadapa
10	West Godavari	23	Sri Sathya Sai
11	Eluru	24	Anantapuramu
12	Krishna	25	Nandyal
13	NTR	26	Kurnool

Note: The candidates belonging to other states are not entitled for Local Reservations.

6.5. Reservation to the Local candidates is applicable as provided in Article 371-D read with G.O.Ms.No.45, G.A (SPF&MC) Department, dated.20.04.2026 and rules as amended from time to time and as in force on the date of notification. The candidates claiming reservation as Local candidate should obtain the required **Study Certificate(s) (from I Class to VII Class)** OR Residence Certificate in the proforma prescribed for those candidates who have not studied in any Educational Institutions as the case may be. The relevant certificates with authorized signature shall be produced as and when required.

PARA – 7: DEFINITION OF LOCAL CANDIDATE:

A. 1. "LOCAL CANDIDATE" means a candidate for direct recruitment to any post shall be regarded as a local candidate in relation to a local areas where he/ she has studied in Educational Institution(s) for not less than four consecutive academic years prior to and including the year in which he/she appeared for 7th class or its equivalent Examination. If however, he/ she has not studied in any Educational institute during the above four years period it is enough if he/she resided in that area which is claimed as his/ her Local area during the above said period.

A.2. In case the candidate does not fall within the scope above then, if he/ she has studied for period of not less than seven years prior to and

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inclusive of the year in which he/she has studied seventh class or its equivalent, he/ she will be regarded as a Local candidate on the basis of the maximum period out of the said period of seven years AND where the period of his/ her study in two or more local areas.

A.3. As or equal such local area where he/ she has studied last in such equal periods will be taken for determining the Local candidature. Similarly, if he/ she has not studied during the above said period in any Educational institution(s), the place of Residence during the above period will be taken into consideration and local candidature determined with reference to the maximum period of Residence or in the case of equal period where he/ she has resided last in such equal periods.

A.4. If the claim for local candidate is based on Study, the candidate is required to produce a certificate from the Educational Institution(s) where he/she has studied during the said 4/7 period. If, however, it is based on residence, a certificate should be obtained from an officer of the Revenue Department not below the rank of a Mandal Revenue Officer in independent charge of a Mandal.

A.5.If, however, a candidate has resided in more than one Mandal during the relevant four/seven years period but within the same District or zone as the case may be separate certificates from the Mandal Revenue Officers exercising jurisdiction have to be obtained in respect of different areas.

A.6.Note:

(a) Single Certificate, whether of study or residence would suffice for enabling the candidate to apply as a "**LOCAL CANDIDATE"**

(b) RESIDENCE CERTIFICATE WILL NOT BE ACCEPTED. IF A CANDIDATE HAS STUDIED IN ANY EDUCATIONAL INSTITUTION UP TO 7TH CLASS OR EQUIVALENT EXAMINATION, SUCH CANDIDATES HAVE TO PRODUCE STUDY CERTIFICATES INVARIABLY. THE CANDIDATES, WHO ACQUIRED DEGREE FROM OPEN UNIVERSITIES WITHOUT STUDYING VII STANDARD OR EQUIVALENT IN EDUCATIONAL INSTITUTIONS, HAVE TO SUBMIT RESIDENCE CERTIFICATE ONLY. EDUCATIONAL INSTITUTIONS MEANS A RECOGNIZED INSTITUTION BY THE GOVERNMENT /UNIVERSITY/COMPETENT AUTHORITY.

(c) Applicants/Candidates are advised to refer the provisions of A.P. Presidential Order, 2025 in this regard.

7.2. Candidates who migrated from Telangana to Andhra Pradesh between 2nd June, 2014 and 1st June, 2024 as per G.O. Ms. No. 161, General Administration (SPF&MC) Department, dated.27.12.2022 and as per terms laid down in Circular Memo No.4136/SPF & MC/2015-5, Dated.20.11.2017 , Circular Memo No.4136/SPF & MC/2015-17, Dated.27.12.2022 & Memo.No.3479001/SPF &MC/GAD/2026 Dated:04.11.2026 of Government of Andhra Pradesh shall obtain the Local Status Certificate from competent authority and produce at the time of verification.

PARA – 8: HOW TO APPLY:

STEP-I: The applicant desires to apply for the post shall login to the Commission's Website with his/her registered OTPR ID number. Candidate applying for the first time for any notification has to first fill the OTPR application carefully to obtain OTPR ID. While filling the OTPR, the candidate has to ensure that the particulars are filled correctly. The Commission bears no responsibility for the mistakes, if any, made by the candidates. If candidates choose to modify, they may do so by clicking the modify OTPR make the modification, save them and proceed to STEP-II.

STEP-II: The Applicant has to Login in the Commission's website with the User Name (OTPR ID) and the Password set by Candidate. After Login, the Applicant has to click on the "Online Application Submission" present in the bottom right corner of the Commission's website. The applicant now has to click on the Fill Application button against the notification number that he / she wants to apply.

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STEP-III: After checking all the data and ensuring that the data is correct the applicant has to fill application specific data such as Local/Non-Local status, White card details etc., which are also used to calculate the Fee. Hence if any details are to be changed, applicant should use the modify OTPR link, modify the details, save it and again click on online application submission.

Once all the data such as Qualification details, Post preferences, examination centre, etc. filled carefully and submit the Application form with Save or Save & Submit options. If candidate click on save button, the application details will be only saved. **THE APPLICANT HAS TO CLICK ON THE SAVE & SUBMIT BUTTON, AND THEN ONLY PAYMENT LINK WILL BE GENERATED**.

NOTE:

1. By click on "Save" button, the application details given by you will be partially saved at our end. However, your application will not be submitted until you click on **"Save & Submit"** button.
2. By click on **"Save & Submit"** button you will be directed to the payment gateway and on successful payment of fee, your application will be finally submitted.
3. Saving the application alone will not be sufficient. The application will be considered complete only when the candidate clicks the Save & Submit button and successfully completes the submission process. Applications that are not submitted accordingly will be treated as incomplete, and the Commission shall not be responsible for such application.
4. Applicant shall note that the data displayed from OTPR at the time of submitting the application will be considered for the purpose of this notification only. Any changes made by the applicant in OTPR data at a later date shall not be considered for this Recruitment Notification.

PAYMENT PROCESS: The applicant has to check the basic details for calculation of the fee and age relaxation will be pre-populated from the OTPR data. The applicant has to verify all the details that are displayed. Once the payment form is submitted, the respective details (used for Calculation of fee and age relaxation) will not be altered in any stage of application processing. On successful submission, the payment reference ID is generated and SMS (alert) will be sent to the registered Mobile Number of the candidate. The candidate can download the filled application pdf for ready reference / correspondence.

STEP-IV: In any case, if the payment process is failed, then the applicant should start the fresh payment process as mentioned in STEP-II.

STEP-V: Once the application is submitted successfully, corrections in the application will be enabled after the last date of the submission of application and will be allowed up to 7 days only from the last date of applications. After this no changes in application form i.e., change of community/Reservation Category or any other will not be entertained under any circumstances at later stages. The corrections can be made in the application form itself. By making a payment of Rs.100 for each correction in said stipulated time. **Fields which affect the Name, Fee and age relaxations are not enabled for corrections.**

NOTE:

A. The Commission is not responsible, for any omissions made by the applicant in bio-data particulars while submitting the application form online. The applicants are therefore, advised to strictly follow the instructions given in the user guide before submitting the application.

B. All the candidates are requested to submit their application with correct data. The requests for change in the data, after submission of the application shall be allowed on payment of Rs.100/- (Rupees Hundred Only) for each correction only for period mentioned in Step V. **However, changes are not allowed for Name, Fee and age relaxation. No manual application for corrections shall be entertained**.

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C. The particulars furnished by the applicant in the application form will be taken as final. Candidates should, therefore, be very careful in uploading / submitting the application form online.

D. Incomplete / incorrect application form will be summarily rejected. The information if any furnished by the candidate subsequently will not be entertained by the Commission under any circumstances. Applicants should be careful in filling-up the application form and submission. If any lapse is detected during the scrutiny, the candidature will be rejected even though he / she comes to the final stage of recruitment process or even at a later stage and also liable for punishment as per Para 16.1 of this notification.

E. Before uploading / Submission of Application Form, the applicants should carefully ensure his / her eligibility for this recruitment. No relevant column of the application form should be left blank; otherwise, application form will not be accepted.

PARA – 9: FEE:

9.1. Applicant must pay Rs. 250/- (Rupees two hundred and fifty only) towards application processing fee and Rs 80/- (Rupees Eighty only) towards examination fee.

9.2. However, the following categories of candidates are exempted from payment of examination fee Rs. 80/-only.

i) SC, ST, BC, PBDs & Ex-Servicemen/Personnel.

ii) Families having Household Supply White Card issued by Civil Supplies Department, A.P. Government (Residents of Andhra Pradesh).

iii) Un-employed youth as per G.O.Ms.No.439, G.A (Ser-A) Dept., dated: 18/10/1996 should submit declaration at an appropriate time to the Commission.

iv) Applicants belonging to the categories mentioned above (except Persons with Benchmark Disabilities (PBD) & Ex-Servicemen/Personnel) hailing from other States are not entitled for exemption from payment of fee and not entitled for claiming any kind of reservation.

v) Applicants belonging to other States shall pay the prescribed fee of Rs 80/- (Rupees Eighty only), along with processing fee of Rs. 250/- (Rupees Two Hundred and Fifty only). Otherwise, such applications will not be considered and no correspondence on this will be entertained.

9.3. MODE OF PAYMENT OF FEE:

i) The Fee mentioned in the above paragraph is to be paid online using payment gateway using Net Banking/ Credit card / Debit Card. The list of Banks providing service for the purpose of online remittance of fee will be available on the website.

ii) The fee once remitted shall not be refunded or adjusted under any circumstances. If any candidate fails to pay the examination fee (in non-exempt cases) and application processing fee his/her application will be rejected.

iii) IPOs / Demand Drafts are not accepted.

PARA-10: SCHEME OF EXAMINATION:

10.1 Scheme & Syllabus for the Screening Test and Main Examination is prescribed as per G.O. Ms. No.06, Finance (HR-I Plg, & Policy) Dept., dated: 06.01.2023 and G.O.Ms.No.26, G.A. (Ser-B) Dept., Dt: 24.02.2023 for CPT) is appended at **Annexure-II.**

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10.2 As per G.O. Ms. No.235, Finance (HR-I, Plg & Policy) Dept., Dt. 06/12/2016, for each wrong answer will be penalized with 1/3rd of the marks prescribed for the question.

10.3. As per G.O.Ms.No.5, General Administration (Ser-A) Dept., dated:05.01.2018, the Andhra Pradesh Public Service Commission is empowered to pick up candidates, who obtains such minimum qualifying marks in Screening Test as may be fixed by the Commission at its discretion to the Main Examination in all direct recruitment examinations. The APPSC is further permitted to select candidates belonging to the Scheduled Caste or Scheduled Tribes or Backward classes or Physically Challenged candidates for Main Examination by applying relaxed standards in the Screening Test, if the Commission is of the opinion that sufficient number of candidates from these communities are not likely to be eligible for main examination on the basis of general standard in Screening Test in order to fill up the vacancies reserved for them.

10.4 The Commission will normalize the scores of candidates for the Computer Based Tests, if conducted in multi-sessions to take into account any variation in the question papers across different sessions and the results will be announced on percentile basis after normalization. The Commission holds the prerogative to decide on normalization as described in Annexure-V as may be required and the decision of the Commission is final

10.5 After completion of the Main Examination, the candidates who have provisionally shortlisted for further process of selection in the ratio prescribed by the Commission have to qualify the Computer Proficiency Test (CPT) and would be eligible for selection/appointment to the vacancies/posts notified as per Rule 14A of APS&SS, Rules, 1996 read with G.O.Ms.No.28 G.A (Ser.A) Dept., Dated: 12.03.2024.

PARA-11 : CENTERS FOR WRITTEN EXAMINATION:

11.1. Screening Test and Main Examination will be held in all District Centers. However, the Commission reserves the right either to increase or decrease the number of Centers.

S. No.	Name of the Examination Centre	S. No.	Name of the Examination Centre
1	Srikakulam	14	Guntur
2	Vizianagaram	15	Palnadu
3	Parvathipuram Manyam	16	Bapatla
4	Alluri Sitha Rama Raju	17	Prakasam
5	Visakhapatnam	18	S.P.S.R. Nellore
6	Anakapalli	19	Chittoor
7	Kakinada	20	Tirupathi
8	Dr.B.R.Ambedkar Konaseema	21	Annamayya
9	East Godavari	22	Y.S.R. Kadapa
10	West Godavari	23	Sri Sathya Sai
11	Eluru	24	Anantapuramu
12	Krishna	25	Nandyal
13	NTR	26	Kurnool

11.2. Therefore, the applicant may choose the Test center from the above with three preferences for Screening Test and Main Examination. However, the Commission reserves the right to allot the applicant to any center of examination depending on the availability of the resources.

11.3. Applicants must indicate the centers for both Screening Test and Main Examination in the On-Line Application Form.

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PARA –12: RESOLUTION OF DISPUTES RELATED TO QUESTION PAPER, ANSWER KEY AND OTHER MATTERS:

12.1. Invalidation of OMR Answer Sheet:

a. If any applicant fails to bubble or wrongly bubble the Booklet Series in the OMR Answer Sheet, such Answer sheets are invariably invalidated as the answer sheets are valued by Optical Mark Reader. This stipulation is to avoid any sort of human interface in evaluation of the Scripts.

b. Tampering of OMR answer sheet by using whitener, eraser, blade and chalk powder etc., and also tampering of barcode by any means leads to invalidation.

c. No request for reconsideration of such rejected/invalidated cases will be entertained.

12.2. The Commission would publish initial answer key(s) for the question paper(s) on its website after conduct of the examination. If the candidates have any objections with regard to the initial key / questions they shall have to file the objections within three days after publication of the initial key in the prescribed proforma available in the website. Any objection filed after expiry of specified time would not be entertained.

12.3. The objections received if any on initial key, would be examined by referring it to three subject experts and finalize the key as per the decision of the Commission. And the key so finalized shall be final and no further objections shall be taken in to account.

12.4. The candidate shall pay Rs.100/- per objection raised by him/her against question/ initial answer key within the stipulated time & procedure as above. In case of genuine objections, which are sustained in the final analysis, the amount will be reimbursed to the candidate.

12.5. The question paper is set in English and translated in to Telugu language. English version will be considered as the authentic version for valuation purpose.

12.6. With regard to situation where there is deletion of questions, if any, from any paper, scaling (proportionate increase) would be done for that particular part of the paper to the maximum marks prescribed for the paper and the marks would be rounded off to 2 decimals to determine the merit of the candidate.

12.7. **ANSWER KEY**: Answer key would be published on the Commission's website.

PARA-13: NOTE ON IMPORTANT LEGAL PROVISIONS GOVERNING THE RECRUITMENT PROCESS:

13.1. **Vacancies**: The recruitment will be made to the vacancies notified only. There shall be no waiting list as per G.O.Ms.No.81, General Administration (Ser.A) Department, Dated 22/02/1997, G.O.Ms.No.544, General Administration (Ser.A) Department, Dated: 04.12.1998 and Rule 6 of APPSC Rules of procedure. In any case, no cognizance will be taken by Commission of any vacancies arising or reported after the completion of the selection and recruitment process or the last date as decided by the Commission as far as this notification is concerned, and these will be further dealt with as per G.O. & Rule cited above. As per G.O.Ms.No:139 Finance HR (I) Planning Policy Dept., dt: 28/07/2016 Rule 7 of APPSC Rules of procedure regarding relinquished vacancies has been deleted.

13.2. The Recruitment will be processed as per this Notification and also as per the Rules and Instructions issued by the Government and also as decided by the Commission as in force on the date of this Notification in terms of respective Special Rules/Adhoc Rules governing the Recruitment and for **P.C.No.01:** G.O.Ms.No.113, Health, Housing and Municipal Administration, dt:10.12.1959, G.O.Ms.No:18, Municipal Administration & Urban Development (A) Dept,dt:22.03.2021, G.O. Ms.

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No. 221, MA&UD(A) Dept; Dated:18.09.2026, G.O. Ms. No. 282, MA&UD(A) Dept; Dated:09.11.2026, **P.C.No.02:** G.O.Ms.No.394, PR & RD (MANDAL-II) Dept., dt:30.12.2004, G.O.Ms.No.253, Panchayat Raj & Rural Development (E.VII) Dept.,dt:29.08.2012, G.O.Ms.No.35, Panchayat Raj & Rural Development (E.V) Dept.,dt:07.04.2025, G.O.Ms.No.133, Panchayat Raj & Rural Development (MDL.II) Dept.,dt:22.09.2026, **P.C.No.03:**G.O.Ms.No.266, Food & Agriculture (CO.OP.II) Dept., dt:18.04.1990, G.O.Ms.No.65, Agriculture & Cooperation (COOP-I) Dept., dt:23.11.2022, G.O.Ms.No.51, Agriculture & Cooperation (COOP-I) Dept., dt:01.10.2026, **P.C.No.04:** G.O.Ms.No.990, Revenue (Services.III) Dept.,dt:24.09.1992, G.O.Ms.No:1835,REVENUE(SER.II) Dept, dt:04.11.2011, G.O.Ms.No.64, Revenue (Services.II) Dept., dt:07.02.2017,G.O. Ms. No. 126, GA(SPF & MC) Department dt.15.07.2026, **P.C.No.05:** G.O.Ms.No.372, Revenue (U) Department, dt:24.02.1983, G.O.Ms.No.251, Revenue (Registration-I) Department, dt:27.04.2026, G.O. Ms. No. 117, GA(SPF & MC) Department dt.15.07.2026, **P.C.No.06:** G.O.Ms.No. 360, Rev (CT-I) Dept., dt: 23.04.1994, G.O.Ms.No.204,Rev(CT-I) Dept., dt: 10.03.2010 , G.O.Ms.No. 598, Rev (CT) Dept., dt: 22.09.2026, **P.C.No.07:** G.O.Ms.No.950, Revenue (Excise.I) Dept.,dt:28.11.1998, G.O. Ms. No. 115, GA(SPF & MC) Department dt.15.07.2026. **P.C.No.08,09&10:** AP Secretariat Subordinate Service Rules, 1997 issued in G.O.Ms. No. 455 GA (Services-B) Dept; Dt:31.10.1997 and its amendments time to time , **P.C.No.11,12 &13:** G.O.Ms.No.22, Finance (Admn.III) Department, dt:26.02.2011 & G.O.Ms.No.101, GA(SPF & MC) Department dt.15.07.2026, **P.C.No.14 to 30 :** G.O.Ms.No.261, G.A.(SER-D) Dept., Dt:14.07.1998, G.O.Ms.No.26,G.A.(SER-B) Dept ; Dt:12.03.2024 and Special Rules / Adhoc Rules Governing the recruitment and other related GOs, Rules etc applicable in this regard.

13.3. **Rules**: All are informed that the various conditions and criteria prescribed herein are governed by the A.P. State and Subordinate Service Rules, 1996 read with the relevant Special Rules applicable to any particular service in the department. Any guidelines or clarification is based on the said Rules, and, in case of any necessity, any matter will be processed as per the relevant General and Special Rules as in force.

13.4. The Commission is empowered under the provisions of Article 315 to 320 of the Constitution of India read with relevant laws, rules, regulations and executive instructions and all other enabling legal provisions in this regard to conduct examination for appointment to the posts notified herein, duly following the principle of order of merit as per Rule 3(vi) of the APPSC Rules of Procedure read with relevant statutory provisions and ensuring that the whole recruitment and selection process is carried out with utmost regard to secrecy and confidentiality so as to ensure that the principle of merit is scrupulously followed.

13.5. The persons already in Government Service/Autonomous bodies/Government aided institutions etc., whether in permanent or temporary capacity or as work charged employees are however required to inform, in writing, to their Head of Office/Department that they have applied for this recruitment Notification.

13.6. A candidate shall be disqualified for appointment, if he/himself/she/herself or through relations or friends or any others has canvassed or endeavored to enlist for his/her candidature, extraneous support, whether from official or non-official sources for appointment to this service.

13.7. The Degrees obtained through Open Universities / Distance Education mode must have recognition by the Distance Education Council, Government of India. Unless such Degrees have been recognized by the D.E.C. they will not be accepted for purpose of Educational Qualification. The onus, in case of doubt, of Proof of recognition by the D.E.C. that their Degrees / Universities have been recognized, rests with the candidate. Candidates may also refer to G.O.R.T.No.143, Higher Education (EC) Dept., Dated: 11.07.2018 and

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the orders passed in Civil Appeal Nos.17869-17870/2017 (arising out of Special Leave Petition (C) No.s19807-19808/2012), dated.03.11.2017 in this connection. However,
B.Tech/B.E courses obtained under Distance Mode recognized/approved by the AICTE are only eligible.

PARA- 14: ANNEXURES:

The applicants shall go through the Annexures before filling the application form.

Annexure –I:	Break up of vacancies
Annexure-II:	Scheme & Syllabus
Annexure- III:	Instructions to candidates
Annexure-IV:	List of SC/ST/BC's
Annexure-V:	Procedure for Normalization
Annexure-VI:	Medical Examination guidelines G.O.
Annexure-VII:	GO's related to Sports

PARA-15: PROCEDURE OF SELECTION:

15.1 There will be a Screening Test (Objective Type) comprising of one paper(GSMA). The test is meant for shortlisting the number of candidates to be admitted to the Main Examination. The number of candidates to be admitted to the Main Examination (Objective Type) would be 50 times to the vacancies available irrespective of communities.

15.2. The candidates must appear in Screening Test and all the papers of Main Examination. Absence in any of the papers will render him / her liable for disqualification.

15.3. The selection of candidates for appointment to the posts shall be based on the merit in the Main examination as per G.O Ms. No.06, Finance (HR-I Plg, & Policy) Dept., dated: 06.01.2023 subject to condition that he/she qualifies the Computer Proficiency Test (CPT) to be held as per the scheme of examination enunciated at Annexure-II.

15.4 The candidates have to secure minimum qualifying marks to be short listed for selection against respective vacancies. The minimum qualifying marks on aggregate for the vacancies notified under different categories are as follows as per G.O.Ms.No.103, G.A. (Ser.A) Dept., dt.03.02.1967 and amendments from time to time.

1. OC & EWS :40%
2. Backward Class : 35%
3. SCs, STs & PBDs : 30%

N.B.: Mere securing of minimum qualifying marks does not confer any right to the candidate for being considered to the selection.

15.5 During the selection process, the Open competition vacancies shall be considered as per merit on open competition irrespective of Caste/community/ Gender and as the case may be. In respect of social reservations viz., Scheduled Castes, Scheduled Tribes, Backward Classes and Economically Weaker Sections the vertical reservation will be applicable and the number of appointments reserved for that category shall in no way be affected during the period the reservation for that category is in force. However, the candidates who got selection under Horizontal Reservation shall be adjusted against their respective social category only.

Note: The candidates belonging to SC, ST, BC, EWS and PBDs and who avail upper age limit relaxation will also be considered for Open Competition (OC) Vacancies.

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15.6 In the event of Scheduled Caste & Scheduled Tribe candidates not coming up for selection with the existing minimum prescribed for selection in the competitive examination conducted by the APPSC their selection shall be considered on the basis of rank with reference to their performance in the written competitive examination irrespective of the marks secured, as per G.O.Ms.No.631, G.A. (Ser.A) Dept., dt.05.09.1977.

15.7 Where the candidates get equal number of marks in the Mains Examination if two or more candidates get equal total number of marks, those candidates shall be bracketed. Candidates within the same bracket shall then be ranked 1, 2, 3 etc., according to age i.e., oldest being considered for admission. In case there is tie in age, the person who possesses educational qualification at earlier date would be considered. However, where the preferential educational qualification is prescribed, the educational qualification will take priority over the age while ranking the candidates with equal marks.

15.8 Post preferences and Zonal/District preferences will be taken through online from the candidates before the main examination as well as at the time of verification of Certificates. However, the submission of option for Post preferences and Zonal/District preferences at the time of verification of certificates is mandatory and will be considered as final.

15.9 It is hereby clarified that the said preferences are only indicative for being considered to the extent possible but not binding or limiting the Commission's powers under Article 315 to 320 of the Constitution of India. Therefore, the Commission has the power to assign a candidate to any of the notified posts for which he is considered to be qualified and eligible, subject to fulfilling the selection criterion. Mere claim of preference for any Zone for allotment against vacancy does not confer a right to selection for that Zone in particular or any Zone in general.

15.10 The appointment of selected candidates will be subject to their being found medically fit in the appropriate medical classification, and if he/she is of sound health, active habits and free from any bodily defect or infirmity.

15.11 <u>Memorandum of Marks:</u> After publication of final selection list, the marks list (total marks) of the successful candidates will be displayed on the Commission's website. However, the marks of all the candidates who have attended the Written Examination will be available in their individual logins. Requests for Memorandum of Marks will not be entertained until the recruitment process is finalized. Rejected, Invalid, Disqualified, ineligible candidates will not be issued any Memorandum of Marks.

<u>PARA-16: DEBARMENT:</u>

16.1. Applicants should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility is correct in all respects. Any applicant furnishing in-correct information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable TO BE DEBARRED UPTO FIVE YEARS FROM APPEARING FOR ANY OF THE EXAMINATIONS CONDUCTED BY THE COMMISSION, and summarily rejection of their candidature for this recruitment.

16.2. The Penal Provisions of Act 25/97 published in the A.P. Gazette No. 35, Part-IV. B Extraordinary dated: 21/08/1997 shall be invoked if malpractice and unfair means are noticed at any stage of the recruitment. Further candidates shall be liable for penalty as per G.O.Ms.No.385, G.A. (Ser. A) Dept., Dt.18/10/2016. The Chief Superintendent of the examination centre is authorized to take decision

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in case of malpractice or usage of unfair means or creation of disturbance or use of physical force by any candidate and report the matter to the competent authority as well as register a police case.

16.3. The Commission is vested with the Constitutional duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by anyone causing or likely to cause breach of this constitutional duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Commission will be sufficient cause for rendering such questionable means as ground for debarment and penal consequences as per law and rules as per decision of the Commission.

16.4. Any candidate found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his / her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/ herself liable to criminal prosecution, be liable to be debarred permanently from any exam or selection held by the Service Commissions in the Country.

16.5. <u>ELECTRONIC GADGETS BANNED:</u>

16.5.1 The use of any mobile (even in switched off mode), calculator or any electronic equipment or programmable device or storage media like pen drive, smart watches etc., or camera or blue tooth devices or any other equipment or related accessories either in working or switch off mode capable of being used as a communication device during the examination is strictly prohibited. Any infringement of these instructions shall entail disciplinary action including ban from future examinations.

16.5.2 Candidates are advised, in their own interest, not to bring any of the banned items including mobile phones to the venue of the examination, as arrangement for safe – keeping cannot be assured.

<u>PARA-17: COMMISSION'S DECISION TO BE FINAL:</u>

The decision of the Commission in all aspects and all respects pertaining to the application and its acceptance or rejection as the case may be, conduct of examination and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned, under the powers vested with it under Article 315 to 320 of the Constitution of India. Commission also reserves its right to alter and modify the terms and conditions including vacancies laid down in the notification for conducting the various stages up to selection or withdraw the notification at any time duly intimating details thereof to all concerned, as warranted by any unforeseen circumstances arising during the course of this process, or as deemed necessary by the Commission at any stage.

Place: Vijayawada
Dated: 10/11/2026

Sd/-
Secretary (FAC)

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ANNEXURE-I

BREAK UP OF VACANCIES FOR GROUP-II SERVICES

P.C.No.01: MUNICIPAL COMMISSIONER, GRADE-III IN A.P. MUNICIPAL COMMISSIONER SUB-SERVICE

ZONAL POST

Community	Zone-I		Zone-III		Zone-IV		Zone-V		Zone-VI		TOTAL		GRAND TOTAL
	Open	Local	Open	Local	Open	Local	Open	Local	Open	Local	Open	Local	
OC	--	01	--	01	--	01	01	--	--	01	01	04	05
EWS	--	--	--	--	--	--	--	--	--	--	--	--	--
BC-A	--	--	--	--	--	--	--	--	--	--	--	--	--
BC-B	--	--	--	--	--	--	--	--	--	--	--	--	--
BC-C	--	--	--	--	--	--	--	--	--	--	--	--	--
BC-D	--	--	--	--	--	--	--	--	--	--	--	--	--
BC-E	--	--	--	--	--	--	--	--	--	--	--	--	--
SC Gr-I	--	--	--	--	--	--	--	01	--	--	--	01	01
SC Gr-II	--	--	--	--	--	--	--	--	--	--	--	--	--
SC Gr-III	--	--	--	--	--	--	--	--	--	--	--	--	--
ST	--	--	--	--	--	--	--	--	--	--	--	--	--
TOTAL	**--**	**01**	**--**	**01**	**--**	**01**	**01**	**01**	**--**	**01**	**01**	**05**	**06**

NOTE: As per the indent furnished by the Unit Officer (U.O.) no vacancies are provided under Horizontal Reservation in case of women/PBD/MSP in this turn.

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P.C.No.02: DEPUTY MANDAL PARISHAD DEVELOPMENT OFFICER IN A.P. PANCHAYAT RAJ & RURAL DEVELOPMENT SERVICE

ZONAL POST

Community	Zone-I		Zone-II		Zone-III		Zone-IV		Zone-V		Zone-VI		TOTAL		GRAND TOTAL
	Open	Local	Open	Local	Open	Local	Open	Local	Open	Local	Open	Local	Open	Local	
OC	--	10	01	08	--	09	01	16	01	17	--	15	03	75	78
EWS	--	02	--	01	--	02	--	04	--	03	--	03	--	15	15
BC-A	--	02	--	02	--	02	--	04	--	03	01	02	01	15	16
BC-B	--	02	--	01	--	02	--	03	--	03	--	03	--	14	14
BC-C	01	--	--	01	--	--	--	--	--	01	--	--	01	02	03
BC-D	--	01	--	01	--	01	01	02	--	02	--	02	01	09	10
BC-E	--	01	--	01	01	--	--	02	--	01	--	01	01	06	07
SC Gr-I	--	--	--	01	--	--	--	--	--	01	--	--	--	02	02
SC Gr-II	--	01	--	01	--	01	--	03	--	02	--	02	--	10	10
SC Gr-III	--	02	--	01	--	01	--	02	--	02	--	01	--	09	09
ST	--	02	--	01	--	02	--	02	--	03	--	02	--	12	12
TOTAL	01	23	01	19	01	20	02	38	01	38	01	31	**07**	**169**	**176**

NOTE: HORIZONTAL RESERVATION WITHOUT ROSTER POINTS: As submitted by the unit officer in accordance with G.O. Ms. No. 77, GA (Ser-D) Dept., Dt: 02.08.2023 and G.O.Ms. No.03, G.A. (Ser-D) Dept., Dt: 17.01.2024. The vacancies under Horizontal Reservation are as follows:

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A. Women:

Category	ZONES						TOTAL
	I	II	III	IV	V	VI	
OC	03	03	02	05	06	04	23
EWS	01	-	01	01	01	01	05
BC-A	-	-	-	01	01	01	03
BC-B	-	-	-	-	01	-	01
BC-C	-	-	-	-	-	-	-
BC-D	-	-	-	01	-	-	01
BC-E	-	-	-	-	-	-	-
SC Gr-I	-	-	-	-	-	-	-
SC Gr-II	-	-	-	01	-	-	01
SC Gr-III	-	-	-	01	-	01	02
ST	-	-	-	-	01	-	01
TOTAL	**04**	**03**	**03**	**10**	**10**	**07**	**37**

B. Meritorious Sports Persons (MSP) & PBD :

Name of the Category	ZONES						TOTAL
	I	II	III	IV	V	VI	
MSP	01	01	01	02	01	02	**08**
PBD **(Only OH)**	01 OH	01 OH	--	01 OH	02 OH	01 OH	**06**

NOTE: Since the above vacancies shown at Note A & B are under Horizontal Reservation, all eligible candidates irrespective of Community/ Gender may apply.

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P.C.No.03: ASSISTANT REGISTRAR OF COOPERATIVE SOCIETIES IN A.P. COOPERATIVE SUB- SERVICE

ZONAL POST

Community	Zone-I		Zone-II		Zone-III		Zone-IV		Zone-V		Zone-VI		TOTAL		GRAND TOTAL
	Open	Local	Open	Local	Open	Local	Open	Local	Open	Local	Open	Local	Open	Local	
OC	--	01	01	--	--	--	01	--	01	--	--	--	03	01	04
EWS	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
BC-A	--	--	--	--	--	01	--	--	--	--	--	--	--	01	01
BC-B	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
BC-C	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
BC-D	--	--	--	--	--	--	--	--	--	--	--	01	--	01	01
BC-E	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
SC Gr-I	--	--	--	01	--	--	--	--	--	01	--	--	--	02	02
SC Gr-II	01	--	--	--	--	--	--	--	--	--	--	--	01	--	01
SC Gr-III	--	--	--	--	--	--	--	01	--	--	--	--	--	01	01
ST	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
TOTAL	01	01	01	01	--	01	01	01	01	01	--	01	**04**	**06**	**10**

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NOTE: HORIZONTAL RESERVATION WITHOUT ROSTER POINTS: As submitted by the unit officer in accordance with G.O. Ms. No. 77, GA (Ser-D) Dept., Dt: 02.08.2023 and G.O.Ms. No.03, G.A. (Ser-D) Dept., Dt: 17.01.2024. The vacancies under Horizontal Reservation are as follows:

A. Women:

Category	ZONES						TOTAL
	I	II	III	IV	V	VI	
OC	01	-	-	-	-	-	01
SC Gr-II	01	-	-	-	-	-	01
TOTAL	02	-	-	-	-	-	02

B. Persons with Benchmark Disabilities (PBDs):

Name of the Category	ZONES						TOTAL
	I	II	III	IV	V	VI	
PBD	-	01 VH	-	-	01 VH	-	02

NOTE: Since the above vacancies shown at Note A & B are under Horizontal Reservation, all eligible candidates irrespective of Category/Community/ Gender may apply.

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P.C.No.04: DEPUTY TAHSIDAR IN A.P. REVENUE SERVICE

ZONAL POST

Community	Zone-I		Zone-II		Zone-III		Zone-IV		Zone-V		Zone-VI		TOTAL		GRAND TOTAL
	Open	Local	Open	Local	Open	Local	Open	Local	Open	Local	Open	Local	Open	Local	
OC	--	15	01	13	--	13	--	14	01	14	--	15	02	84	86
EWS	--	03	--	03	--	03	--	03	--	03	01	02	01	17	18
BC-A	--	03	--	03	--	02	--	01	--	04 (01CF)	--	02	--	15	15
BC-B	--	03	--	02	--	03	--	04	--	02	--	03	--	17	17
BC-C	--	--	--	01	--	01	--	01	--	01	--	01	--	05	05
BC-D	--	02	--	01	--	02	--	02	--	01	--	01	--	09	09
BC-E	01	01	--	01	--	02	--	01	--	01	--	01	01	07	08
SC Gr-I	--	--	--	01	--	01	--	01	--	01	--	01	--	05	05
SC Gr-II	--	02	--	02	--	03	--	02	--	02	--	02	--	13	13
SC Gr-III	--	03	--	02	01	01	--	03	--	02	--	03	01	14	15
ST	--	01	--	03	--	01	01	01	--	03	--	02	01	11	12
TOTAL	01	33	01	32	01	32	01	33	01	34	01	33	**06**	**197**	**203**

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NOTE: HORIZONTAL RESERVATION WITHOUT ROSTER POINTS: As submitted by the unit officer in accordance with G.O. Ms. No. 77, GA (Ser-D) Dept., Dt: 02.08.2023 and G.O.Ms. No.03, G.A. (Ser-D) Dept., Dt: 17.01.2024. The vacancies under Horizontal Reservation are as follows:

A. Women:

Category	ZONES						TOTAL
	I	II	III	IV	V	VI	
OC	05	04	02	04	05	02	22
EWS	-	01	01	01	01	01	05
BC-A	01	01	-	-	01	-	03
BC-B	01	-	-	-	-	-	01
BC-C	-	-	-	-	-	-	-
BC-D	-	-	-	-	-	-	-
BC-E	-	-	-	-	-	-	-
SC Gr-I	-	-	-	-	-	-	-
SC Gr-II	01	-	-	-	-	01	02
SC Gr-III	01	-	-	01	-	-	02
ST	-	01	-	-	01	-	02
TOTAL	09	07	03	06	08	04	37

B. Meritorious Sports Persons (MSP) & PBD :

Name of the Category	ZONES						TOTAL
	I	II	III	IV	V	VI	
MSP	01	01	01	01	01	01	**06**
PBD	01 OH	01 VH	01 VH	01VH	01 VH	01VH	**10**
	01 MI	01 HH		01 MI	01 HH		

NOTE: Since the above vacancies shown at Note A & B are under Horizontal Reservation, all eligible candidates irrespective of Category/Community/ Gender may apply.

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PC.No.05: SUB REGISTRAR GRADE II IN A.P REGISTRATION SERVICE

ZONAL POST

Community	Zone-I		Zone-II		Zone-III		Zone-IV		Zone-V		Zone-VI		TOTAL		GRAND TOTAL
	Open	Local	Open	Local	Open	Local	Open	Local	Open	Local	Open	Local	Open	Local	
OC	01	01	--	--	--	01	--	01	01	--	--	--	02	03	05
EWS	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
BC-A	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
BC-B	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
BC-C	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
BC-D	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
BC-E	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
SC Gr-I	--	--	--	--	--	--	--	--	--	01	--	--	--	01	01
SC Gr-II	--	--	--	--	01	--	--	--	--	--	--	--	01	--	01
SC Gr-III	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
ST	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
TOTAL	01	01	--	--	01	01	--	01	01	01	--	--	**03**	**04**	**07**

NOTE: HORIZONTAL RESERVATION WITHOUT ROSTER POINTS: As submitted by the unit officer in accordance with G.O. Ms. No. 77, GA (Ser-D) Dept., Dt: 02.08.2023 and G.O.Ms. No.03, G.A. (Ser-D) Dept., Dt: 17.01.2024. The vacancies under Horizontal Reservation are as follows:

A. Women:

Category	ZONES						TOTAL
	I	II	III	IV	V	VI	
SC Gr-II		-	01	-	-	-	01

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B. Meritorious Sports Persons (MSP):

Name of the Category	ZONE-III	TOTAL
MSP	01	01

NOTE: Since the above vacancies shown at Note A and B is under Horizontal Reservation, all eligible candidates irrespective of Gender may apply.

P.C.No.06. GOODS AND SERVICE TAX OFFICER IN A.P. STATE (COMMERCIAL TAX) SERVICE

ZONAL POST

Community	Zone-I		Zone-II		Zone-III		Zone-IV		Zone-V		Zone-VI		TOTAL		GRAND TOTAL
	Open	Local	Open	Local	Open	Local	Open	Local	Open	Local	Open	Local	Open	Local	
OC	01	06	01	02	-	04	-	-	01	03	01	02	05	16	21
EWS	-	01	-	-	-	01	-	-	-	-	-	-	-	02	02
BC-A	-	01	-	01	-	01	-	-	-	01	-	01	-	05	05
BC-B	-	01	-	-	-	02	-	-	-	-	-	-	-	03	03
BC-C	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
BC-D	-	01	-	-	-	-	-	-	-	-	-	-	-	01	01
BC-E	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SC Gr-I	-	-	-	01	-	-	-	-	-	01	-	-	-	02	02
SC Gr-II	-	-	-	-	01	-			-	01	-	-	-	02	02
SC Gr-III	-	-	-	-	-	01	-	-	-	-	-	01	-	02	02
ST	-	01	-	-	-	01	-	-	-	-	-	-	-	02	02
TOTAL	01	11	01	04	01	10	-	-	01	06	01	04	05	35	**40**

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NOTE: HORIZONTAL RESERVATION WITHOUT ROSTER POINTS: As submitted by the unit officer in accordance with G.O. Ms. No. 77, GA (Ser-D) Dept., Dt: 02.08.2023 and G.O.Ms. No.03, G.A. (Ser-D) Dept., Dt: 17.01.2024. The vacancies under Horizontal Reservation are as follows:

A. Women:

Category	ZONES						TOTAL
	I	II	III	IV	V	VI	
OC	02	01	01	-	01	01	06
BC-B	-	-	01	-	-	-	01
TOTAL	**02**	**01**	**02**	**-**	**01**	**01**	**07**

B. Meritorious Sports Persons (MSP):

Name of the Category	ZONES						TOTAL
	I	II	III	IV	V	VI	
MSP	01	-	01	-	-	-	**02**

NOTE: Since the above vacancies shown at Note A & B are under Horizontal Reservation, all eligible candidates irrespective of Community/ Gender may apply.

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P.C.No.07: PROHIBITION AND EXCISE SUB-INSPECTOR IN A.P PROHIBITION AND EXCISE SUB- SERVICE

ZONAL POST

Community	Zone-I		Zone-II		Zone-III		Zone-IV		Zone-V		Zone-VI		TOTAL		GRAND TOTAL
	Open	Local	Open	Local	Open	Local	Open	Local	Open	Local	Open	Local	Open	Local	
OC	01	02	01	02	01	02	--	03	01	--	--	02	04	11	15
EWS	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
BC-A	--	01	--	--	--	01	01	--	--	--	--	--	01	02	03
BC-B	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
BC-C	--	--	--	01	--	--	--	--	--	--	--	--	--	01	01
BC-D	--	02	--	--	--	--	--	--	--	--	--	--	--	02	02
BC-E	--	01	--	--	--	--	--	--	--	--	--	--	--	01	01
SC Gr-I	--	--	--	--	--	01	--	--	--	01	--	--	--	02	02
SC Gr-II	--	01	--	--	--	--	--	--	--	--	--	--	--	01	01
SC Gr-III	--	01 CF	--	01	--	--	--	--	--	--	--	--	--	02	02
ST	--	--	--	--	--	--	--	02 (01 CF)	--	--	--	--	--	02	02
TOTAL	01	08	01	04	01	04	01	05	01	01	--	02	**05**	**24**	**29**

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NOTE: HORIZONTAL RESERVATION WITHOUT ROSTER POINTS: As submitted by the unit officer in accordance with G.O. Ms. No. 77, GA (Ser-D) Dept., Dt: 02.08.2023 and G.O.Ms. No.03, G.A. (Ser-D) Dept., Dt: 17.01.2024. The vacancies under Horizontal Reservation are as follows:

A. Women:

Category	ZONES						TOTAL
	I	II	III	IV	V	VI	
OC	01	02	01	-	-	01	05
SC Gr-II	01	-	-	-	-	-	01
TOTAL	02	02	01	-	-	01	06

NOTE: Since the above vacancies shown at Note A are under Horizontal Reservation, all eligible candidates irrespective of Community/Gender may apply.

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NON-EXECUTIVE POSTS

P.C.No.08: ASSISTANT SECTION OFFICER (GAD) IN A.P. SECRETARIAT SUB-SERVICE

STATE WIDE POST

Category	OC	EWS	BC					SC			ST	TOTAL
			A	B	C	D	E	I	II	III		
	25	07	06 (01 CF)	09 (02 CF)	-	05	03	01	05	06 (01 CF)	04 (01 CF)	71

NOTE: HORIZONTAL RESERVATION WITHOUT ROSTER POINTS: As submitted by the unit officer in accordance with G.O. Ms. No. 77, GA (Ser-D) Dept., Dt: 02.08.2023 and G.O.Ms. No.03, G.A. (Ser-D) Dept., Dt: 17.01.2024, the vacancies under Horizontal Reservation are as follows:

A. Women:

Category	OC	EWS	BC-A	BC-B	BC-D	BC-E	SC-II	SC-III	ST	TOTAL
	08	02	02	02	01	01	01	02	01	20

B. Meritorious Sports Persons (MSP), Ex- Service Personnel & PBD :

Name of the Category	Total
MSP	03
Ex- Service-men	02
PBD	01-HH
	01-OH
	01-MI

NOTE: Since the above vacancies shown at Note A, and B are under Horizontal Reservation, all eligible candidates irrespective of Category/Community/ Gender may apply.

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P.C.No.09: ASSISTANT SECTION OFFICER (FINANCE DEPT.,) IN A.P. SECRETARIAT SUB-SERVICE

STATE WIDE POST

Category	OC	EWS	BC					SC			ST	TOTAL
			A	B	C	D	E	I	II	III		
	03	-	01	-	-	-	-	-	-	01	-	**05**

NOTE: As per the indent furnished by the Unit Officer (U.O.) no vacancies are provided under Horizontal Reservation in case of women/PBD/MSP in this turn

P.C.No.10: ASSISTANT SECTION OFFICER (LAW DEPT.,) IN A.P. SECRETARIAT SUB-SERVICE

STATE WIDE POST

Catgeory	OC	EWS	BC					SC			ST	TOTAL
			A	B	C	D	E	I	II	III		
	02	01	-	-	-	-	01CF	-	-	-	-	04

NOTE: HORIZONTAL RESERVATION WITHOUT ROSTER POINTS: As submitted by the unit officer in accordance with G.O. Ms. No. 77, GA (Ser-D) Dept., Dt: 02.08.2023 and G.O.Ms. No.03, G.A. (Ser-D) Dept., Dt: 17.01.2024, the vacancies under Horizontal Reservation are as follows:

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A. Women:

Category	OC	EWS	BC-A	BC-B	BC-D	BC-E	SC-II	SC-III	ST	TOTAL
	-	-	-	-	-	01	-	-	-	01

B. Persons with Benchmark Disabilities (PBDs)

Name of the Category	Total
PBD	01 HH

NOTE: Since the above vacancies shown at Note A & B are under Horizontal Reservation, all eligible candidates irrespective of Category/Gender may apply.

P.C. No. 11: SENIOR ACCOUNTANT IN A.P. TREASURIES AND ACCOUNTS SUB-SERVICE (HOD)

STATE WIDE POST

Category	OC	EWS	BC					SC			ST	TOTAL
			A	B	C	D	E	I	II	III		
	35	09	07	09	-	07	04	01	05	08	05	90

NOTE: HORIZONTAL RESERVATION WITHOUT ROSTER POINTS: As submitted by the unit officer in accordance with G.O. Ms. No. 77, GA (Ser-D) Dept., Dt: 02.08.2023 and G.O.Ms. No.03, G.A. (Ser-D) Dept., Dt: 17.01.2024, the vacancies under Horizontal Reservation are as follows:

A. Women:

Category	OC	EWS	BC-A	BC-B	BC-D	BC-E	SC-II	SC-III	ST	TOTAL
	13	03	01	02	02	01	01	02	01	26

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B. Meritorious Sports Person (MSP), PBD & Ex-service Personnel :

Name of the Category	Total
MSP	03
Ex-Servicemen/Personnel	01
PBD (Only OH)	03 OH

NOTE: Since the above vacancies shown at Note A, B, C and D are under Horizontal Reservation, all eligible candidates irrespective of Community/ Gender may apply.

P.C. No. 12: SENIOR ACCOUNTANT IN A.P. TREASURIES AND ACCOUNTS SUB-SERVICE (DISTRICTS)

VISAKHAPATNAM DISTRICT

Community	Total
OC	01
TOTAL	**01**

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P.C. No. 13: JUNIOR ACCOUNTANTS (HODs) IN A.P. TREASURIES AND ACCOUNTS SUB-SERVICE

Details of Department wise Break-up of Vacancies

Sl.No.	DEPARTMENTS	OC	EWS	BC-A	BC-B	BC-C	BC-D	BC-E	SC-I	SC-II	SC-III	ST	GRAND TOTAL
1.	The Controller of Legal Metrology	01	--	--	--	--	--	--	--	--	--	--	**01**
2.	The Commissioner of Industries	--	01	--	--	--	--	--	--	01	--	--	**02**
3.	Commissioner of Fisheries	--	01	--	--	--	01	--	--	--	--	--	**02**
4.	Director of Public Health & Family Welfare	02	--	--	--	--	01	--	--	--	--	--	**03**
5.	The Director of Skill Development Employment & Training	--	--	--	--	--	--	--	--	--	01	--	**01**
6.	The Commissioner & Director of Agriculture	01	--	--	--	--	01	--	--	--	01	--	**03**
7.	The Director of School Education	01	--	--	--	--	01	--	--	--	--	--	**02**
8.	The Director of Animal Husbandry	--	01	01	--	--	01	01	--	--	--	--	**04**
9.	The Director of Tourism	01	--	--	--	--	--	--	--	--	--	--	**01**
10.	The Commissioner of Higher Education	01	--	--	--	--	--	--	--	--	--	--	**01**
11.	NCC Directorate	01	--	--	--	--	--	--	--	--	--	--	**01**
12.	Commissioner of Civil Supplies	--	--	--	--	--	--	--	--	--	01	--	**01**
13.	Commissioner of Social Welfare	--	01	--	--	--	--	--	--	--	--	01	**02**

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Sl.No.	DEPARTMENTS	OC	EWS	BC-A	BC-B	BC-C	BC-D	BC-E	SC-I	SC-II	SC-III	ST	GRAND TOTAL
14.	Director General of Police	05	01	--	--	--	--	--	--	--	01	01	**08**
15.	Commissioner of Printing Stationery and Stores Purchase	05	01	--	02	--	02	01	01	--	02	--	**14**
16.	Director of Treasuries and Accounts	01	--	--	--	--	--	--	--	--	--	--	**01**
Total		19	06	01	02	--	07	02	01	01	06	02	**47**

NOTE: HORIZONTAL RESERVATION WITHOUT ROSTER POINTS: As submitted by the unit officer in accordance with G.O. Ms. No. 77, GA (Ser-D) Dept., Dt: 02.08.2023 and G.O.Ms. No.03, G.A. (Ser-D) Dept., Dt: 17.01.2024, the vacancies under Horizontal Reservation are as follows:

A. Women:

Sl.No.	DEPARTMENTS	CATGEORY							
		OC	BC-A	BC-B	BC-D	SC-II	SC-III	ST	TOTAL
02	The Commissioner of Industries	-	-	-	-	01	-	-	01
04	Director of Public Health & Family Welfare	01	-	-	-	-	-	-	01
06	The Commissioner & Director of Agriculture	01	-	-	01	-	01	-	03
07	The Director of School Education	01	-	-	-	-	-	-	01
08	The Director of Animal Husbandry	-	01	-	-	-	-	-	01
14	Director General of Police	01	-	-	-		-	01	02
15	Commissioner of Printing Stationery and Stores Purchase	03	-	02	-	-	02	-	07
16	Director of Treasuries and Accounts	01	-	-	-	-	-	-	01
TOTAL		08	01	02	01	01	03	01	17

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B. PBD, Meritorious Sports Persons (MSP), Ex-Service Personnel:

Sl.No.	DEPARTMENTS	PBD (OH only)	MSP	Ex- Service Personnel
04	Director of Public Health & Family Welfare	-	01	-
07	The Director of School Education	01	01	-
08	The Director of Animal Husbandry	01	01	01
13	Commissioner of Social Welfare	-	01	-
14	Director General of Police	01	02	01
15	Commissioner of Printing Stationery and Stores Purchase	02	01	02
Total		**05**	**07**	**04**

NOTE: Since the above vacancies shown at Note A & B are under Horizontal Reservation, all eligible candidates irrespective of Category/Community/ Gender may apply.

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P.C. No. 14 to 30: Junior Office Assistant in (Heads of Departments) in A.P. Ministerial Service(Dept; wise details here under)

P.C. No.	Junior Office Assistant in (Head of Departments) in A.P. Ministerial Service	OC	EWS	BC					SC			ST	GRAND TOTAL
				BC-A	BC-B	BC-C	BC-D	BC-E	SC-I	SC-II	SC-III		
14.	Junior Office Assistant in Commissionerate of Industries Department under A.P. Ministerial Service	01	--	--	--	--	--	--	--	--	01 CF	--	**02**
15.	Junior Office Assistant in A.P Public Health and Family Welfare Department under A.P. Ministerial Service	01	--	--	01 CF	01 CF	--	--	--	--	--	--	**03**
16.	Junior Office Assistant in Director of Animal Husbandry Department under A.P. Ministerial Service	01	--	--	--	--		--	--	--	--	--	**01**
17.	Junior Office Assistant in DG, Prisons & Correctional Services Department under A.P. Ministerial Service	--	--	--	--	--	01 CF	--	--	--	--	--	**01**
18.	Junior Office Assistant in O/o Advocate General of A.P. under A.P. Ministerial Service	01	--	--	--	--	--	--	--	--	--	--	**01**
19.	Junior Office Assistant in Engineer-in-Chief, R&B Department under A.P. Ministerial Service	--	--	01 CF	--	--	--	--	--	--	--	--	**01**
20.	Junior Office Assistant in Directorate of Government Examinations Department under A.P. Ministerial Service	01	--	01 CF	01 CF	--	--	--	--	--	01 CF	01 CF	**05**
21.	Junior Office Assistant in Commissioner of Civil Supplies Department under A.P. Ministerial Service	01	01 CF	01 CF	--	--	--	--	--	--	--	--	**03**
22.	Junior Office Assistant in Director of Insurance & Medical Services Department under A.P. Ministerial Service	01	--	--	--	--	--	01 CF	--	--	--	--	**02**
23.	Junior Office Assistant in A.P Economics and Statistics Department under A.P. Ministerial Service	--	--	--	01 CF	--	--	--	--	01 CF	--	01 CF	**03**
24.	Junior Office Assistant in Director of Prosecutions Department under A.P. Ministerial Service	01	--	--	--	--	--	--	--	--	--	--	**01**

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25.	Junior Office Assistant in Director of Boilers Department under A.P. Ministerial Service	--	--	01 CF	--	--	--	--	--	--	--	--	**01**
26.	Junior Office Assistant in A.P. Public Health & Municipal Engineering Department under A.P. Ministerial Service	--	--	--	--	--	--	--	--	01 CF	--	--	**01**
27.	Junior Office Assistant in Commissioner of School Education Department under A.P. Ministerial Service	--	--	--	01 CF	--	--	--	--	01 CF	--	--	**02**
28.	Junior Office Assistant in Commissioner of Higher Education (TE) under A.P. Ministerial Service	01	--	--	--	--	--	--	--	--	--	--	**01**
29.	Junior Office Assistant in Director of Agriculture Department under A.P. Ministerial Service	01	--	--	01 CF	--	--	--	--	--	--	--	**02**
30.	Junior Office Assistant in the Commissioner and Director of Municipal Administration under A.P. Ministerial Service	--	--	--	--	--	--	--	--	--	01 CF	--	01
	Total	10	01	04	05	01	01	01	--	03	03	02	**31**

NOTE: HORIZONTAL RESERVATION WITHOUT ROSTER POINTS: As submitted by the unit officer in accordance with G.O. Ms. No. 77, GA (Ser-D) Dept., Dt: 02.08.2023 and G.O.Ms. No.03, G.A. (Ser-D) Dept., Dt: 17.01.2024. The vacancies under Horizontal Reservation are as follows:

A. WOMEN:

P.C.No.	**Junior Office Assistant in (Head of Departments) in A.P. Ministerial Service**	**Category**	
		OC	**EWS**
16	Junior Office Assistant in Director of Animal Husbandry Department	**01**	**-**
21	Junior Office Assistant in Commissioner of Civil Supplies Department	**-**	**01**

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B.PBD:

P.C.No	Junior Office Assistant in (Head of Departments) in A.P. Ministerial Service	Category (PBD)
14	Junior Office Assistant in Commissionerate of Industries Department	**01 HH**
21	Junior Office Assistant in Commissioner of Civil Supplies Department	**01 HH**
		01 OH
23	Junior Office Assistant in A.P Economics and Statistics Department	**01 VH**
27	Junior Office Assistant in Commissioner of School Education Department	**01 HH**
29	Junior Office Assistant in Director of Agriculture Department	**01 HH**
30	Junior Office Assistant in the Commissioner and Director of Municipal Administration	**01 OH**

NOTE: Since the above vacancies shown at Note A & B is under Horizontal Reservation, all eligible candidates irrespective of Category/Community/ Gender may apply.

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ANNEXURE - II

SYLLABUS FOR SCREENING AND MAIN EXAMINATION FOR RECRUITMENT TO THE POSTS UNDER GROUP – II SERVICES.

SCHEME FOR SCREENING TEST

(As per G.O.Ms.No.06, Finance (HR.I-PLG, & POLICY) Dept., dt: 06-01-2023)

Written Examination (Objective Type) - Degree Standard				
Paper	**Subject**	**No. Of Questions**	**Duration in Minutes**	**Maximum Marks**
General Studies & Mental Ability		150	150	150
			Total	**150**
N.B: As per G.O.Ms. No.235 Finance (HR-1, Plg & Policy) Dept, Dt: 06/12/2016, for each wrong answer will be penalized with 1/3rd of the marks prescribed for the question.				

SCHEME FOR MAIN EXAMINATION

(As per G.O.Ms.No.06, Finance (HR.I-PLG, & POLICY) Dept., dt: 06-01-2023)

Written Examination (Objective Type) - Degree Standard				
Paper	Subject	No. Of Questions	Duration in Minutes	Maximum Marks
Paper - I	1. Social History of Andhra Pradesh i.e., the history of Social and Cultural Movements in Andhra Pradesh. 2. General over view of the Indian Constitution.	150	150	150
Paper - II	1. Indian and AP Economy. 2. Science and Technology	150	150	150
			Total	**300**
N.B: As per G.O.Ms. No.235 Finance (HR-1, Plg & Policy) Dept, Dt: 06/12/2016, for each wrong answer will be penalized with 1/3rd of the marks prescribed for the question.				

SYLLABUS FOR SCREENING TEST

GENERAL STUDIES AND MENTAL ABILITY (150M)

INDIAN HISTORY (30M)

Ancient History: Salient features of Indus Valley Civilization and Vedic age - Emergence of Buddhism and Jainism - Mauryan Empire and Gupta Empire: Their administration, Socio-Economic and Religious Conditions, Art and Architecture, Literature - Harshavardhana and his Achievements.

Medieval History: The Chola Administrative System - Delhi Sultanate and The Mughal Empire: Their Administration, Socio-Economic and Religious Conditions, Art and Architecture, Language and Literature - Bhakti and Sufi Movements - Shivaji and the rise of Maratha Empire -Advent of Europeans.

Modern History: 1857 Revolt and its Impact - Rise and Consolidation of British Power in India - Changes in Administration, Social and Cultural Spheres - Social and Religious Reform Movements in the 19th and 20th Century - Indian National Movement: it's various stages and important contributors and contributions from different parts of the country - Post Independence Consolidation and Reorganization within the country.

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GEOGRAPHY (30M)

General and Physical Geography: The Earth in our Solar System - Interior of the Earth - Major Landforms and their features - Climate:Structure and Composition of Atmosphere - Ocean Water: Tides, Waves, Currents - India and Andhra Pradesh: Major Physiographic features, Climate, Drainage System, Soils and Vegetation - Natural Hazards and Disasters and their Management.

Economic Geography of India and AP: Natural resources and their distribution - Agriculture and Agro based Activities - Distribution of Major Industries and Major Industrial Regions. Transport, Communication,Tourism and Trade.

Human Geography of India and AP: Human Development - Demographics - Urbanization and Migration - Racial, Tribal, Religious and Linguistic groups.

INDIAN SOCIETY (30M)

Structure of Indian Society: Family, Marriage, Kinship, Caste, Tribe,Ethnicity, Religion and Women

Social Issues: Casteism, Communalism and Regionalisation, Crime against Women, Child Abuse and Child Labour, Youth Unrest and Agitation

Welfare Mechanism: Public Policies and Welfare Programmes, Constitutional and Statutory Provisions for Schedule Castes, Schedule Tribes, Minorities, BCs, Women, Disabled and Children.

CURRENT AFFAIRS (30M)

Major Current Events and Issues pertaining to

- International,
- National and
- State of Andhra Pradesh

MENTAL ABILITY (30M)

Logical Reasoning (Deductive, Inductive, Abductive): Statement and Assumptions, Statement and Argument, Statement and Conclusion, Statement and Courses of Action.

Mental Ability: Number Series, Letter Series, Odd Man out, Coding -Decoding, Problems relating to Relations, Shapes and their Sub Sections.

Basic Numeracy: Number System, Order of Magnitude, Averages, Ratio and Proportion, Percentage, Simple and Compound Interest, Time and Work and Time and Distance. Data Analysis (Tables, bar diagram, Line graph, Pie-chart).

SYLLABUS FOR MAIN EXAMINATION

PAPER –I (150M)

SECTION- A

SOCIAL AND CULTURAL HISTORY OF ANDHRA PRADESH (75M)

1. Pre - Historic Cultures - The Satavahanas, The Ikshvakus: Socio - Economic and Religious Conditions, Literature, Art and Architecture - The Vishnukundins, The Eastern Chalukyas of Vengi, Andhra Cholas: Society, Religion, Telugu Language, Art and Architecture.

2. Various Major and minor dynasties that ruled Andhradesa between 11th and 16th centuries A.D. - Socio - Religious and Economic Conditions, Growth of Telugu Language and Literature, Art and Architecture in Andhradesa between 11th to 16th centuries A.D.

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3. Advent of Europeans - Trade centers - Andhra under the Company - 1857 Revolt and its Impact on Andhra - Establishment of British Rule - Socio - Cultural Awakening, Justice Party/Self Respect Movement - Growth of Nationalist Movement in Andhra between 1885 to 1947 – Role of Socialists - Communists - Anti-Zamindari and Kisan Movements - Growth of Nationalist Poetry, Revolutionary Literature, Nataka Samasthalu and Women Participation.

4. Origin and Growth of Andhra Movement - Role of Andhra Mahasabhas - Prominent Leaders - Events leading to the formation of Andhra State 1953 - Role of Press and News Papers in the Andhra Movement - Role of Library Movement and Folk and Tribal Culture.

5. Events leading to the Formation of Andhra Pradesh State - Visalandhra Mahasabha - States Reorganization Commission and its Recommendations - Gentlemen Agreement - Important Social and Cultural Events between 1956 to 2014.

SECTION – B

INDIAN CONSTITUTION (75M)

6. Nature of Indian Constitution - Constitutional Development - Salient features of Indian Constitution - Preamble - Fundamental Rights, Directive Principles of State Policy and their relationship - Fundamental Duties - Amendment of the Constitution-Basic Structure of the Constitution.

7. Structure and Functions of Indian Government - Legislative, Executive and Judiciary - Types of Legislatures: Unicameral, Bicameral - Executive - Parliamentary - Judiciary - Judicial review - Judicial Activism.

8. Distribution of Legislative and Executive Powers between the Union and the States; Legislative, Administrative and Financial Relations between the Union and the States - Powers and Functions of Constitutional Bodies - Human Rights Commission - RTI - Lokpal and Lok Ayukta.

9. Center-State Relations - Need for Reforms - Rajmannar Committee, Sarkaria Commission, M.M.Punchchi Commission - Unitary and Federal features of Indian Constitution - Indian Political Parties - Party System in India - Recognition of National and State Parties - Elections and Electoral Reforms - Anti-Defection Law.

10. Centralization Vs Decentralization - Community Development Programme - Balwant Rai Mehta, Ashok Mehta Committees - 73rd and74th Constitutional Amendment Acts and their Implementation.

PAPER –II (150M)

SECTION – A

INDIAN AND AP ECONOMY (75M)

1. **Structure of Indian Economy, Economic Planning and Policy:**

National Income of India: Concept and Measurement of National Income Occupational Pattern and Sectoral Distribution of Income in India – Economic Growth and Economic Development - Strategy of Planning in India - New Economic Reforms 1991 – Decentralization of Financial Resources – NITI Aayog.

2. **Money, Banking, Public Finance and Foreign Trade:**

Functions and Measures of Money Supply – Reserve Bank of India (RBI): Functions, Monetary Policy and Control of Credit – Indian Banking: Structure, Development and Reforms – Inflation: Causes and Remedies – India's Fiscal Policy: Fiscal Imbalance, Deficit Finance and Fiscal Responsibility – Indian Tax Structure - Goods and Services Tax (GST) – Recent Indian Budget – India's Balance of Payments (BOP) – FDI.

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3. Agricultural Sector, Industrial Sector and Services in Indian Economy:

Indian Agriculture: Cropping Pattern, Agricultural Production and Productivity – Agricultural Finance and Marketing in India: Issues and Initiatives – Agricultural Pricing and Policy in India: MSP, Procurement, Issue Price and Distribution – **Industrial Development in India**: Patterns and Problems – New Industrial Policy, 1991 – Disinvestment – Ease of Doing Business – Industrial Sickness: Causes, Consequences and Remedial Measures – **Services Sector**: Growth and Contribution of Services Sector in India – Role of IT and ITES Industry in Development.

4.Structure of Andhra Pradesh Economy and Public Finance:

Structure and Growth of AP Economy: Gross State Domestic Product (GSDP) and Sectoral Contribution, AP Per Capita Income (PCI) – AP State Revenue: Tax and Non-Tax Revenue – AP Sate Expenditure, Debts and Interest Payments – Central Assistance – Projects of External Assistance - Recent AP Budget.

5.Agriculture and Allied Sector, Industrial Sector and Services Sector of Andhra Pradesh:

Production Trends of Agriculture and Allied Sectors – Cropping Pattern –Rural Credit Cooperatives – Agricultural Marketing – Strategies, Schemes and Programmes related to Agricultural Sector and Allied Sectors in Andhra Pradesh Including Horticulture, Animal Husbandry, Fisheries and Forests – Growth and Structure of Industries – Recent AP Industrial Development Policy - Single Window Mechanism – Industrial Incentives – MSMEs – Industrial Corridors – Structure and Growth of Services Sector – Information Technology, Electronics and Communications in Andhra Pradesh – Recent AP IT Policy.

SECTION- B

SCIENCE AND TECHNOLOGY (75M)

1.Technology Missions, Policies and Applications:

National S&T Policy: Recent Science, Technology and Innovation Policy, and National Strategies and Missions, Emerging Technology Frontiers – Space Technology: Launch Vehicles of India, Recent Indian Satellite Launches and its applications, Indian Space Science Missions – Defence Technology: Defence Research and Development Organization (DRDO): Structure, Vision and Mission, Technologies Developed by the DRDO, Integrated Guided Missile Development Programme (IGMDP) – Information and Communication Technology (ICT): National Policy on Information Technology – Digital India Mission: Initiatives and Impact – E-Governance Programmes and Services – Cyber Security concerns – National Cyber Security Policy – Nuclear Technology: Indian Nuclear Reactors and Nuclear Power Plants – Applications of Radioisotopes –India's Nuclear Programme.

2.Energy Management:

Policy and Projections: Installed Energy Capacities and Demand in India - National Energy Policy - National Policy on Biofuels - Bharat Stage Norms - Non-Renewable and Renewable Energy: Sources and Installed Capacities in India – New Initiatives and Recent Programmes, Schemes and Achievements in India's Renewable Energy Sector.

3.Ecosystem and Biodiversity:

Ecology and Ecosystem: Basic concepts of Ecology, Ecosystem: Components and Types – Biodiversity: Meaning, Components, Biodiversity Hotspots, Loss of Biodiversity and Conservation of Biodiversity: Methods, Recent Plans, Targets, Convention and Protocols - Wildlife Conservation: CITES and Endangered Species with reference to India – Biosphere Reserves – Indian Wildlife Conservation efforts, projects, acts and initiatives in recent times.

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4.Waste Management and Pollution Control:

Solid Waste: Solid Wastes and their Classification – Methods of Disposal and Management of Solid Wastes in India – Environmental Pollution: Types of Environmental Pollution – Sources and Impacts – Pollution Control, Regulation and Alternatives: Recent projects, acts and initiatives to reduce Environmental Pollution in India – Impact of Transgenics on Environment and their Regulation – Eco-Friendly Technologies in Agriculture – Bioremediation: Types and Scope in India.

5.Environment and Health:

Environment Challenges: Global Warming, Climate Change, Acid Rain, Ozone Layer Depletion, Ocean Acidification – Environmental Initiatives: Recent International Initiatives, Protocols, Conventions to tackle Climate Change with special reference to India's Participation and Role – Sustainable Development: Meaning, Nature, Scope, Components and Goals of Sustainable Development – Health Issues: Recent Trends in Disease Burden and Epidemic and Pandemic Challenges in India - Preparedness and Response: Healthcare Delivery and Outcomes in India – Recent Public Health Initiatives and Programmes.

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SCHEME & SYLLABUS OF THE COMPUTER PROFICIENCY TEST (CPT)

Scheme for Computer Proficiency Test

(As per G.O.Ms.No.26, G.A. (Ser.B) Dept., dt: 24.02.2023)

Scheme of the examination (Practical Type)					
Test	**Duration (Minutes)**	**Maximum Marks**	**Minimum Qualifying Marks**		
			SC/ST/PBD	**B.C's**	**O.C's**
Proficiency in Office Automation with usage of Computers and Associated Software.	60	100	30	35	40

Syllabus for Computer Proficiency Test

PART-A

1. **INTRODUCTION TO COMPUTERS:** Introduction to Computers - Components and their classification - Peripheral devices and their purpose. Input Devices - Keyboard, Mouse, Scanner, Lighten, Touch screens, Joystick, Micro phone, Scanner, Digital camera, Bar code reader, Biometric sensor. Output Devices: Display devices, Printers, Monitor, Speaker, Plotter, Secondary Storage Devices – Feature- Driven Development (FDD), Magnetic tape, Universal Serial Bus(USB), Pen Drives, Disks - The Role of input Processing / output processing devices - Computing Concepts - Data - Information – Random - Access Memory (RAM) – Read-Only Memory(ROM) - Control Unit - Memory Unit – Arithmetic Logic Unit(ALU).

2. **COMPUTER SOFTWARE TYPES:** System Software, Application Software, Embedded software, Proprietary Software, Open source software (their purpose and characteristics only).

3. **OPERATING SYSTEM:** Purpose of operating system, Single User and Multi User Operating Systems with Examples.

4. **WINDOWS OPERATING SYSTEM:** Interfacing Graphical User Interface (GUI), Differences between Character User Interface (CUI) and Graphical User Interface(GUI) - working With Files and Folders - More About Files - Running An Application Through the File Manager - Running an Application Through the Program Manager - Setting up of Printer, Webcam, Scanner and other peripheral devices.

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5. **LINUX/MAC OS (only basic concepts):** Introduction to Linux - Features and advantages of Linux, File handling commands, directory handling commands - User Management - File permissions Macintosh Apple Computer (MAC) OS - Introduction - Advantages of Macintosh Apple Computer (MAC) OS. Basics commands

6. **INTERNET CONCEPTS (only basic concepts):** Minimum Hardware and Software Requirements for a system to use internet, Communication Protocols and Facilities - Various browsers - What is Internet Protocol (IP) Address - Steps required in connecting system to network - Uploading and Downloading Files from Internet

7. **ELECTRONIC MAIL (only basic concepts):** Sending and receiving mails, Basic E-Mail Functions, Using your word processor for E-mail, Finding E-Mail Address, Mailing Lists and lists Servers.

8. **WORLD WIDE WEB (only basic concepts):** WWW advantages of the Web - how to navigate with the Web - Web Searching.

PART – B

1. **OFFICE SUITE**: MS OFFICE or any open source office like Libre Office /Apache Open Office Neo office for Windows/Linux/Macintosh Apple Computer (MAC)OS.

2. **GETTING STARTED WITH OFFICE:** Introduction to Office Software- Starting and Exiting the Office Applications - Introducing the Office Shortcut Bar - Customizing Office Shortcut Bar.

3. **FILE OPERATIONS IN THE OFFICE:** Common Office Tools and Techniques - Opening An Application - Creating Files - Entering And Editing Text - Saving Files - Opening Files - Closing a File - Exiting The Application - Managing Your files With the Office Applications.

4. **TOOLS IN THE OFFICE APPLICATIONS:** Key Combinations - Cut, Copy and Paste - Drag And Drop Editing - Menu Bars And Toolbars - Undo and - Redo - Spell Checking - Auto Correct - Find and Replace - Help And The Office Assistants - Templates and Wizards.

5. **WORD PROCESSING (MS WORD or its equivalent in Libre office** /Apache Open Office / Neo office for Windows/s/Linux/Mac OS): Starting Word

- Title Bar - Menu Bar - Format Bar - Standard Bar - Ruler - Workspace Area - Scroll Bar - Status Bar - Different Toolbars - Option a Menu Bar - Creating New Document When Word is Running - Opening Pre existing Documents When Word is Running - Designing Your Document - Typing Text - Selection text - Deleting Text - Formatting text and document - copying and moving - Saving Document - Page Setup - Properties of a document - Undo-Redo-Cut-Copy a Document - Pasting a Document - Print Preview - Printing - Select All - Find - Replace - Go To - Four Different View Of A Document - Normal, Web Layout, Print Layout, and Outline Layout- Document Map - Full Screen - Zoom - Objects - Page Break - Header and Footer - Page Number - Auto Format - Auto Text - Inserting Date And Time - Working With Header, Footers-footnotes-Fields-Symbols-Caption Cross Reference-Index-Tabs-Table and Sorting - Working With Graphics - Inserting Pictures - Modifying Pictures - Word Art - Inserting Chart - Inserting Files - Hyper Linking - Bookmark - Using Different Fonts - Paragraph – Bullets Borders and Shading-Columns-Drop Cap-Theme-Change Case Background-Frames-Style-Spelling And Grammar - Set Language - Word Count - Auto Summarize - Auto Correct - Merge Document - Protect Document - Envelopes And Labels - - Templates, Wizards And Sample Documents - drawing Tables - Merge Cell - Spilt Cells - Spilt Table - Table Auto Format - Auto Fit - Sort - Formula - Arrange All-Split- Micro Soft Word Help - Macros - Custom Toolbars - Keyboard Shortcuts - Menus - Mail Merge.

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6. **SPREAD SHEET (MS Excel or its equivalent in Libre Office / Apache Open Office / Neo office for Windows/Linux/Mac OS)**:
Features Of Excel - Excel worksheet - Selecting Cell - Navigating With The Mouse And Keyboard - Entering And Editing Text - Text Boxes - Text Notes - Checking Spelling - Undoing And Repeating Action - Entering And Editing Formulas - Referencing Cells - Order Of Evolution in Formulas - Copying Entries And Equations To Minimize Typing - More Auto Fill Examples - Creating Custom Fill Lists Protecting And Un Protecting Documents And Cell - Creating A New Worksheet - Excel Formatting Tips And Techniques - Moving cell - Copying Cells - Sorting Cell Data - Insertion Cells Inserting As You Paste - Deleting Parts Of Worksheet - Clearing Parts Of A Worksheet - Excel Page Setup - Changing Column Width And Row Heights - Auto Format - Manual Formatting - Using style - Format Code Alter A Number's Appearance - Format Painter Speeds-Up Format Copying - Changing Font Size And Attributes - Adjusting Alignments - Cantering Text Across Column - Using Border Buttons And Commands - Changing Color And Shading - Inserting And Removing Page Breaks - Hiding Rows And Columns - Rearranging Worksheet - Entering Formula - Excel Functions - Inserting Rows And Columns - Saving A Worksheet - Printing A Worksheet - Printing Tips For Large Excel Project - Parts Of A Function - Functions Requiring Add-ins - Function Wizard - Example Of Functions By Category - Organizing Your Data - Excel's Chart Features - Chart Parts And Terminology - Instant charts with The chart wizard - Creating Chart On Separating Worksheets - Resizing And Moving Charts - Adding Chart Notes And Arrows - Editing Charts - Rotating 3-D Charts - Printing Charts - Deleting Charts Setting The Default Chart Type - Creating Trend Lines Data Map - Working With Graphics in Excel - Creating And Pacing Graphic objects - Resizing Graphs - Possible Sources Of Excel Graphics - Creating and Running Macro - Sorting Excel Data - Adding Subtotals To Databases - Customizing Excel - Customizing Workspace – Comma Separated Value (CSV) File format - Using Worksheet As Databases.

7. **PRESENTATION SOFTWARE (MS Power Point or its equivalent in Libre Office/Apache Open office/Neo office for Windows/Linux/Mac Os):**
Introduction - Starting Presentation Software - Views in Presentation Software - Slides - Terminology - Color Schemes - Formatting Slides - Creating a Presentation - Using the Auto Content Wizard - Masters- - Using a Template - Creating a Blank Presentation - Working with Text in Power Point - Adding Slides Editing And Working Text - Working in Outlaying view – Spell checking - Finding And Replacing Text - Formatting Text - Aligning Text - Developing Your Presentation - Importing images From The Outside World - The Clipart Gallery - Drawing in Presentation software- Bringing A Presentation to Life - Inserting Objects in Your Presentation - Inserting A Picture - Working With Graphics - Multimedia in Power Point - Animating The Objects, Pictures, Graphics, - Enhancements to the Slide Show Showing Slides Out Of Order Printing Presentation Elements - Finalizing The Presentation - Assigning Transitions And Timings - Setting The Master Slide - Setting Up The Slide Show - Running The Slide Show.

Assessment Pattern:

Part-A: Test may be designed to assess the candidate by means of MCQs.
(20%of Total Marks)

Part-B: A computer based assessment test where they need to:

1. Prepare a model document and organize the same in a formatted manner. This should cover evaluating the typing speed, organizing the document and covering several other aspects such as inserting tables, inserting Images/WordArt, mail merge, etc.
2. Evaluating typing speed **(25% of Total Marks)**
   (This may be made mandatory for qualifying based on the norms existing)
3. Organizing and inserting different objects
   (15% of Total Marks)
4. Prepare an Excel Sheet to fill with data and format the sheet, merging/splitting cells, formulae for calculation in the cells, conditional formatting, preparation of different graphs based on the data.
   (20% of Total Marks)

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5. Prepare a Power Point presentation using the standard layouts available and filling different slides with content (Formatted text, images, tables, transition effects, animation etc.).

(20%of Total Marks)

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ANNEXURE-III
INSTRUCTIONS TO CANDIDATES

A. INSTRUCTIONS REGARDING ON-LINE APPLICATION:

A.1. The applicants are required to go through the user guide and satisfy themselves as to their eligibility for this recruitment carefully before applying and enter the particulars completely online.

A.2. Applicant must compulsorily fill-up all relevant columns of application and submit application through website only. The particulars made available in the website will be processed through computer and the eligibility decided in terms of notification and confirmed accordingly.

A.3. The applications received online in the prescribed proforma available in the website and within the time shall only be considered and the Commission will not be held responsible for any kind of delay/discrepancy on part of the candidate.

A.4. Applicants must compulsorily upload his/her own scanned photo and signature through jpg format.

A.5. The applicants should not furnish any particulars that are false, tampered, fabricated or suppress any material information while making an application through website.

A.6. **Important:-**Hand written/typed/Photostat copies/printed application form will not be entertained.

A.7. The applicant shall produce all the essential certificates issued by the competent authority, for verification by the commission, as and when called for. If candidates fail to produce the same, his/her candidature shall be rejected / disqualified without any further correspondence.

A.8. The following certificate formats are available on the Commission's Website (https://psc.ap.gov.in) for reference.

- A.8.1. Community, Nativity and Date of Birth Certificate
- A.8.2. Declaration by the Un-Employed
- A.8.3. School Study Certificate
- A.8.4. Certificate of Residence
- A.8.5. Medical Certificate for the Blind
- A.8.6. Certificate of Hearing Disability and Hearing Assessment
- A.8.7. Medical Certificate in respect of Orthopedically Handicapped Candidates
- A.8.8. Non-Creamy Layer Certificate
- A.8.9. Local status certificate (if applicable)

B. INSTRUCTIONS FOR OFF-LINE EXAMINATION (SCREENING TEST):

B.1. Candidates must carefully read the instructions provided on the cover page of the **Question Paper Booklet and the OMR Answer Sheet**. They must verify details such as **Name, Exam Name / Paper Code, Venue**, and correctly bubble the Question Paper Booklet Series on the OMR Sheet. If Question Paper Series is not bubbled on the OMR Sheet, the OMR Sheet will not be evaluated. If more than one Series is bubbled, the OMR Answer Sheet will not be evaluated.

B.2. As the Answer Sheets are evaluated using an Optical Mark Scanner, Candidates must use a **Ball Point Pen (Blue or Black) only** to mark the answers. The OMR Answer Sheet will have two copies: the Original (Top Sheet) and the Duplicate (Bottom Sheet). Candidates must:

- Use a ball point pen (blue or black) for all entries and bubbling answers.
- Submit the original OMR sheet to the invigilator.
- Retain the duplicate sheet(Bottom sheet) for personal reference.
- Ensure the Question Paper Series is bubbled correctly.
- Sign the OMR Answer Sheet and ensure it is countersigned by the invigilator.
- Carrying away the Original OMR Answer sheet will be a Criminal Offence.
- Use of whitener/correcting fluid, blades, erasers, folding, tearing, rough work, or any kind of tampering anywhere on the OMR sheet or to change the answers on the OMR sheet will lead to disqualification. No further correspondence will be entertained in such cases.

B.3. Answers must be fully bubbled using only a Ball Point Pen (Blue or Black). Use of pencil, ink pen, or gel pen etc. will result in invalidation. Negative Marks will be given

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instead of zero marks for double bubbled/multi bubbled answers.

C. INSTRUCTIONS REGARDING ON-LINE EXAMINATION:

C.1. The candidates should take their seats at the prescribed time before the commencement of the examination. Biometric identification would be conducted before entry into examination hall. The entry time would be mentioned in the hall ticket. Late entry after the given entry time would not be allowed. Candidates should not leave the examination hall till the expiry of fulltime. Loaning and interchanging of articles among the candidates is not permitted in the examination hall. Electronic devices including cell phones and pagers are not allowed in the examination hall.

C.2. The starting time of each examination paper and the entry time would be mentioned in the hall ticket.

C.3. Candidates will not be permitted to leave the examination hall till the expiry of full time. If any candidate leaves the examination hall in the middle, he would be disqualified. If there is any problem with computer system, the candidates have to wait without talking to others till the system is restored. In case of any violation, the candidate will be disqualified.

C.4. The examination link with the login screen will already be available on your system. Please inform the invigilator if this is not the case.

C.5. 10 minutes prior to the exam, you'll be prompted to login. Please type the Login ID (Roll No) and the Password (Password for Candidate will be given on exam day) to proceed further.

C.6. Invigilator will announce the password 15 minutes before commencement of the Examination.

C.7. Copying or noting down questions and/or options is not allowed. Severe action will be taken if any candidate is found noting down the questions and/or options.

C.8. After logging in, your screen will display:

*Profile Information - Check the details & click on "I Confirm" or "I Deny".
*Detailed exam instructions - Please read and understand thoroughly.
*Please click on the "I am ready to Begin" button, after reading the instructions.

C.9. You have to use the mouse to answer the multiple choice type questions with FOUR alternative answers.

C.10. To answer any numerical answer type question, you need to use the virtual numeric key pad and the mouse.

C.11. On the online exam question screen, the timer will display the balance time remaining for the completion of exam.

C.12. The question numbers are color coordinated and of different shapes based on the process of recording your response: White (Square) - For un-attempted questions. Red (Inverted Pentagon) - For unanswered questions. Green (Pentagon) - For attempted questions. Violet (Circle) - Question marked by candidate for review, to be answered later. Violet (Circle with a Tick mark) - Question answered and marked by candidate for review.

C.13. After answering a question, click the SAVE & NEXT button to save your response and move onto the next question.

C.14. Click on Mark for Review & NEXT to mark your question for review, and then go to the next question.

C.15. To clear any answer chosen for a particular question, please click on the CLEAR RESPONSE button.

C.16. A summary of each section, (i.e. questions answered, not answered, marked for review) is available for each section. You have to place the cursor over the section name for this summary.

C.17. In case you wish to view a larger font size, please inform the Invigilator. On the Invigilator's confirmation, click on the font size you wish to select. The font size will be visible on the top.

C.18. You may view INSTRUCTIONS at any point of time during exam, by clicking on the INSTRUCTIONS button on your screen.

C.19. The SUBMIT button will be activated after 150 Minutes. Please keep checking

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the timer on your screen.

C.20. In case of automatic or manual log out, all your attempted responses will be saved. Also, the exam will start from the time where it had stopped.

C.21. You will be provided a blank sheet for rough work. Do write your Login ID and Password on it. Please ensure that you return it to the invigilator at the end of the exam after tearing only the password from it.

C.22. Please don't touch the key board as your exam ID will get locked. If your ID gets locked, please inform a nearby invigilator who will help in unlocking your ID and then you can continue with the exam.

C.23. Please inform the invigilator in case of any technical issues.

C.24. Please do not talk to or disturb other candidates.

C.25. In case you are carrying articles other than the admit card, photo identity proof and pen, please leave them outside the exam room.

C.26. You cannot leave exam room before submitting the paper. Please inform the invigilator if you want to use the wash room.

D. GENERAL INSTRUCTIONS:

D.1. The candidate should satisfy the Invigilator of his/her identity with reference to the signature and photographs available on the Nominal Rolls and Hall Ticket.

D.2. The candidates should take their seats at the given time before the commencement of the examination and are not to be allowed after the scheduled time. The time of Examination and entry time would be mentioned in the hall ticket. Late entry after the given entry time would not be allowed. Candidates should not leave the examination hall till the expiry of fulltime.

D.3. The candidates must note that his/her admission to the examination is strictly provisional. The mere fact that an Admission to the examination does not imply that his/her candidature has been finally cleared by the Commission or that the entries made by the candidate in his/her application have been accepted by the Commission as true and correct. The candidates have to be found suitable after verification of original certificates; and other eligibility criteria. The Applicants have to upload his/her scanned recent colour passport photo and signature to the Application Form. Failure to produce the same photograph, if required, at the time of verification, may lead to disqualification. Hence the candidates are advised not to change their appearance till the recruitment process is complete.

D.4. The candidates are not allowed to bring any Electronic devices such as mobile /cell phones, programmable calculators, tablets, iPad, Bluetooth, pagers, watches or any other computing devices to examination Hall. Non programmable calculators would be permitted, wherever necessary. Loaning and interchanging of articles among the candidates is not permitted in the examination hall and any form of malpractice will not be permitted in the exam hall.

D.5. The candidates are expected to behave in orderly and disciplined manner while writing the examination. Their candidature will be rejected in case of impersonation/ disorder/ rowdy behaviour during Examination and necessary F.I.R. for this incident will be lodged with concerned Police Station. The Chief Superintendent of the centre is authorized to take spot decision in this matter.

D.6. Candidates trying to use unfair means shall be disqualified from the selection. No correspondence whatsoever will be entertained from the candidates.

D.7. The Penal Provisions of Act 25/97 published in the A.P. Gazette No. 35, Part-IV.B Extraordinary dated: 21/08/1997 shall be invoked if malpractice and unfair means are noticed at any stage of the Examination. Action will be taken to penalize as per G.O.Ms.No.385, G.A. (Ser. A) Dept., Dt.18/10/2016.

D.8. (a) Wherever the candidates are totally blind, they will be provided a scribe to write the examination and 20 minutes extra time is permitted to them per hour. Eligible candidates are also allowed to bring their own scribe after due intimation to the Commission after duly providing the full identification

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details of the scribe like name, address and appropriate proof of identification.

(b) The applicants shall upload the certificate relating to percentage of disability for considering the appointment of scribe in the examination.

(c) An extra time of 20 minutes per hour is also permitted for the candidates with locomotor disability and CEREBRAL PALSY where dominant (writing) extremity is affected for the extent slowing the performance of function (Minimum of 40% impairment). No scribe is allowed to such candidates.

(d) The candidate as well as the scribe will have to give a suitable undertaking conforming to the rules applicable

D.9. In case the Hall-Ticket is without photo or too small, he/she should affix a passport size photo on Hall-ticket and appear by duly getting attested by Gazetted Officer. He/she shall handover similar photo for each paper to Chief Superintendent for affixing the same on the Nominal Rolls.

D.10. The candidate will not be admitted to the examination Hall without procedural formalities.

D.11. The candidate admission to the Examination is provisional, subject to the eligibility, confirmation/satisfaction of conditions laid down in this notification.

D.12. The candidates should put his/ her signature and get the signature of the invigilator at the appropriate places in the Nominal Roll.

D.13. Instructions to be followed scrupulously in the Examination Hall.

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ANNEXURE – IV

LIST OF SCHEDULED CASTES
(Under Definition 28 of General Rule - 2)
SCHEDULE – I

(read with G.O. Ms. No.46, General Administration (Services-D) Department, dt: 19/04/2025)

GROUP - I

Sl. No.	Caste Sl. No. as per Ordinance	Name of the Caste
1	8	Bavuri
2	12	Chachati
3	16	Chandala
4	18	Dandasi
5	20	Dom, Dombara, Paidi, Pano
6	22	Ghasi, Haddi, Relli - Chachandi
7	23	Godagali, Godagula
8	48	Mehtar
9	51	Paky, Moti, Thoti
10	53	Pamidi
11	55	Relli
12	58	Sapru
		Total – 12 Castes

GROUP – II

Sl. No.	Caste Sl. No. as per Ordinance	Name of the Caste
1	5	Arundhatiya
2	10	Bindla
3	14	Chamar, Mochi, Muchi, Chamar – Ravidas, Chamar – Rohidas
4	15	Chambhar
5	17	Dakkal, Dokkalwar
6	19	Dhor
7	24	Godari
8	25	Gosangi
9	28	Jaggali
10	29	Jambuvulu
11	30	Kolupulvandlu, Pambada, Pambanda, Pambala
12	32	Madiga
13	33	Madiga Dasu, Mashteen
14	43	Mang
15	44	MangGarodi
16	47	Matangi
17	56	Samagara
18	59	Sindhollu, Chindollu
		Total – 18 Castes

GROUP – III

Sl. No.	Caste Sl. No. as per Ordinance	Name of the Caste
1	2	Adi Dravida
2	3	Anamuk
3	4	Aray Mala
4	6	Arava Mala
5	7	Barki
6	11	Byagara, Byagari
7	13	Chalavadi
8	21	Ellamalawar, Yellammalawandlu
9	26	Holeya
10	27	Holeya Dasari

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11	31	Madasi Kuruva, Madari Kuruva
12	34	Mahar
13	35	Mala, Mala Ayawaru
14	36	Mala Dasari
15	37	Mala Dasu
16	38	Mala Hannai
17	39	Malajanagam
18	40	Mala Masti
19	41	Mala Sale, Netkani
20	42	Mala Sanyasi
21	45	Manne
22	50	Mundala
23	57	Samban
24	60	Yatala
25	61	Valluvan
26	1	Adi Andhra
27	46	Mashti
28	49	Mitha Ayyalvar
29	54	Panchama, Pariah
		Total – 29 Castes

LIST OF SCHEDULED TRIBES

1. Andh, Sadhu Andh *
2. Bagata
3. Bhil
4. Chanchu (Chenchwar omitted) *
5. Gadabas, Boda Gadaba, Gutob Gadaba, Kallayi Gadaba, Parangi Gadaba, Kathera Gadaba, Kapu Gadaba *
6. Gond, Naikpod, Rajgond, Koitur *
7. Goudu (in the Agency tracts)
8. Hill Reddis
9. Jatapus
10. Kammara
11. Kattunayakan
12. Kolam, Kolawar *
13. Konda Dhoras, Kubi *
14. Konda Kapus
15. Konda Reddis
16. Kondhs, Kodi, Kodhu, Desaya Kondhs, Dongria Kondhs, Kuttiya Konds, Tikiria Khondhs, Yenity Khondhs, Kuvinga*
17. Kotia, Bentho Oriya, Bartika, Dulia, Holva, Sanrona, Sidhopaiko (Dhulia,Paiko,Putiya- omitted *)
18. Koya, Doli Koya, Gutta Koya, Kammara Koya, Musara Koya, Oddi Koya, Pattidi Koya, Rajah, Rasha Koya, Lingadhari Koya (Ordinary), Kottu Koya, Bhine Koya, Raj Koya (Goud-omitted *)
19. Kulia
20. Malis (excluding Adilabad, Hyderabad, Karimnagar, Khammam, Mahabubnagar, Medak, Nalgonda, Nizamabad and Warangal District)
21. Manna Dhora
22. Nayaks (in the Agency tracts)
23. Mukha Dhora, Nooka Dhora
24. Pardhan
25. Porja, Parangi Perja
26. Reddi Dhoras
27. Rona, Rena
28. Savaras, Kapu Savaras, Maliya Savaras, Khutto Savaras
29. Sugalis, Lambadis, Banjara *
30. Thoti (in Adilabad, Hyderabad, Karimnagar, Khammam, Mahabubnagar, Medak, Nalgonda, Nizamabad and Warangal Districts)
31. Valmiki (in the Scheduled Areas of Vishakapatnam, Srikakulam,

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Vizianagaram, East Godavari and West Godavari Districts *)

32. Yenadis, Chella Yenadi, Kappala Yenadi, Manchi Yenadi, Reddi Yenadi *
33. Yerukulas, Koracha, Dabba Yerukula, Kunchapuri Yerukula, Uppu Yerukula *
34. Nakkala Kurivikaran (Nakkala – A.P. Gazette, Part – III (B) CentralActs ordinance and Regulations Issue No. 05 Dt. 02/10/2003)
35. Dhulia, Paiko, Putiya (in the districts of Vishakapatnam, Vizianagaram *)

* As for the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002, Act No. 10 of 2003

LIST OF SOCIALLY AND EDUCATIONALLY BACKWARD CLASSES

(Amended from time to time as on 31/08/2007)

GROUP- A

1. Aboriginal Tribes, Vimuktha Jathis, Nomadic and Semi Nomadic Tribes etc., Agnikulakshatriya, Palli, Vadabalija, Besta, jalari, Gangavar, Gangaputra, Goondla, Vanyakulakshatriya (Vannekapu, Vannereddi, Pallikapu, Pallireddy Neyyala and Pattapu) *Mudiraj / Mutrasi / Tenugollu, The G.O. Ms.No. 15 BCW(C2) Dept., dt. 19/02/2009 is suspended. Hence the inclusion of Mudiraj / Mutrasi / Tenugollu is suspended)vide Hon'ble A.P. High Court orders in WP No. 2122/2009 dated: 29-04- 2009. Kandra added as per G.O.Ms.No.09 Backward Classes Welfare(F)Dept.,Dt:20.04.2023.
2. Balasanthu, Bahurupi
3. Bandara
4. Budabukkala
5. Rajaka (Chakali Vannar)
6. Dasari (formerly engaged in bikshatana)
   (amended vide G.O.Rt.No. 32, BCW(M1) Department, dated 23/02/1995)
7. Dommara
8. Gangiredlavaru
9. Jangam (whose traditional occupation is begging)
10. Jogi
11. Katipapala
12. Korcha
13. Lambada or Banjara in Telangana Area
    (deleted and included in S.T. list vide G.O.Ms.No. 149, SW, dated 3/5/1978)
14. Medari or Mahendra
15. Mondivaru, Mondibanda, Banda
16. Nayee Brahmin (Mangali), Mangala and Bajantri
    (amended vide G.O.Ms.No. 1, BCW(M1) Department, dated 6/1/1996)
17. Nakkala (Deleted vide G.O. Ms. No. 21, BCW(C2) Dept., Dt. 20/06/2011)
18. Vamsha Raj (amended vide G.O.Ms.No. 27, BCW(M1) Department, dated 23/06/1995 deleting the Original name Pitchiguntla)
19. Pamula
20. Pardhi (Mirshikari)
21. Pambala
22. Peddammavandlu, Devaravandlu, Yellammavandlu, Mutyalammavandlu (Dammali, Dammala, Dammula, Damala Castes confined to Srikakulam dist. Vide G.O.Ms. No.: 9 BCW(C2) Dept., Dt. 9/04/2008)
23. Veeramushti (Nettikotala), Veera bhadreeya (Amended vide G.O. Ms. No. 62, BCW (M1) Dept., Dt. 10/12/1996)
24. Valmiki boya (Boya, Bedar, Kirataka, Nishadi, Yellapi, Pedda Boya) Talayari and Chunduvallu
    (G.O.Ms. No. 124, SW, Dt. 24.06.85) Yellapi and Yellapu are one and the same amended vide G.O. Ms. No. 61, BCW(M1) Dept., Dt. 05.12.1996)
25. Yerukalas in Telangana area (deleted and included in the list of S.Ts)
26. Gudala
27. Kanjara - Bhatta
28. Kalinga (Kinthala deleted vide G.O.Ms. No. 53, SW, Dt. 07.03.1980)
29. Kepmare or Reddika
30. Mondipatta
31. Nokkar
32. Pariki Muggula
33. Yata
34. Chopemari

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35. Kaikadi
36. Joshinandiwalas
37. Odde (Oddilu, Vaddi, Vaddelu)
38. Mandula (Govt. Memo No. 40-VI/70-1, Edn., Dt. 10.02.1972)
39. Mehator (Muslim) (Govt. Memo No. 234-VI/72-2, Edn., Dt.05.07.1972)
40. Kunapuli (Govt. Memo No. 1279/P1/74-10, E&SW, Dt. 03.08.1975)
41. Patra (included in G.O. Ms. No. 8, BCW(C2) Dept., Dt. 28.08.2006)
42. kurakula of Srikakulam, Vizianagaram and Visakhapatnam Districts only. Included vide in G.O.MS.No. 26 BC W (C2) Dept., Dt. 4/07/08
43. Pondara of Srikakulam, Vizianagaram, and Visakhapatnam Districts only. Included vide G.O.MS.No. 28 BC W (C2) Dept., Dt. 4/07/08
44. Samanthula, Samantha, sountia, Sauntia of Srikakulam District only. Included vide G.O.MS.No. 29 BC W (C2) Dept., Dt. 4/07/08
45. pala-Ekari, Ekila, Vyakula, Ekiri, Nayanivaru, Palegaru, Tolagari, Kavali of Chittor, Cuddapah, Kurnool, Anantapur, Nellore, Hyderabad and Rangareddy Districts only. Included Vide G.O. MS. No. 23 B.C. W (C2) Dept., Dt. 4/07/08
46. Rajannala, Rajannalu of Karimnagar, Warangal, Nizamabad and Adilabad Districts only. (included in vide G.O.Ms. No. 44 B.C.W(C2) Dept., Dt.07/08/2008).
47. Bukka Ayyavars, Included vide G.O.Ms.No. 6 Backward Classes Welfare (C2) Dept., dt. 19/02/2009.
48. Gotrala, Included vide G.O.Ms.No. 7 Backward Classes Welfare (C2) Dept., dt. 19/02/2009. The area of operation shall be confined to Telangana Region only.
49. Kasikapadi / Kasikapudi, Included vide G.O.Ms.No. 8 Backward Classes Welfare (C2) Dept., dt. 19/02/2009. The area of operation shall be confined to Hyderabad, Rangareddy, Nizamabad, Mahaboobnagar and Adilabad Districts of Telangana Region only.
50. Siddula, Included vide G.O.Ms.No. 9 Backward Classes Welfare (C2) Dept., dt. 19/02/2009. The area of operation shall be confined to Telangana Region only.
51. Sikligar / Saikalgar, Included vide G.O.Ms.No. 10 Backward Classes Welfare (C2) Dept., dt. 19/02/2009.
52. Poosala included vide G.O. Ms.No. 16 Backward Classes Welfare (C2) Dept., dt. 19/02/2009.
53. Aasadula / Asadula, included vide G.O. Ms. No. 13, Backward Classes Welfare (C2) Dept., Dt. 27/05/2011. The area of operation shall be confined to East Godavari and West Godavari Districts only.
54. Keuta/Kevuto/Keviti, included vide G.O. Ms. No. 15, Backward Classes Welfare (C2) Dept., Dt. 27/05/2011. The area of operation shall be confined to Srikakulam District only.

Group-B (Vocational)

1. Achukatlavandlu in the Districts of Visakhapatnam and Guntur confined to Hindus only as amended vide G.O. Ms. No. 8, BCW(C2) Dept., Dt. 29.03.2000
2. Aryakshatriya, Chittari , Giniyar, Chitrakara, Nakshas (Muchi Telugu Speaking deleted vide G.O. Ms. No. 31, BCW (M1) Dept., 11.06.1996)
3. Devanga
4. Goud (Ediga) Gouda (Gamella) Kalalee, Goundla, Settibalija of Vishaphapatnam, East Godavari, West Godavari and Krishna Districts and Srisayana (Segidi) – (amended vide G.O. Ms. No. 16, BCW (A1) Dept., dt. 19.06.1997
5. Dudekula, Laddaf, Pinjari or Noorbash
6. Gandla, Telikula, Devatilakula (Amended vide G.O. Ms. No. 13, BCW(A1) Dept., dt. 20.05.1997)
7. Jandra
8. Kummara or Kulala, Salivahana (Salivahana added vide G.O. Ms. No. 28, BCW(M1) Dept., 24.06.1995)
9. Karikalabhakthulu, Kaikolan or Kaikala (Sengundam or Sengunther)
10. Karnabhakthulu
11. Kuruba or Kuruma
12. Nagavaddilu
13. Neelakanthi
14. Patkar (Khatri)

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15. Perika (Perikabalija, Puragirikshatriya)
16. Nessi or Kurni
17. Padmasali (Sali, Salivan, Pattusali, Senapathulu, Thogata Sali)
18. Srisayana ((sagidi)- deleted and added to Sl.No. 4 of Group-B)
19. Swakulasali
20. Thogata, Thogati or Thogataveerakshtriya
21. Viswabrahmin, Viswakarma (Ausula or Kamsali, Kammari, Kanchari Vadla or Vadra or Vadrangi and Silpis) (Viswakarma added vide G.O. Ms. No. 59 BCW(M1) Dept., Dt. 06.12.1995)
22. Kunchiti, Vakkaliga, Vakkaligara, Kunchitiga of Anantapur Dist. Only vide G.O. Ms.No. 10 BCW(C-2) Dept., Dt. 9-04-2008
23. Lodh, Lodhi, Lodha of Hyderabad, Rangareddy, Khammam and Adilabad Districts only. Included in Vide G.O.MS.No. 22 BC W (C2) Dept., Dt. 4/07/08
24. Bondili (included in vide G.O.Ms. No. 42, B.C.W(C2) Dept., Dt.07/08/2008)
25. Are Marathi, Maratha(Non-Brahmins), Arakalies and Surabhi Natakalavallu. (included in vide G.O.Ms. No. 40, B.C.W(C2) Dept., Dt.07/08/2008). Tholu Bommalatavallu added as per G.O.Ms.No.08, Backward Classes Welfare(F) Dept., Dt:20.04.2023.
26. Neeli (included in vide G.O.Ms. No. 43, B.C.W(C2) Dept., Dt.07/08/2008).
27. Budubunjala/Bhunjwa/Bhadbhunja, included vide G.O.Ms. No. 11, Backward Classes Welfare (C2) Dept., Dt. 27/05/2011. The area of operation shall be confined to Hyderabad and Ranga Reddy District only.
28. Gudia/Gudiya, included vide G.O.Ms. No. 14, Backward Classes Welfare (C2) Dept., Dt. 27/05/2011. The area of operation shall be confined to Srikakulam, Vizianagaram and Vishakhapatnam, district only.

GROUP – C
Scheduled Castes converts to Christianity and their progeny
(Substituted in G.O.Ms.No.159, G.A. (Ser.D) Dept., dt. 02/04/1981)

GROUP – D (Other Classes)

1. Agaru
2. Are-Katika, Katika, Are-Suryavamsi(Are-Suryavamsi added vide G.O. Ms. No. 39, B.C. W(C2) Dept., Dt. 7/08/08)
3. Atagara
4. Bhatraju
5. Chippolu (Mera)
6. Gavara
7. Godaba
8. Hatkar
9. Jakkala
10. Jingar
11. Kandra Deleted and added to Sl.No. 01 Under BC-A Group as per G.O.Ms.No.09 BCW(F)Dept.,Dt:20.04.2023.
12. Kosthi
13. Kachi
14. Surya Balija, (Kalavanthulu) Ganika (amended vide G.O.Ms. No. 20, BCW(P2) Dept., Dt. 19.07.1994)
15. Krishanabalija (Dasari, Bukka)
16. Koppulavelama
17. Mathura
18. Mali (Bare, Barai, Marar and Tamboli of all Districts of Telangana Region added as synonyms vide G.O. Ms. No. 3, BCW(C2) Dept., Dt. 09.01.2004 and G.O. Ms. No. 45, B.C.W(C2) Dept., Dt.07/08/2008)
19. Mudiraj / Mutrasi / Tenugollu.
20. Munnurukapu (Telangana)
21. Nagavamsam (Nagavamsa) vide G.O.Ms.No. 53, BC Welfare Dept., dated:19/09/1996
22. Nelli(deleted vide G.O.Ms. No. 43, B.C.W(C2) Dept., Dt.07/08/2008)
23. Polinativelmas of Srikakulam and Visakhapatnam districts
24. deleted vide G.O. Ms.No. 16 Backward Classes Welfare (C2) Dept., dt. 19/02/2009
25. Passi

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26. Rangrez or Bhavasarakshtriya
27. Sadhuchetty
28. Satani (Chattadasrivaishnava)
29. Tammali (Non-Brahmins) (Shudra Caste) whose traditional occupation is playing musical instruments, vending of flowers and giving assistance in temple service but not Shivarchakars. Included vide G.O. Ms. No. 7, Backward Classes Welfare (C2) Dept., Dt. 19/02/2011).
30. Turupukapus or Gajula kapus {... the words "of Srikakulkam, Vizianagaram and Vishakapatnam Districts" were deleted vide G.O.Ms.No. 62, Backward Classes Welfare (C2) Dept., dt. 20/12/2008 and G.O. Ms.No. 19 Backward Classes Welfare (C2) Dept., dt. 19/02/2009} who are subject to Social customs or divorce and remarriage among their women (G.O. Ms. No. 65, E&SW, dt. 18.02.1994)
31. Uppara or Sagara
32. Vanjara (Vanjari)
33. Yadava (Golla)
34. Are, Arevallu and Arollu of Telangana District (Included vide G.O.Ms.No. 11, Backward Classes Welfare (C-2) Department, dt. 13/5/2003 and G.O.Ms. No. 41, B.C.W(C2) Dept., Dt.07/08/2008)
35. Sadara, Sadaru of Anantapur Dist. Only vide G.O.Ms.No. 11 BCW (C-2) Dept., Dt. 9- 04-2008.
36. Arava of Srikakulam District only. Included in vide G.O. MS. No. 24 BC W (C2) Dept., Dt. 4/07/08
37. Ayyaraka, of Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari, Krishna, Guntur, Khammam and Warangal Districts only. Included in vide G.O. MS. No. 25 BC W (C2) Dept., Dt. 4/07/08
38. Nagaralu of Srikakulam, Vizianagaram, Visakhapatnam, Krishna, Hyderabad and Rangareddy Districts only. Included in vide G.O. MS. No. 27 BC W (C2) Dept., Dt. 4/07/08
39. Aghamudian, Aghamudiar, Agamudivellalar and Agamudimudaliar including Thuluva Vellalas of Chittoor, Nellore, Kurnool, Anantapur, Hyderabad and Rangareddy Districts only. Included in vide G.O. MS. No. 20 BC W (C2) Dept., Dt. 4/07/08
40. Beri Vysya, Beri Chetty of Chittoor, Nellore and Krishna Districts only. Included in vide G.O. MS. No. 21 BC W (C2) Dept., Dt. 4/07/08
41. Atirasa included vide G.O. Ms.No. 5 Backward Classes Welfare (C2) Dept., dt. 19/02/2009. The area of operation shall be confined to East Godavari and West Godavari Districts only.
42. Sondi / Sundi included vide G.O. Ms.No. 11 Backward Classes Welfare (C2) Dept., dt. 19/02/2009.
43. Varala included vide G.O. Ms.No. 12 Backward Classes Welfare (C2) Dept., dt. 19/02/2009. The area of operation shall be confined to Telangana region only.
44. Sistakaranam included vide G.O. Ms.No. 13 Backward Classes Welfare (C2) Dept., dt. 19/02/2009.
45. Lakkamari Kapu included vide G.O. Ms.No. 14 Backward Classes Welfare (C2) Dept., dt. 19/02/2009. The area of operation shall be confined to Telangana region only.
46. Veerashaiva Lingayat/Lingabalija, included vide G.O. Ms.No. 22 Backward Classes Welfare (C2) Dept., dt. 28/02/2009.
47. Kurmi, included vide G.O.Ms. No. 12, Backward Classes Welfare (C2) Dept., Dt. 27/05/2011. The area of operation shall be confined to Telangana Region and also Krishna District only.
48. Kalinga Komati / Kalinga Vysya vide G.O. Ms. No.10 Backward classes Welfare(c) Department Dated.24.9.2014. The area of operation shall be confined to Srikakulam, Vizianagaram and Visakhapatnam districts only.

GROUP – E

(Socially and Educationally Backward Classes of Muslims)

1. Achchukattalavandlu, Singali,Singamvallu, Achchupanivallu, Achchukattuvaru, Achukatlavandlu.
2. Attar Saibuli, Attarollu
3. Dhobi Muslim/ Muslim Dhobi/ Dhobi Musalman, Turka Chakla or Turka Sakala, Turaka Chakali, Tulukka Vannan, Tskalas or Chakalas, Muslim Rajakas.
4. Faqir, Fhakir Budbudki, Ghanti, Fhakir, Ghanta Fhakirlu, Turaka Budbudki,

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Derves, Fakeer

5. Garadi Muslim, Garadi Saibulu, Pamulavallu, Kani-Kattuvallu, Garadollu, Garadiga.
6. Gosangi Muslim, Phakeer Sayebulu
7. Guddi Eluguvallu, Elugu Bantuvallu, Musalman Keelu Gurralavallu
8. Hajam, Nai, Nai Muslim, Navid
9. Labbi, Labbai, Labbon, Labba
10. Pakeerla, Borewale, Deraphakirlu, Bonthala
11. Kureshi/ Khureshi, Khasab, Marati Khasab, Muslim Katika, Khatik Muslim
12. Shaik/ Sheikh
13. Siddi, Yaba, Habshi, Jasi
14. Turaka Kasha, Kakkukotte Zinka Saibulu, chakkitakanevale, Terugadu Gontalavaru, Thirugatiganta, Rollaku Kakku Kottevaru, Pattar Phodulu, Chakketakare, Thuraka Kasha
15. Other Muslim groups excluding Syed, Saiyed, Sayyad, Mushaik; Mughal, Moghal;Pathans; Irani; Arab; Bohara, Bohra; Shia Imami Ismaili, Khoja; Cutchi-Memon; Jamayat; Navayat;
and all the synonyms and sub-groups of the excluded groups; and except those who have been already included in the State List of Backward Classes.

N.B.: 1. The above list is for information and subject to confirmation with reference to G.O. Ms. No. 58, SW(J) Department, dated 12/05/1997 and time to time orders.

2. On account of any reason whatsoever in case of any doubt/ dispute arising in the matter of community status (SC/ST/BC/OC) of any candidate, subject to satisfaction with regard to relevant rules and regulations in force the decision of the Commission shall be final in all such cases.

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ANNEXURE-V

The criteria of Normalization

The Commission has been using Computer Based Recruitment Test (CBRT) for various recruitments. The CBRT involves the Normalization of the Scores of candidates for the Examinations which are conducted in Multi-sessions. Further, the process of normalization as adopted by major leading organizations at National and State level in the conduct of Recruitment Examinations and Entrance Examinations is also adopted by the Commission.

The Commission has adopted the following formula to calculate final score of candidates in the multi-session CBRT Examinations as recommended by the Experts' Committee constituted by the Commission.

NORMALIZATION FORMULA

$$\widehat{M}_{ij} = \frac{\bar{M}_t^g - M_q^g}{\bar{M}_{ti} - M_{iq}} \left(M_{ij} - M_{iq}\right) + M_q^{gm}$$

N.B.

Where:

$\widehat{M}_{ij}$ = Normalized marks of jth candidate in the ith shift.

$\bar{M}_t^g$ = is the average marks of the top 0.1% of the candidates considering all shifts (number of candidates will be rounded-up).

M_q^g = is the sum of mean and standard deviation marks of the candidates in the examination considering all shifts.

$\bar{M}_{ti}$ = is the average marks of the top 0.1% of the candidates in the ith shift (number of candidates will be rounded-up).

M_{iq} = is the sum of mean marks and standard deviation of the ith shift.

M_{ij} = is the actual marks obtained by the jth candidate in i^{th} shift.

M_q^{gm} = is the sum of mean marks of candidates in the shift having maximum mean and standard deviation of marks of candidates in the examination considering all shifts.

N.B.

1. Calculation of normalized marks will be done up to 5 decimal places.
2. Normalized marks of the candidate may vary from the original/absolute marks obtained.
3. Normalized marks of the candidate only shall be taken for General Ranking List (GRL) preparation.

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GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Andhra Pradesh Public Service Commission – Guidelines relating to Medical Examination of candidates appearing for recruitment to certain posts – Orders – Issued.

FINANCE (HR.I.Plg.Policy) DEPARTMENT

G.O. Ms. No. 147 Dated:06.08.2016

Read of following:

1. U.P.S.C., Regulations.
2. Annexure I.A to Rule 10 of A.P. Fundamental Rules.
3. Recommendation of A.P.P.S.C., dated: 19.04.2016.

O R D E R:

In the reference 3rd read above A.P.P.S.C., has proposed to align Medical Guidelines for recruitment purposes with those of U.P.S.C. The objective cited was to remove loopholes and set right inconsistencies in the extant guidelines. Government have examined the proposal of A.P.P.S.C., and decided to notify the revised Medical Guidelines.

Accordingly, the following notification shall be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by Article 320 (1) of the Constitution of India and Regulation 14-A (iii) of A.P.P.S.C., Regulations, the Governor of Andhra Pradesh, hereby notifies the Medical Guidelines for candidates appearing for examinations conducted by A.P.P.S.C., as shown in the Annexure.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

AJEYA KALLAM
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To

The Principal Secretary, A.P.P.S.C., (5 copies),
The Commissioner, Printing & Stationery Department, (02 copies)

Copy to

The GA (Services-A) Department.
All Spl. C.S. / Prl. Secretary / Secretaries to Government
All Heads of Department in A.P
The PS to JS to Hon'ble Chief Minister.
The PS to Hon'ble Minister (HR).
The PS to Chief Secretary to Government.
The PS to Special Chief Secretary to Government, Finance Department.

//FORWARDED::BYORDER//

SECTION OFFICER

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Annexure

(G.O.Ms.No147 Finance (HR.I. Plg. Policy) Department Dated:6.08.2016)

REGULATIONS RELATING TO THE PHYSICAL EXAMINATION OF CANDIDATES

The regulations are published for the convenience of candidates and to enable them to ascertain the probability of their possessing the required physical standards. The regulations are also intended to provide guidelines to the medical examiners.

Note: 1. The Medical Board while conducting Medical examination of the candidates who have applied against the posts reserved for physically disabled category will keep in mind that the eligibility criteria for availing the reservation under physically disabled quota shall be the same as prescribed under relevant provisions of the persons with Disabilities (Equal Opportunity, Protection of Rights and Full Participation) Act, 1995.

Note: 2. Further the Government may also constitute special Medical Board (s) / Appellate Medical Board to issue the Disability Certificate in the prescribed form to physically disabled candidates and also to conduct the regular medical examination of physically disabled candidates in terms of these regulations.

Blind candidates shall be eligible for selection / appointment to posts which are identified as suitable by the Government.

II. The AP Public Service Commission reserves to itself the absolute discretion to either reject or accept any candidate after considering the report of the Medical Board.

The candidates who apply for the following posts of various services are subjected to thorough Medical Examination.

1. Revenue Divisional Officer (RDO) – A.P. Civil Service (Executive Branch).
2. Deputy Superintendent of Police (Civil) (The A.P. Police Service).
3. Deputy Superintendent of Jails (The A.P. Jails Service).
4. Deputy Superintendent of Police (Communications) – (A.P. Police Communications Service).
5. Divisional Fire Officer (The A.P. Fire and Emergency Service).
6. Assistant Prohibition & Excise Superintendent – (A.P. Prohibition and Excise Service).
7. Excise S.I – (A.P. Prohibition and Excise Sub-Service).
8. Assistant Motor Vehicle Inspector (A.P. Transport Service).
9. Assistant Conservator of Forests (ACFs) – (A.P. Forest Service).
10. Forest Range Officers (FROs)– (A.P. Forest Service).

1) To be passed as "fit" for appointment, a candidate must be in good mental and bodily health and free from any physical defect that is likely to interfere with the efficient performance of the duties of his/her appointment.

2) **a)** In the matter of co-relation of age limit, height, weight and chest girth of candidates, it is left to the Medical Board to use whatever co-relation of figure is considered most suitable as a guide in the examination of the candidates. If there is any disproportion with regard to height, weight and chest girth, the candidate should be hospitalized for investigation and X-Ray of the chest taken before the candidate is declared fit or unfit by the Board.

b) However, for certain posts/services mentioned at **Para II** minimum standards for height, and chest girth, without which candidates cannot be accepted, are as follows:

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	Height	Chest girth fully expanded/Weight for Female Candidates	Expansion
(1)	(2)	(3)	(4)
1. Revenue Divisional Officer (RDO)	-	-	-
2. Deputy Superintendent of Police (Civil)	167.6 Cms (M) 152.5 Cms (W) 164 Cm (ST)	86.3 Cms 83.8 Cms (ST) 45.5 Kgs (weight) for (W)	5 Cms
3. Deputy Superintendent of Jails (Men)	167.6 Cms (M) 164 Cms (ST) & Aboriginal Tribes	86.3 Cms (M) 83.8 Cms (ST)	5 Cms
4. Deputy Superintendent of Police (Communications)	167.6 Cms (M) 152.5 Cms (W) 164 Cms (ST) & Aboriginal Tribes	86.3 Cms 45.5 Kgs (weight) for (W) 83.8 Cms (ST)	5 Cms (M)/ST &Other Tribes
5. Divisional Fire Officer	167.6 Cms 164 Cms (ST)	86.3 Cms 83.8 Cms (ST)	5 Cms
6. Assistant Prohibition & Excise Superintendent	165 Cms	86Cms	5 Cms
7. Excise Sub Inspector.	165 Cms (M) 152.5 Cms (W) 160 Cms (ST)	86 Cms 45.5 Kgs (W)	5 Cms
8. Assistant Motor Vehicle Inspector	165 Cms (M) 157.5 Cms (W) 160 Cms (ST/SC & Aboriginal Tribes) 152.5 Cm (W/SC/ST)	86.3 Cms 82.30 Cms (W) 83.80 Cms (ST/SC & Aboriginal Tribes) 79.80 Cms (SC-(W)/ST-(W))	5 Cms
9. Assistant Conservator of Forest (ACF)/ Forest Range Officers (FROs)	163 Cms (M) 150 Cms (W) Walking 25 Kms in 4 Hours (M) Walking 16 Kms in 4 Hours (W)	84 Cms (M) 79 Cms (W)	5 Cms
In The case of candidates appearing for the post of ACF/FRO, belonging to Scheduled Tribes and races such as Gurkhas, Nepalese, Assamese, Meghalaya, Ladakh, Nagaland, Manipuri, Goutha, Kashmir, Sikkimese, Bhutanese and Tripura.	152 Cms (M) 145 Cms (W)		

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3. The candidate's height will be measured as follows:

He / She will remove his / her shoes and be placed against the standard with his/her feet together and weight thrown on the heels and not on the toes or other sides of the feet. He / She will stand erect without rigidity and with heels, calves, buttocks and shoulders touching the standard, the chin will be depressed to bring the vertex of the head level under the horizontal bar. The height will be recorded in centimeters and parts of a centimeter to halves.

4. The candidate's chest will be measured as follows:

He / She will be made to stand erect with his/ her feet together and to raise arms over his / her head. The tape will be so adjusted round the chest that its upper edge touches the inferior angles of the shoulder blades behind and lies in the same horizontal plane when the tape is taken round the chest. The arms will then be lowered to hang loosely by the side and care will be taken that the shoulders are not thrown upwards or backwards so as to displace the tape. The candidate will then be directed to take a deep respiration several times and the maximum expansion of the chest will be carefully noted and the minimum and maximum will then be recorded in centimeters as specified in the above table.

N.B. – The height and chest of the candidates should be measured twice before coming to a final decision.

5. The candidate will also be weighed and his weight recorded in Kilo grams; fractions of half a Kilogram should not be noted.

6 (a). The candidate's eye sight will be tested in accordance with the following rules. The result of each test will be recorded.

(i) General – The candidate will be directed to a general examination to the detection of any disease or abnormality of his eyes. The candidate will be rejected if he suffers from any morbid conditions of eye(s), eyelids or contiguous structure if such a sort as to render or are likely to render him/ her unfit for service on a further date.

(ii) Visual Acuity - The Examination for determining the acuteness of vision includes two tests – one for distant and the other for near vision. Each eye will be examined separately.

(b) There shall be no limit for maximum naked eye vision but the naked eye vision of the candidates shall however be recorded by the Medical Board or other medical authority in every case, as it will furnish the basic information in regard to the condition of the eye.

(c) The vision standards are prescribed for the following posts:

For the posts of
Deputy Superintendent of Police (Civil), Divisional Fire Officer in Fire and Emergency Services.

STANDARD-I

RIGHT EYE	**LEFT EYE**
Distant Vision V – 6/6	V – 6/6
Near Vision-Reads 0.6	Reads 0.6

STANDARD-II

BETTER EYE	**WORSE EYE**
Distant Vision V- 6/4	V- Without Glasses Not below 6/6; and after correction with Glasses not below 6/24
Near Vision Reads 0.6	Reads – 1

STANDARD-III

BETTER EYE	**WORSE EYE**
Distance Vision-V without Glasses –	V - without Glasses – Not below

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not below 6/24 and after correction with Glasses not below 6/6

6/24, after correction with Glasses not below 6/12

Near Vision – Reads 0.8

Reads 1

(b) Each eye must have a full field of vision as tested by any movements.

(c) Squint or any morbid condition of the eyes or of the lids of either eye liable to the risk of aggravation of recurrence will cause the rejection of the candidate.

(d) Each eye will be examined separately and the lids must be kept wide open during the test.

(e) Inability to distinguish the Principal colours will not be regarded as cause for rejection, but the fact will be noted in the proceedings and the candidate will be informed.

(f) The degree of acuteness of vision of all candidates for appointment will be entered in the proceedings in the following manner:

V.R	**Reads with**	**Glasses**
V.L	**Reads with**	**Glasses**

For the post of Deputy Superintendent of Police (Communications):

STANDARD -1

1. **Distance Vision:**

Right Eye : 6/6 Near Vision 0/5 (Snellen)
Left Eye: 6/6 Near Vision 0/5 (Snellen)

STANDARD – II

Better Eye: Distance vision =V, without glasses not below 6/24 after correction with glasses not below 6/66

Near Vision reads 0.8

Worse Eye: V-without glasses not below 6/24 and after correction with glasses not below 6/12

Near vision reads 1

ii. Each eye must have a full field of vision

iii. Colour blindness, squint or any morbid condition of the eye or the lids of either eye, will result in disqualification.

For the post of Excise Sub Inspector

Vision:

Right Eye : Near Vision 0/5 (Snellen) Distance : 6/6

Left Eye: Near Vision 0/5 (Snellen) Distance : 6/6

Each eye must have a full field of vision, colour blindness, squint or any morbid condition of the eye or the lids of either eye, will result in disqualification.

For the post of **Assistant Motor Vehicle Inspector**: under APTSS Rules, Must be certified to possess the visual standards specified below without glasses:

(a) Right Eye: Distance Vision 6/6 - Near Vision: 0.5 (on Snellen's Chart)
(b) Left Eye: Distance Vision 6/6 - Near Vision: 0.5 (on Snellen's Chart)
(c) Each eye must have a full field of vision.
(d) Colour Blindness, squint or any morbid conditions of the eyes or lids of either eye shall be deemed to be a disqualification.

d) (i) In respect of the posts / services concerned with the safety of public, the total amount of Myopia (including the cylinder) shall not exceed (– 4.00 D).

Total amount of Hypermetropia (including the cylinder) shall not exceed (+ 4.00 D)

Provided that in case a candidate is found unfit on ground of high myopia/very Hypermetropia the matter shall be referred to a Special Board of three ophthalmologists to declare whether this myopia/ Hypermetropia is

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pathological or not. In case it is not pathological, the candidate shall be declared fit, provided he fulfills the visual requirements otherwise.

(ii) In every case of myopia/ Hypermetropia, fundus examination should be carried out and results recorded. In the event of pathological condition being present which is likely to be progressive and affect the efficiency of the candidate he/ she should be declared unfit.

(e) Field of Vision: The field of vision shall be tested in respect of all services by the confrontation method. When such test gives unsatisfactory or doubtful result the field of vision should be determined on the perimeter.

(f) Night Blindness: Broadly there are two types of night blindness: (1)As a result of Vitamin A deficiency and (2) As a result of Organic disease of Retina -common cause being Retinitis Pigmentosa. In (1)The fundus is normal, generally seen in younger age group and ill-nourished persons and improves by large doses of Vitamin A. In (2) the fundus is often involved and mere fundus examination will reveal the condition in majority of cases. The patient in this category is an adult and may not suffer from malnutrition. For both (1) and (2) dark adaptation test will reveal the condition.

(g). Colour Vision: The testing of colour vision shall be essential in respect of the posts /services mentioned at **Para II**.

Colour perception should be graded into higher and lower grade depending upon the size of aperture in the lantern as described in the table below:

Grade	Higher Grade Colour perception	Lower Grade colour Perception
1. Distance between the Lamp and the candidate	16 ft	16 ft
2. Size of aperture	1.3 mm	13 mm
3. Time of exposure	5 seconds	5 seconds

Satisfactory colour vision constitutes recognition with ease and without hesitation of signals red, green and yellow colours. The use of Ishihara's plates, shown in good light and a suitable Edrige Green's Lantern shall be considered quite dependable for testing colour vision. In doubtful cases where a candidate fails to qualify when tested by only one of the two tests, both the tests should be employed.

(h). Ocular condition other than visual acuity:

i. Any organic disease or a progressive refractive error, which is likely to result in lowering visual acuity, should be considered a disqualification.

ii. Squint: Squint with normal vision in both eyes can be corrected. For the posts of RDO, DSP (Jails), FRO/ACF& AES, such a candidate may be declared temporarily unfit. For the remaining posts, i.e., DSP (Civil), DSP (Communications), DFO, AMVI & Excise SI squint shall be cause for disqualification.

iii. If a person has one eye or if he has one eye which has normal vision and the other eye is amblyopic or has subnormal vision the usual effect is that the person is lacking stereoscopic vision for perception of depth. The medical board may recommend as fit, such persons, provided the normal eye has 6/6 distant vision, J/1 near vision with or without glasses provided the error in any meridian is not more than 4 dioptres for distant vision.

Full field of vision:

Normal colour vision wherever required.

Provided the board is satisfied that the candidate can perform all functions for the particular job in question.

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iv. **Contact Lenses:** During the medical examination of a candidate, the use of contact lenses is not to be allowed. It is necessary that when conducting eye test the illumination of the typed letters for distant vision should have an illumination of 15 foot-candles.

GUIDELINES FOR SPECIAL OPHTHALMIC BOARD:

Special Ophthalmic Board for eye examination shall consist of 3 ophthalmologists:

(a) Cases where the Medical Board has recorded visual function within normal prescribed limits but suspects a disease of progressive and organic nature which is likely to cause damage to the visual function should refer the candidates to a Special Ophthalmic Board for opinion as part of the first medical Board

(b) All cases of any type of surgery on eyes, IOL refractive corneal surgery and doubtful cases of colour defect should be referred to a Special Ophthalmic Board.

(c) In such cases where a candidate is found to be having high myopia or high hyper-metropia the medical board should immediately refer the candidates for a Special Board of three Ophthalmologists constituted by the Medical Superintendent of the Hospital with the Head of the Department of Ophthalmology of the Hospital or the Senior most Ophthalmologist as the Chairman of the Special Ophthalmic Board. The Ophthalmologists / Medical Officer who has conducted the preliminary ophthalmic examination cannot be a part of the Special Board.

The examination by the special board should preferably be done on the same day. Whenever it is not possible to convene the special board of three Ophthalmologists on the day of the Medical Examination by the Medical Board,the Special Board may be convened at an earliest possible date.

The Special Ophthalmic Board may carry out detailed investigations before arriving at their decision.

The medical board's report may not be deemed as complete unless it includes the report of the special board for all such cases which are referred to it.

Guidelines for reporting on border line unfit cases:

In border line cases of substandard visual acuity, subnormal colour vision, the test will be repeated after 15 minutes by the board before declaring a person unfit.

07. Blood Pressure: The Board will use its discretion regarding Blood Pressure. A rough method of calculating normal maximum systolic pressure is as follows:

(i) With young subjects of 15-25 years of age, the average is about 100 plus the age.

(ii) With subjects of over 25 years of age, the general rule of 110 plus half the age seems quite satisfactory.

N.B. – As a general rule any systolic pressure over 140 mm. and diastolic over 90 mm. should be regarded as suspicious and the candidate should be hospitalized by the board before giving their final opinion regarding the candidate's fitness or otherwise. The hospitalization report should indicate whether the rise in blood pressure is of transient nature due to excitement etc. or whether it is due to any organic disease. In all such cases X-ray and electrocardiographic examination of heart and blood urea clearance test should be done as a routine. The final decision as to fitness or otherwise of a candidate will, however, rest with the medical board only.

Method of taking blood pressure: the mercury manometer type of instrument should be used as a rule. The measurement should not be taken within fifteen minutes of any exercise or excitement. Provided the candidate and particularly his/her arm is relaxed, he/she may be either lying or sitting. The arm is supported comfortably at the candidate's side in a more or less horizontal position. The arm should be freed from the cloth to the shoulder. The cuff completely deflated should be applied with the middle of the rubber over the inner side of the arm and its lower edge an inch or two above the bend of the elbow. The following

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returns of cloth bandage should spread evenly over the bag to avoid bulging during inflation.

The brachial artery is located by palpitation at the bend of the elbow and the stethoscope is then applied lightly and centrally over it below but not in contact with the cuff. The cuff is inflated to about 200mm.hg. and then slowly deflated. The level at which the column stands when soft successive sounds are heard represents the systolic pressure. When more air is allowed to escape the sound will be heard to increase in intensity. The level at which the well-heard clear sounds change to soft muffed fading sounds represents the diastolic pressure. The measurements should be taken in fairly brief period of times as prolonged pressure of the cuff is irritating to the candidate and will vitiate the reading. Rechecking if necessary should be done only a few minutes after complete deflation of the cuff. Sometimes as the cuff is deflated sounds heard at a certain level may disappear as pressure falls and reappear at a still lower level. This silent gap may cause error in readings.

08. Urine Examination:

The urine (passed during the process of examination) should be examined and the results recorded. Where a Medical Board finds sugar present in the candidate's urine by the usual chemical tests, the Board will proceed with the examination with all its other aspects and will also specially note down any signs or symptoms suggestive of diabetes. If, except for the glycosuria, the Board finds the candidate conforms to the standards of medical fitness required, they may pass the candidate as fit, subject to the glycosuria being non-diabetic and the Board will refer the case to a specified Specialist in Medicine who has hospital and laboratory facilities at his/her disposal. The Medical Specialist will carry out whatever examinations, clinical and laboratory, he considers necessary including a standard blood sugar tolerance test, and will submit his/her opinion to the Medical Board upon which the Medical Board will base its final opinion "fit" or "unfit". For this purpose the candidates will not be required to appear in person before the Board on the second occasion. To exclude the effect of medication it may be necessary to retain a candidate for several days in hospital under strict supervision.

09. (Pregnancy): A woman candidate, who as a result of tests is found to be pregnant of 12 weeks standing or over should be declared temporarily unfit until the confinement is over. She should be re-examined for fitness certificate six weeks after the date of confinement, subject to the production of a medical certificate of fitness from a registered medical practitioner.

10. THE FOLLOWING ADDITIONAL POINTS SHOULD BE OBSERVED:

(a) That the candidate's hearing in each ear is good and that there is no sign of disease of the ear. In case it is defective the candidate should be got examined by an ENT Specialist, provided that if the defect in hearing is remediable by operation or by use of a hearing aid a candidate cannot be declared unfit on that account provided he/she has no progressive disease in the ear. The following are the guidelines for the medical examining authority in this regard.

1. Marked or total deafness in one ear other ear being normal	Fit, if the deafness is up to 30 decibles in higher frequency.
2. Perceptive deafness in both ears in which some improvement is possible by a hearing aid	Fit, if the deafness is up to 30 decibles in speech frequencies of 1000-4000
3. Perforation of tympanic membrane of central or marginal type	(i). one ear normal other ear having, perforation of tympanic membrane – temporarily unfit. Under improved conditions of ear surgery, a candidate with marginal or other perforation in both ears should be given a chance by declaring him temporarily unfit and then he may be considered under 4(ii) below (ii). Marginal or attic perforation in both ears 'unfit'

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	(iii). Central perforation in both ears 'temporarily unfit'.
4. Ears with mastoid cavity subnormal hearing on one side/on both sides	(i).Either ear normal hearing and other ear with mastoid cavity – 'Fit' (ii). Mastoid cavity of both sides –'Unfit'
5. Persistently discharging ear operated/ un-operated.	'Temporarily Unfit'
6. Chronic inflammatory/ allergic condition of nose with or without bony deformities of nasal Septum	A decision will be taken as per circumstances of individual cases
7. Chronic inflammatory conditions of tonsils and/or Larynx	(i).Chronic inflammatory conditions of tonsils and /or larynx- 'fit' (ii).Hoarseness of voice of severe degree if present then 'temporarily unfit'.
8. Benign or locally malignant tumours of the E.N.T.	(i).benign tumours 'temporarily unfit' (ii).Malignant Tumour- 'Unfit'
9.Otosclerosis	If the hearing is within 30 decibels after operation or with the help of hearing aid – 'Fit'
10. Congenital defects of ear, nose or throat.	(i).If not interfering with functions – 'Fit'
11. Nasal/poly	"Temporarily unfit'.

(b) That his/her speech is without impediment;
(c) That his/her teeth are in good order and that he/she is provided with dentures where necessary for effective mastication (well filled teeth will be considered as sound);A candidate with decayed teeth may be declared as temporarily unfit. However decayed teeth are a disqualification for the posts of AMVI& DSP (Communications)& Excise SI.
(d) That the chest is well formed and his/her chest expansion sufficient and that the hearts and lungs are sound
(e) That there is no evidence of any abdominal disease;
(f) That the ear-drum is not ruptured;
(g) That he/she does not suffer from hydrocele, varicose veins or piles; Candidates suffering from such complaint may be declared temporarily unfit. However varicose veins is a disqualification for the posts of AMVI, DSP (Communications) & Excise SI.
(h) That his/her limbs, hands and feet are well formed and developed and that there is free and perfect motion of all joints – However, fractured limbs are a disqualification for DSP (Communications), Excise SI& AMVI.
(i) That he/she does not suffer from any inveterate skin disease;
(j) That there is no congenital malformation or defect;
(k) That he/she does not bear traces of acute or chronic disease pointing to an impaired constitution;
(l) That he/she bears marks of efficient vaccination; and
(m) That he/she is free from communicable diseases.

11. Candidates with knocked knees and flat foot are to be declared as unfit for all posts/ services mentioned at **para II**. Candidates with pigeon chest, hammer toes are unfit for the posts of AMVI, DSP (Communications) & Excise SI.

12. Radiographic examination of the chest should be done as a routine in all cases for detecting any abnormality of the heart and lungs, which may not be apparent by ordinary physical examination in respect of such candidates who are declared finally successful.

13. Candidates who are affected with certain curable afflictions may be declared as **'temporarily unfit'** by the Medical Board. Such afflictions have been specified at paras 6(h-ii), 9 & 10 (above).

i. In case where a Medical Board considers that a minor disability disqualifying a candidate for Government Service can be cured by treatment (medical or surgical) a statement to the effect should be recorded by the Medical Board. There is no objection to a candidate being informed of the Board's opinion

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to the effect by the appointing authority and when a cure has been affected it will be open to the authority concerned to ask for another Medical Board.

ii. In the case of candidates who are to be declared 'Temporarily Unfit' the period specified for re-examination should not ordinarily exceed six months at the maximum. On re-examination after the specified period these candidates should not be declared temporarily unfit for a further period but a final decision in regard to their fitness for appointment or otherwise should be given.

14 a. In case of doubt regarding health of a candidate the Chairman of the Medical Board may consult a suitable Hospital specialist to decide the issue of fitness or unfitness of the candidate for Government Service e.g. if a candidate is suspected to be suffering from any mental defect or aberration, the Chairman of the Board may consult a Hospital Psychiatrist, Psychologist, etc.,

b. When any defect is found it must be noted in the certificate and the medical examiner should state his opinion whether or not it is likely to interfere with the efficient performance of the duties which will be required of the candidate.

c. In case where a candidate is declared unfit for appointment to the Government Service the ground for rejection may be communicated to the candidate in broad terms without giving minute details regarding the defects pointed out by the Medical Board.

d. The report of the Medical Board should be treated as confidential.

e. The decision of the Chairman of the Medical Board (conducting the medical examination of the concerned candidate) about the fitness of the candidate shall be final.

15. The candidates filing an appeal against the decision of the Medical Board have to deposit an appeal fee of Rs.100.00 in such manner as may be prescribed by the Government of Andhra Pradesh in this behalf. This fee would be refunded if the candidate is declared fit by the Appellate Medical Board. The candidates may, if they like, enclose a medical certificate in support of their claim of being fit. Appeals should be submitted within 21 days of the date of the communication in which the decision of the Medical Board is communicated to the candidates; otherwise request for second medical examination by an Appellate Medical Board will not be entertained. The Medical Examination by the Appellate Medical Board be arranged as decided by Commission and no travelling allowance or daily allowance will be admissible for the journeys performed in connection with the medical examination.

MEDICAL BOARD'S REPORT

The following intimation is made for the guidance of the Medical Examination:-

1. The standard of physical fitness to be adopted should make due allowance for the age and length of service, if any, of the candidate concerned.

No person will be deemed qualified for admission to the Public Service who shall not satisfy Government or appointing authority as the case may be that he has no disease, constitutional affliction, or bodily infirmity, unfitting him or likely to unfit him for that Service.

It should be understood that the question of fitness involves the future as well as present and that one of the main objects of medical examinations is to secure continuous effective service, and in the case of candidates for permanent appointment to prevent early pension or payments in case of pre-mature death. It is at the same time to be noted that the question is one of the likelihood of continuous effective service and the rejection of a candidate need not be advised on account of the presence of a defect which in only a small proportion of cases is found to interfere with continuous effective service.

A Lady Doctor will be co-opted as a member of the Medical Board whenever a woman candidate is to be examined.

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a) **CANDIDATE'S STATEMENT AND DECLARATION.**

The candidate must make the statement required below prior to his Medical Examination and must sign the Declaration appended thereto. His attention is specially directed to the warning contained in the note below:-

1 State your name in full (in block letters) :

2 (a) State your age and birth place

(b) Do you belong to races such as Gorkhas, Garhwalis, Assamese, Nagaland Tribes etc., whose average height is distinctly lower, Answer 'Yes" or "No" and if the answer is "Yes" state the name of the race.

3 (a) Have you ever had smallpox intermittent or any other fever enlargement of suppuration of glands, spitting of blood, asthma, heart disease, lung disease, fainting attack, rheumatism, appendicitis?

OR

(b) Any other disease or accident requiring confinement to bed and medical or surgical treatment?

4. When were you last vaccinated?

5. Have you suffered from any form of nervousness due to over work or any other causes?

6. Furnish the following particulars concerning your family:-

Father's age if living and state of Health	**Father's age at death and cause of death**	**No. of brothers living, their age and state of health**	**No. of brothers dead, their age, and causes of death**
1	**2**	**3**	**4**
1.			
2.			
3.			

Mother's age if living and state health	**Mother's age at death and cause of death**	**No. of sisters living, their age and state of health**	**No. of sisters dead, their age, and causes of death**
1	**2**	**3**	**4**

7. Have you been examined by a Medical Board before?

8. If answer to the above is "Yes", please state what service/services you were examined for?

9. Who was the examining authority?

10. When and where was the Medical Board held?

11. Result of the Medical Board's examination if communicated to you or if you know.

12. All the above answers are to the best of my knowledge and belief, true and correct and I shall be liable for action under law for any material infirmity in the information furnished by me or suppression of relevant material information. The furnishing of false information or suppression of any factual information would be a disqualification and is likely to render me unfit for employment under the Government. If the fact that false information has been furnished or that there has been suppression of any factual information comes to notice at any time during my service, my services would be liable to be terminated.

Candidate's signature

Signed in my presence

Signature of the Chairman of the Board

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PROFORMA

(a) Report of the Medical Board on (name of candidate) Physical Examination.

1. General development: Good _____ Fair _____ Poor _____
2. Nutrition: Thin _____ Average _____ Obese _____
3. Height: (Without Shoes) _____
4. Weight _____
5. Best Weight _____When _____ any recent changes in weight _____
6. Temperature _____.

Girth of Chest:

1. (1)After full inspiration
   (2)After full expiration

2. Skin: Any obvious disease

3. Eyes:
   (1) Any disease :
   (2) Night Blindness :
   (3) Defect in colour vision :
   (4) Field of vision :
   (5) Visual acuity :
   (6) Fundus examination :

Acuity of vision	Naked eye with glasses	Strength of glass sph. Cyl. Axis
1	2	3
Distant Vision		
RE		
LE		
Near Vision		
RE		
LE		
Hypermetropia (Manifest)		
RE		
LE		

4. Ears _____ Inspection _____ Hearing:
   Right Ear _____
   Left Ear _____
5. Glands _____ Thyroid _____
6. Condition of teeth _____
7. Respiratory system: Does physical examination reveal anything abnormal in the respiratory organs_____ If yes explain fully _____
8. Circulatory System:
   (a) Heart: Any Organic Lesions _____ Rates
   Standing _____ After hopping 25 times
   _____ 2 minutes after hopping
   (b) Blood Pressure:
   Systolic _____ Diastolic _____
9. Abdomen:
   Girth_____Tenderness _____
   Hernia _____
   (a) Palpable Liver Spleen _____ Kidneys _____ Tumours _____ Haemorrhoids _____ Fistula _____
10. Nervous System : Indication of nervous or mental disabilities _____
11. Loco Motor System: Any abnormality

12. Genito Urinary System: Any evidence of Hydrocele, Varicocele etc.,

Urine Analysis;

(a) Physical appearance _____
(b) Sp Gr _____
(c) Albumen_____
(d) Sugar _____
(e) Casts _____

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(f) Cells _____

13. Is there anything in the health of the candidates likely to render him unfit for the efficient discharge of his duties in the service for which he is a candidate?

Note:- In the case of female candidate, if it is found --- that she is pregnant of 12 weeks standing or over, she would be declared temporarily unfit vide Regulation 9.

14. (i) State the service for which the candidate has been examined and is the candidate fit for field service?

(a) Revenue Divisional Officer (RDO)
(b) Deputy Superintendent of Police (Civil).
(c) Deputy Superintendent of Jails (Men).
(d) Deputy Superintendent of Police (Communications).
(e) Divisional Fire Offer.
(f) Assistant Prohibition and Excise Superintendent.
(g) Excise Sub-Inspector.
(h) Assistant Motor Vehicle Inspector.
(i) Assistant Conservator of Forest (ACFs).
(j) Forest Range Officers (FROs).

15. Chest X-Ray Examination.

Note: The Board should record their findings under one of the following three categories:-

(i) Fit_____
(ii) Unfit on account of _____
(iii) Temporarily unfit on account of _____
(iv) Fit only for specified vacancy reserved for physically impaired ___

Place :

Date :

Chairman

Signature Member

Member

Seal of the Medical Board

SECTION OFFICER

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ANNEXURE-VI

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Public Services - Andhra Pradesh State and Subordinate Service Rules, 1996 – Providing of three percent (3%) horizontal reservation to meritorious sportspersons in Direct Recruitment across Government Departments, Local Bodies, Public Sector Undertakings (PSUs) and Uniformed Services including the Police, Excise and Forest Departments, etc.- Amendment - Orders –lssued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.56 **Dated:15th May, 2026**

Read the following:-

1. Andhra Pradesh State and Subordinate Service Rules, 1996, as amended from time to time.
2. G.O.Ms.No.04, YAT&C (Sports &Youth Services) Department, Dated:19.04.2025.
3. G.O.Ms.No.47, Gen.Admn. (Ser.D) Dept., dated 19thApril, 2025.
4. G.O.Ms.No.25, YAT&C (Sports & Youth Services) Department, Dated: 15.05.2026.
5. From the Secretary, A.P. Public Service Commission, Vijayawada, Letter No.115/R&R/2025, Dated:15.05.2026.

****

O R D E R:

In the G.O. second read above, Government in YAT&C Department have issued orders for implementation of three percent (3%) horizontal reservation for eligible meritorious sportspersons of Andhra Pradesh in Direct Recruitment without the requirement of competitive examinations, in Direct Recruitment across Government Departments, Local Bodies, Public Sector Undertakings (PSUs) and Uniformed Services including the Police, Excise and Forest Departments and guidelines were also issued accordingly.

2. Accordingly, necessary amendments have been issued vide reference third read above to Andhra Pradesh State and Subordinate Service Rules, 1996 issued in G.O.Ms.No.436, General Administration (Services-D) Department, dated the 15th October, 1996 as subsequently amended from time to time.

3. In the reference fourth read above, Government in YAT& C Department in supersession of the orders issued in the reference 2nd read above have issued revised orders with guidelines for providing of three percent (3%)

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horizontal reservation for meritorious sportspersons in Direct Recruitment across Government Departments, Local Bodies, Public Sector Undertakings (PSUs) and Uniformed Services including the Police, Excise and Forest Departments, etc., who qualify in the prescribed recruitment examination conducted by the recruiting agencies.

4. Keeping in view of the above revised orders/notification issued by the YAT&C Department, Government after careful examination of the matter have decided to make necessary amendments to Andhra Pradesh State and Subordinate Service Rules, 1996.

5. Orders issued in the reference third read above are hereby superseded.

6. Accordingly, the following Notification will be published in the Andhra Pradesh Gazette:

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and of all other powers hereunto enabling, the Governor of Andhra Pradesh, hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996, issued in G.O.Ms.No.436, General Administration (Services-D) Department, dated the 15th October, 1996 as subsequently amended from time to time.

AMENDMENTS

(i) ln the said rules,

(1) ln Rule-2, for Definition-(19) "Meritorious Sportsman", the following shall be substituted, namely:-

(19) **Meritorious Sportsperson**: "Meritorious Sportsperson" means a sportsperson who has represented the State of Andhra Pradesh or the Country in recognized sports events at the national or international level or secured a medal either in State level Competition or in the All India lnter - University competitions conducted by the lnter-University Boards in any of the games, sports mentioned below; and any other games / sports as may be specified by the Government from time to time:-

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Category - A Disciplines	Category - B Disciplines
1. Aquatics	37. Atya - Patya
2. Athletics	38. Billiards & Snookers
3. Archery	39. Body Building
4. Badminton	40. Bridge
5. Ball Badminton	41. Carrom
6. Basketball	42. Cycle Polo
7. Baseball	43. lce-Hockey
8. Boxing	44. lce-Skating
9. Chess	45. lce-Skiing
10. Cycling	46. Karate
11. Football	47. Mallakhamb
12. Fencing	48. Motor Sports
13. Golf	49. Netball
14. Gymnastics	50. Pencak Silat
15. Hockey	5l . Polo
16. Handball	52. Power lifting
17. Judo	53. Shooting Ball
18. Kayaking & Canoeing	54. Roll Ball
19. Kabaddi	55. Sepak Takraw
20. Kho -Kho	56. Soft Tennis
21. Modern pentathlon	57. Tenni-Koit
22. Rowing	58. Tennis Ball Cricket
23. Roller Skating (Events included in Olympics Only)	59. Tenpin Bowling
24. Rugby	60. Tug-of-War
25. Shooting	61. Wushu
26. Soft ball	62. Yachting
27. Squash	63. Yogasana
28. Triathlon	64. Deaf Sports
29. Taekwondo	65. Cricket
30. Tennis	
31. Tabte Tennis	
32. Votteyball & Beach Volleyball	
33. Weightlifting	
34. Wrestling	
35. Sailing	
36. Para Sports (for sports disciplines included in Paralympics and para-Asian)	

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(2) In Rule-22-B in Para 5 (i) & (iii) the existing " **Two Percent (2%)**" shall be substituted with **" Three Percent (3 %)".**

(3) In Rule-22-B after Para 5 (v), the following shall be added.

vi) The guidelines at Serial No.I and preferences mentioned at Serial No.VIII of G.O.Ms.No.25, YAT&C (Sports & Youth Services) Department, Dated:15.05.2026 will prevail accordingly.

vii) The eligibility criteria for Meritorious Sports Persons based on the tournaments and Medals is as shown at Serial No.VII of G.O.Ms.No.25, YAT&C (Sports & Youth Services) Department, Dated: 15.05.2026.

viii) The prescribed forms to be submitted by the applicant with regard to his/her Meritorious Sports representation/ Achievement are appended to G.O.Ms.No.25, YAT&C (Sports & Youth Services) Department, Dated: 15.05.2026.

7. A copy of this order is available in online and can be accessed at https://goir.ap.gov.in.

(BY ORDER AND IN THE NAME OF THE GOVERNER OF ANDHRA PRADESH)

G.SAI PRASAD
CHIEF SECRETARY TO GOVERNMENT

To

The Commissioner, Printing, Stationery and Stores Purchase, A.P., Vijayawada (for publication of the notification in the Andhra Pradesh Gazette and supply 50 copies to Government)
The Youth Advancement, Tourism and Culture (Sports) Department
The MA&UD Department
The PR&RD Department
The Higher Education Department
(With a request to communicate the order to the concerned Local Bodies under their administrative control)
The School Education Department
All the Departments of Andhra Pradesh Secretariat
All Heads of Department
The Registrars of all Universities in the State
The VC & MD, Sports Authority of Andhra Pradesh, A.P., Vijayawada
All the Managing Directors of Public Sector Undertakings through the Secretaries of the Administrative Departments in the A. P. Secretariat
The Registrar General, A. P. High Court, Amaravati (with a covering letter)
The Secretary, Andhra Pradesh Public Service Commission, Vijayawada

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The Director General of Police, A.P., Mangalagiri
The PCCF &. HoFF, A.P., Mangalagiri
The Commissioner of Prohibition & Excise, A.P., Vijayawada
AlI the District Collectors
All the District Judges
All the Service Sections in the General Administration Department
The Law Department
The Finance Department
The Administrative officer, Government Pleader's office, A.P. High court, Amaravati
The Special Govt. Pleader, o/o Learned A.G., A.P. High court Buildings, Amaravati
Copy to: -
The Director of Translations, A.P.
The P.S. to Principal Secretary to Chief Minister
The P.S. to Chief Secretary to Government
The P.S. to Spl.C.S. to Government (Ser.&HRM)
Sf/Sc

//FORWARDED ::BY ORDER//

SECTION OFFICER

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GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

YAT&C (Sports & Youth Services) Department – Sports Policy 2024-29 - Implementation of three percent (3%) horizontal reservation to meritorious sportspersons in direct recruitment across Government Departments, Local Bodies, Public Sector Undertakings (PSUs), and Uniformed Services including Police, Excise, and Forest Departments etc.– Revised Guidelines – Notification – Orders- Issued.

YOUTH ADVANCEMENT TOURISM & CULTURE (Sps & YS) DEPARTMENT

G.O.Ms.No.25 **Dated: 15-05-2026**

Read the following:-

1. G.O.Ms.No.74, YAT&C(Sports) Department, dt.09-08-2012.
2. G.O.Ms.No.8, YAT&C(Sports) Department, dt.23-11-2020.
3. G.O.Ms.No.18, YAT&C (Sports & YS) Department, dt:10-12-2024.
4. G.O.Ms.No. 4, YAT&C (Sports & YS) Department, Dated: 19-04-2025
5. G.O.Ms.No.23, YAT&C (Sports & YS) Department, dt:14-05-2026.
6. From the Secretary, Andhra Pradesh Public Service Commission, Vijayawada e-file notings dated 14-05-2026 in computer no.3258041.

*****

O R D E R:

In the G.O. third read above, the Government of Andhra Pradesh issued the Sports Policy 2024–29 with the objective of promoting sports development in the State by creating world-class infrastructure, nurturing sporting talent, and ensuring inclusive access to sports opportunities. The policy envisions positioning "Swarna Andhra Pradesh" as the Nation's sports capital and a global hub for sports excellence and innovation by the year 2029.

2. The policy, inter alia, provides for a three percent (3%) horizontal reservation in direct recruitment across Government Departments, Local Bodies, Public Sector Undertakings (PSUs), and Uniformed Services, including Police, Excise, and Forest Departments, for eligible meritorious sportspersons of Andhra Pradesh. Accordingly, guidelines were issued in the G.O. fourth read above for implementation of the said horizontal reservation.

3. During the course of implementation of G.O. fourth read above, certain difficulties have arisen and several representations & grievances have also been received from various sportspersons regarding the operational aspects of the said G.O. In this context, Government vide G.O. 5th read above, have made amendment to clause 6.1 of the Andhra Pradesh Sports Policy 2024-29 issued in G.O.Ms.No.18, YAT&C (Sports & YS) Department, dt:10-12-2024 to that extent. Consequent to the above, the guidelines issued for implementation of 3% horizontal reservation to the meritorious sportspersons in G.O. fourth read above, needs to be revised.

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4. Accordingly, Government, after careful examination of the matter, and in supersession of the orders issued in reference 4th read above, hereby issue revised guidelines in the Notification for the implementation of three percent (3%) horizontal reservation for meritorious sportspersons in direct recruitment across Government Departments, Local Bodies, PSUs, and Uniform Services including Police, Excise, and Forest Departments etc., who qualify in the prescribed Recruitment Examinations conducted by recruiting agencies.

5. The following Notification shall be published in the Andhra Pradesh Gazette.

NOTIFICATION

In pursuance of the Sports Policy 2024-29 issued in G.O.Ms.No.18, YAT&C (Sps & YS) Dept., dated 10-12-2024 and in pursuance of the amendment orders issued to the Andhra Pradesh Sports Policy 2024-29 in G.O.Ms.No.23, YAT&C (Sps&YS) Dept., dated 14-05-2026, the Governor of Andhra Pradesh hereby issue the following revised guidelines for governing such appointments, duly superseding the guidelines issued vide G.O. fourth read above :-

This Notification shall come into force with effect from the date of issue of this order.

I. Guidelines

a. The Recruitment of eligible meritorious sportspersons under three percent (3%) sports quota shall be based on the Notifications issued by the concerned Recruiting Agency viz., Andhra Pradesh Public Service Commission (APPSC)/Selection Board/Department concerned etc. The list of Meritorious Sportspersons who qualify in the prescribed Recruitment Examinations conducted by Recruiting agencies will be subject to scrutiny by the Sports Authority of Andhra Pradesh (SAAP). After scrutiny as per the prescribed procedure, the SAAP shall communicate the list of such Meritorious Sportspersons organized in order of priority to the Recruiting Agency concerned.

b. The three percent (3%) horizontal reservation in direct recruitment under sports quota shall apply to all the Government Departments, Local Bodies, Public Sector Undertakings (PSUs) & Uniformed Services, including the Police, Excise and Forest Departments.

c. Criteria for deciding the eligible meritorious sportspersons: -

i. The sports disciplines mentioned at Serial No.VI of this order are the list of Recognized Sports Disciplines eligible for the purpose of three percent (3%) Horizontal Reservation in direct recruitment.

ii. The eligibility criteria, based on the tournament & medals, for the Senior level competitions of sports for employment are listed at Serial No. VII of this order.

Contd....3..

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iii. For filling up of posts which are: -

a. under the purview of the Andhra Pradesh Public Service Commission (APPSC), the achievements (Individual & Team) of the meritorious sportspersons shall be considered as per the eligibility criteria indicated at Serial No. VII of this order.

b. posts that are not covered under Group – I, II,III&IV services under the purview of APPSC, and those that are outside the purview of the APPSC i.e., to be filled either by the concerned Department, or any Selection Board, or District Selection Committee (DSC), will be considered as per the priority as listed in Serial No. VIII of this order.

c. The meritorious sportspersons shall necessarily possess the requisite academic and technical qualifications if any as prescribed in the rules governing the posts.

d. The meritorious sportspersons who possess the requisite qualifications have to qualify the eligibility test for appointment.

e. The recruiting agencies will notify the qualifying marks for such exams for considering appointment under 3% sports quota.

f. The criterion for being considered as Meritorious Sportspersons for appointment under 3% horizontal reservation, shall be the performance of the individual in having obtained medals/participation in sports disciplines as mentioned in Serial No.VIII of this order read with Serial No.VI of this order, as may be revised by the Government from time to time.

g. The three percent (3%) sports quota reserved for eligible meritorious sportspersons for Senior level competitions of sports shall be filled in accordance with the priority criteria outlined in Serial No. VIII of this order.

h. The meritorious sportspersons who are eligible for a particular category of posts, shall be considered as eligible for posts in lower categories also, subject to the fulfillment of specific conditions that shall apply to such posts but not vice versa.

Example: A sportsperson who is eligible for the posts in Group–I services will also be eligible for the posts in Group-II & Group-III/IV services.

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II. Role and responsibilities of the Recruiting Agencies –

a. The concerned Recruiting Agency shall invite applications from the meritorious sportspersons willing to apply under the sports quota. The notification shall clearly specify the terms and conditions, including the eligibility criteria for consideration under the sports quota.

b. The prescribed forms in which the applicant shall submit his meritorious sports achievement, are appended to this order.

c. The format in which the details shall be sought from the Meritorious Sportspersons at the time of submission of applications regarding highest sports achievement(s), connected lower level sports achievement(s), relevant forms, undertaking on sports achievement(s) etc., shall be communicated by SAAP to the recruiting agencies.

d. The Recruiting Agency shall forward the applications of the meritorious sportspersons who have qualified in the eligibility test, to the Sports Authority of Andhra Pradesh within fifteen (15) days from the date of declaration of results, for scrutiny.

e. The recruiting agency shall implement the 3% Horizontal Reservation under the Sports Quota strictly in accordance with the operational guidelines prescribed in G.O. Ms. No. 77, G.A.(Ser.D) Department, dated 02-08-2023 duly integrating the revised procedures and priorities specified in this order.

III. Role and responsibilities of Sports Authority of Andhra Pradesh (SAAP)

a. The applications of the meritorious sportspersons who have qualified in the eligibility test, received by SAAP from the recruiting agency, shall be scrutinized by the Screening Committee constituted for this purpose. The composition of the Screening Committee shall be as follows:-

Composition of Screening Committee:-

Chairman	Administrative Officer, SAAP
Members	Two Senior District Sports Development Officers (DSDOs) (nominated by VC & MD, SAAP)
Member	Tribal Sports Officer (TSO), SAAP
Member	Senior Coach, SAAP (nominated by VC&MD,SAAP)
Member	Assistant Director (Technical), SAAP
Any other members may be co-opted as deemed fit by the VC & MD, SAAP	

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b. The Committee shall undertake the following: -

i. To verify as to whether the certificates have been awarded by a competent authority as specified in Section No. IX of this order.

ii. To ascertain the genuineness of the certificates/ documents from the issuing body.

iii. To assess the level at which the applicant has participated (e.g., State, National, or International).

iv. To verify the medals / participation in the competitions / place achieved by cross verification of additional documents such as photographs, official notices, press releases of the event, participants involved, and line up certificates.

v. The date of the birth, as mentioned in valid certificate produced by the applicant, shall be tallied proportionately to the category of age group vis-a-vis the concerned sport.

vi. The date of birth shall be determined as follows : -

a. If a Board such as SSC, CBSE, ICSE, etc., awards a certificate, the date of birth (DoB) mentioned in the certificate should be considered valid.

b. In the absence of certificate issued by a Board, the certificate issued by the competent authority of the "School" only i.e., schools run by autonomous organizations like Kendriya Vidyalaya Sangathan (KVS), Navodaya Vidyalaya Samiti (NVS), Central Tibetan Schools Organisation (CTSO), Sainik Schools Society etc., which are not affiliated to CBSE but are recognized by the respective State Education Departments shall be accepted as proof of age. The certificate issued by any Sports Association or other body will not be accepted as valid proof of age.

i. The personal credentials of the meritorious sportsperson provided on the application, birth certificate, and the sports certificate should be the same.

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ii. To verify as to whether the organization that issued the sports certificate is recognized by the appropriate sports governing body. Certificates from unrecognized or unaffiliated organizations shall not be considered valid for employment purposes. The said certificates shall be considered as invalid.

iii. Resolution of ambiguity and disputes:- In case of any ambiguity, dispute, or doubt in determining priority or eligibility, the Competent Authority shall have the right to take a final decision, duly recording the reasons and minutes for each such case.

c. The Screening Committee shall prepare a tentative merit list organized in order of priority and forward the same to the concerned Recruiting Agency for publishing in their official website or leading newspaper etc., to invite objections, if any, within 15 days from the date of publication.

d. All objections received on such tentative merit list by the recruiting agency within the stipulated time shall be forwarded to the SAAP within (15) days. The objections shall be examined by the Screening Committee, and disposed of, duly recording the reasons for acceptance or rejection within 15 days.

e. The Screening Committee shall prepare a preliminary merit list of the eligible meritorious sportspersons organized in order of priority within 7 days from the date of disposal of objections. Thereafter, the VC & MD, SAAP will furnish the said preliminary merit list to the State Level Committee (SLC) immediately.

IV. Role and responsibilities of State Level Committee - Composition of State Level Committee (SLC)

a. The composition of the State Level Committee shall be as follows:

i.	Chairman	Special Chief Secretary/Principal Secretary/ Secretary to Government, YAT&C(Sports & Youth Services) Department
ii.	Member	Special Chief Secretary/Principal Secretary/Secretary to Government (Services & HRM), General Administration Department
iii.	Member	Special Chief Secretary/Principal Secretary/Secretary to Government of the concerned Recruiting Department
iv.	Member-Convener	The Vice Chairman & Managing Director, SAAP, A.P., Vijayawada

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b. The VC & MD, SAAP shall convene the State Level Committee meeting immediately on receipt of the preliminary merit list organized in order of priority and place the said list before the State Level Committee.

c. The Committee shall review the preliminary merit list, as submitted by the Screening Committee, to satisfy itself that the list has been prepared in accordance with the rules stipulated for this purpose.

d. The Committee shall complete the exercise within a time period, not exceeding 15 days from the date of receipt of the preliminary merit list from VC & MD, SAAP.

e. The final merit list of eligible meritorious sportspersons organized in order of priority will be approved by the State Level Committee (SLC) and such list shall only be valid for that specific notification.

f. The approved final merit list shall be communicated by the Convener of State Level Committee, to the Recruiting agency such as APPSC/ Selection Board/ Department concerned / DSC etc.

g. The Recruiting agency shall integrate the final merit list, communicated by the SLC, of meritorious sportspersons for implementing the horizontal reservation in their merit list.

h. The final merit list organized in order of priority approved by the State Level Committee shall be final.

V. Other guidelines and general conditions –

a. Participation at a higher-level tournament shall be considered only when it is supported by winning medals at the lower-level tournament for Individual events only. For Team games, participation at a higher-level tournament shall be considered, atleast, when it is supported by participation (not winning medal) at a lower-level tournament. For this clause, participation certificates, as applicable, need to be produced by the candidate.

b. If, at any point of time, it comes to the notice of the Competent Authority, that a sports certificate was issued fraudulently by any Sports Association/Federation, necessary legal action against such Sports Association / Federation shall be taken.

c. Forms issued by Sports Federation/Associations, other than those recognized by the Ministry of Sports and Youth Welfare, Government of India / Sports Authority of India/ Sports Authority of Andhra Pradesh, shall not be considered.

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d. Meritorious Sportsperson recruited against sports quota shall be terminated from service, if the information and documents furnished by him/her for recruitment, are found to be invalid /fake / obtained by fraudulent means, at any stage, as per the rules in vogue.

e. Every candidate, at the time submitting his application, shall be required to submit a declaration in the prescribed format that all the documents filed as a part of his application are true to the best of his knowledge and belief and further that such candidate shall be liable for criminal / disciplinary action, if a violation is noticed by the competent authority.

f. The candidates appointed to a Department under sports quota, shall represent such Department for at least 10 years from the date of appointment in sports competitions to be conducted at State, National and International levels.

g. The meritorious sportsperson shall be eligible only if they have represented the State of Andhra Pradesh in recognized sports events. The benefit of reservation under the Sports Quota shall be extended only to candidates who possess local status in the State of Andhra Pradesh.

h. Participation requirements for team sports players including Stand-by/Substitutes: - "In regard to team sports, the sports persons must have played in not less than 50 % of the games played by the teams in that recognized tournament for consideration under the 3% Horizontal Reservation (Sports Quota) for Direct Recruitment, for which relevant proof such as participants lists, entry form along with playing photos as main player shall be submitted". The players who have taken part in the tournament as Manager/Coach/Mentor etc cannot be considered for this purpose.

i. Mandatory Registration in "sports.ap.gov.in" or any other digital platform/software tool developed and maintained by SAAP. "All sportspersons seeking benefit under the 3% Horizontal Reservation (Sports Quota) shall mandatorily register and upload their eligible sports achievements in "sports.ap.gov.in" or any other digital platform/software tool developed and maintained by SAAP. Only verified entries in the said platform shall be considered for recruitment purposes."

j. Not considering Unauthorized Tournaments:- Medal/Participation in Open / Invitation / Selection Trials / Camps / or any unauthorized/un-recognised tournaments or meets shall not be considered for the award of priority for employment under 3% horizontal reservation (sports quota).

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VI. List of Recognized Sports Disciplines for meritorious sportspersons for eligibility under three percent (3%) Horizontal Reservation in Direct Recruitment is shown below:

Category – A Disciplines	**Category – B Disciplines**
1. Aquatics 2. Athletics 3. Archery 4. Badminton 5. Ball Badminton 6. Basketball 7. Baseball 8. Boxing 9. Chess 10. Cycling 11. Football 12. Fencing 13. Golf 14. Gymnastics 15. Hockey 16. Handball 17. Judo 18. Kayaking & Canoeing 19. Kabaddi 20. Kho -Kho 21. Modern pentathlon 22. Rowing 23. Roller Skating (Events included in Olympics Only) 24. Rugby 25. Shooting 26. Soft ball 27. Squash 28. Triathlon 29. Taekwondo 30. Tennis 31. Table Tennis 32. Volleyball & Beach Volleyball 33. Weightlifting 34. Wrestling 35. Sailing 36. Para Sports (for sports disciplines included in Paralympics and para-Asian)	37. Atya – Patya 38. Billiards & Snookers 39. Body Building 40. Bridge 41. Carrom 42. Cycle Polo 43. Ice-Hockey 44. Ice-Skating 45. Ice-Skiing 46. Karate 47. Mallakhamb 48. Motor Sports 49. Netball 50. Pencak Silat 51. Polo 52. Power lifting 53. Shooting Ball 54. Roll Ball 55. Sepak Takraw 56. Soft Tennis 57. Tenni-Koit 58. Tennis Ball Cricket 59. Tenpin Bowling 60. Tug-of-War 61. Wushu 62. Yachting 63. Yogasana 64. Deaf Sports 65. Cricket

Note: While filling up the vacancies, preference shall be given to Category-A disciplines. Category-B disciplines will be considered only if vacancies remain unfilled by Category-A candidates.

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VII. Eligibility criteria for the meritorious Sportspersons for being appointed in Group-I/II/III/IV posts of the APPSC based on the tournament & medals is shown below:

Sl no	Name of the Tournament	Organizing Authority	Medal Winner			
			Gold	Silver	Bronze	Participation
1	Olympics	IOC	Group-I	Group-I	Group-II	Group-II
	Paralympics	IPC	Group-I	Group-I	Group-II	Group-II
	Prestigious international tournaments such as the Grand Slams— Wimbledon, Australian Open, French Open, and US Open— along with global team championships like the Davis Cup, Billie Jean King Cup, Thomas Cup, Uber Cup, and Sudirman Cup, and premier chess events including the FIDE World Championship .	International Federation of concerned game recognized by IOC	Group- I	Group- I	Group- II	Group-II
2	4-years World Cup/ Championship (only Olympic discipline)	International Federation of concerned game recognized by IOC	Group-II	Group-II	Group-III/IV	Group-III/IV
3	Asian Games/ Candidates Tournament conducted by FIDE	OCA / FIDE	Group-II	Group-II	Group-III/IV	Group-III/IV
	Asian Para Games	APC	Group-II	Group-II	Group-III/IV	Group-III/IV
4	Commonwealth Games/ Commonwealth Para Games	CGF	Group-II	Group-II	Group-III/IV	Group-III/IV
5	(less than 4 years) World Cup/ Championship & Chess Olympiad	International Federation of concerned game recognized by IOC	Group-III/IV	Group-III/IV	Group-III/IV	Group-III/IV
6	4 Years Asian cup/ Championship/ Commonwealth Championship	Asian Federation of concerned Game affiliated to OCA or International Federation recognized by IOC	Group-III/IV	Group-III/IV	Group-III/IV	Group-III/IV

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Sl no	Name of the Tournament	Organizing Authority	Medal Winner			
			Gold	Silver	Bronze	Participation
7	Less than 4 Years (biennial) World cup/Asian Cup/ Asian Championship/ Commonwealth Championship/World University Competitions	International Federation of concerned game recognized by IOC or International	Group-III/IV	Group-III/IV	Group-III/IV	Group-III/IV
8	Less than 4 Years (annual) World cup/Asian Cup/ Asian Championship/ Commonwealth Championship	International Federation of concerned game recognized by IOC or International Federation recognized by IOC or CGF	Group-III/IV	Group-III/IV	Group-III/IV	Group-III/IV
9	National Games/ Senior National Championship / Para National Championship *(including Ranji Trophy – Cricket, Santosh Trophy – Football)*	IOA/ National Federation recognized by IOA & MYAS	Group-III/IV	Group-III/IV	Group-III/IV	Group-III/IV

Note: In respect of posts not covered under Group I, II, III, or IV posts of APSSC, the concerned recruiting agency**/** department shall classify and equate such posts and shall invite applications accordingly.

VIII. Inter-se-priority as per Medals awarded in the Tournament is shown below:

Priority Sl. No.	Tournament/Championship	Sports Achievement	Individual Games / Events	Team Games / Events
1	Olympics/Paralympics Prestigious International tournaments such as the Grand Slams—Wimbledon, Australian Open, French Open, and US Open—along with global team championships like the Davis Cup, Billie Jean King Cup, Thomas Cup, Uber Cup, and Sudirman Cup, and premier chess events including the FIDE World Championship.	Gold	1	2
		Silver	3	4
		Bronze	5	6
		Participation	7	8

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Priority Sl. No.	Tournament/Championship	Sports Achievement	Individual Games / Events	Team Games / Events
2	4-years World Cup/Championship (only Olympic discipline)	Gold	9	10
		Silver	11	12
		Bronze	13	14
		Participation	15	16
3	Asian Games / Asian Para Games / Candidates Tournament conducted by FIDE.	Gold	17	18
		Silver	19	20
		Bronze	21	22
		Participation	23	24
4	Commonwealth Games/ Commonwealth Para Games	Gold	25	26
		Silver	27	28
		Bronze	29	30
		Participation	31	32
5	(less than 4 years) World Cup/Championship/Chess Olympiad	Gold	33	34
		Silver	35	36
		Bronze	37	38
		Participation	39	40
6	4 Years Asian cup/ Championship/Commonwealth Championship	Gold	41	42
		Silver	43	44
		Bronze	45	46
		Participation	47	48
7	Less than 4 Years (biennial) World cup/Asian Cup/ Asian Championship/ Commonwealth Championship/World University Competitions	Gold	49	50
		Silver	51	52
		Bronze	53	54
		Participation	55	56
8	Less than 4 Years (annual) World cup/Asian Cup/ Asian Championship/ Commonwealth Championship	Gold	57	58
		Silver	59	60
		Bronze	61	62
		Participation	63	64

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Priority Sl. No.	Tournament/Championship	Sports Achievement	Individual Games / Events	Team Games / Events
9	National Games/ Senior National Championship / Para National Championship *(including Ranji Trophy – Cricket, Santosh Trophy – Football)*	Gold	65	66
		Silver	67	68
		Bronze	69	70
		Participation	77	78
10	Khelo India University Games / Khelo India Youth Games / Khelo India Winter Games / Khelo India Para Games/Khelo India Beach Games and other Khelo India game recognized by MYAS (with Age18+)	Gold	71	72
		Silver	73	74
		Bronze	75	76
11	All India Inter-University Competitions	Gold	79	80
		Silver	81	82
		Bronze	83	84
12	South Zone championship	Gold	85	86
		Silver	87	88
		Bronze	89	90
13	Zonal Inter university Championship	Gold	91	92
		Silver	93	94
		Bronze	95	96
14	State Championship	Gold	97	98
		Silver	99	100
		Bronze	101	102

Note:-

The following criteria shall also be taken into consideration in determining the priority list.

a. Priority will be given based on the level of sports achievement as per the priority list prescribed at Section-VIII for the best achievement made by the meritorious sportsperson during the eligible period.

b. Resolution of Tie Cases:- In the event of a tie between two or more candidates holding equal priority at the highest level.

i. Preference shall be given to the candidate having a greater number of similar high-level sports achievements.

ii. If the tie persists, preference shall be given to the candidate possessing a greater number of sports achievements at the next lower level.

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iii. If the tie still persists, preference shall be given to the candidate who is elder in age.

IX. List of authorities competent to award sports certificates is shown below:

S. No.	Competition	Authority awarding Certificate	Form in which certificate is to be awarded
1	International Competition	Secretary of the National Federation of the Game concerned.	1
2	National/South Zone/State Competition	Secretary of the National Federation or Secretary of the State Association of the Game concerned.	2
3	Inter-University/Zonal inter University Tournaments	Dean of Sports or other officer in overall charge of sports of the University concerned.	3
4	Khelo India University Games / Khelo India Youth Games / Khelo India Winter Games / Khelo India Para Games/ Khelo India Beach Games and other Khelo India game recognized by MYAS. (with Age 18+)	Officer designated/Officer in charge from Sports Authority of India (SAI) for Khelo India University/ Khelo India Youth Games/ Khelo India Winter Games/Khelo India Para Games /Khelo India Beach Games and other Khelo India game recognized by MYAS. (with Age 18+)	5

X. POWER TO RELAX. Prior approval of the Government is required for any relaxation of the provisions of these rules.

7. All the departments / appointing authorities in the State shall take further necessary action in the matter accordingly.

8. The Andhra Pradesh Public Service Commission have conveyed their concurrence to the proposal in their letter 6th read above.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

G.SAI PRASAD
CHIEF SECRETARY TO GOVERNMENT

To
The Commissioner Printing, Stationery & Stores Purchase, A.P.
(with a request to publish the Notification in A.P. Gazette & furnish 50 copies to Govt.)
The Vice Chairman and Managing Director,
Sports Authority of Andhra Pradesh, Vijayawada.

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All Special Chief Secretaries / Principal Secretaries /
Secretaries to Government. All the Departments of Secretariat,
Velagapudi, Guntur.
All the Heads of the Department.
All Public Sector Undertakings/Autonomous Bodies/ Quasi
Government bodies (through administrative Departments of Secretariat).
All District Collectors.
All Superintendents of Police.
The Secretary, Andhra Pradesh Public Service Commission.
The Director of Employment & Training, A.P.
The Director, O/o.Director of Translation, Gollapudi, Vijayawada, A.P.

Copy to:

The Accountant General, Andhra Pradesh, Vijayawada.
The Director of Treasuries and Accounts,
Nidhi Bhavan, Mangalagiri, Guntur.
The Finance(FMU-GAD2) Department.
The General Administration(Services-C) Department. (6 copies)
The Law Department.
The PS to Secretary to Hon'ble CM, CMO.
The OSD to Hon'ble Minister for Transport, Youth & Sports.
The PS to Chief Secretary to Government.
The PS to Spl. Chief Secretary to Government, YAT&C(Sps&YS) Dept.
SF/SC (W.r.t.**3258171**).

//FORWARDED :: BY ORDER//

SECTION OFFICER

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FORM:-1

(For representing India in an **International competition** in one of the recognized Games/Sports.)

NATIONAL FEDERATION/NATIONAL ASSOCIATION OF_____

Certified that Shri /Smt./ Kumari _____ son/ wife /daughter of Shri _____ Resident of_____(complete address) _____ represented the country in the game/event of _____in _____ Competition/ Tournament held at _____from_____to_____.

The position obtained by the individual /team in the above said Competition/Tournament was _____.

The certificate is being given on the basis of record available in the office of the National Association of _____.

Place_____ **Signature**_____

Date_____ Name_____

Designation_____

Name of the National Federation/ National Association

Address_____

Seal_____

Note: This Certificate will be valid only when signed personally by the Secretary, National Federation/National Association.

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FORM:-2

(for representing a State in India in a **National/South Zone/State Competition** in one of the recognized Games/Sports.)

STATE ASSOCIATION OF_____ IN THE GAME _____OF_____

Certified that Shri/ Smt./ Kumari_____ Son /wife /daughter of Shri _____ resident of (complete address) _____ _____ represented the State of Andhra Pradesh _____ _____in the game/event of _____ in the National Competition/ Tournament held at_____from_____to_____.

The position obtained by the individual /team in the above said Competition / Tournament was _____.

The certificate is being given on the basis of record available in the office of the State Association of _____.

Place_____

Date_____

Signature_____

Name_____

Designation_____

Name of the State Association

_____

Address_____

Seal_____

Note: This Certificate will be valid only when signed personally by the Secretary of the National Federation or Secretary of the State Association of the Game concerned.

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FORM-3

(For representing in **Inter-University/Zonal inter University Tournaments**) UNIVERSITY OF _____

Certificate to a Meritorious sports person for employment under Sports Quota

Certified that Shri/Smt./Kumari _____ Son/Wife /Daughter of Shri _____ resident of _____ Student of_____ Represented the All India University Games held at _____ from _____to_____ in the game /event of _____.

The position obtained by the individual / team in the above said competition / tournament was_____.

The certificate is being given on the basis of records available in this office.

Place_____

Date_____

Signature_____

Name_____

Designation_____

Address_____

Seal_____

Note: This Certificate will be valid only when signed personally by the Dean of Sports or other officer in overall charge of sports of the University concerned.

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FORM-5

(For representing in **Khelo India Games (seniors)**) **Certificate to a Meritorious person for employment under Sports Quota**

Certified that Shri/Smt./Kumari _____

Son/Wife /Daughter of Shri _____ resident of _____Student of_____ _____ Represented the Khelo India University / Para Games (seniors) in the game /event of_____ held at _____ _____ from _____to_____.

The position obtained by the individual / team in the above said competition / tournament was_____.

The certificate is being given on the basis of records available in this office.

Place_____

Date_____

Signature_____

Name_____

Designation_____

Address_____

Seal_____

Note: This Certificate will be valid only when signed personally by Officer designated/Officer in charge from Sports Authority of India (SAI) for Khelo India Games.

G.SAI PRASAD
CHIEF SECRETARY TO GOVERNMENT

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