



ADITYA DEGREE COLLEGE

(Affiliated to Andhra University)

#30-6-2, Opp. Bsnl Office, Prema Samajam Road,
Dabagardens, Visakhapatnam, Andhra Pradesh 530020

Phone:0891-2747356,2734666 ,Cell:9866076660; Email:adcasl@Aditya.Ac.In

COMPOSITION OF INTERNAL QUALITY ASSURANCE CELL-01 -10.06.2019)

S.NO.	NAME	CATEGORY	DESIGNATION
I.	Dr. Shahid Ali Principal, Aditya Degree College	Head of the Institution	Chairperson
II.	Mr. Srinivas Reddy	Senior Administrative Officer	Member
III.	1. Mr. G. A. V. S. Sastry Department of Computer Science 2. Mr. S. V. Babji Department of Computer Science 3. Ms. K. Durga Harika Department of Chemistry 4. Mr. V. Nuka Raju Department of Commerce 5. Ms. D. Madhu Latha Department of Management 6. Mr. Bhagya Lakshmi Department of Physics 7. Mr. K. Aditya Rao Department of Mathematics 8. Mr. S. Bhaskar Rao Department of Second Language 9. Mr. M. Ganesh Department of English	Senior Faculty Members	Members
IV.	P. Rama Krishna Reddy Director, Aditya Degree College	Management Representative	Member
V.	Mr. Bipin Singh Cooperator, Dabagardens, Visakhapatnam	Nominees from Local Society	Member
VI.	5. V. Bhaskar Rao (F/O V. Ramya, MSCS, 2015-18) 6. K. Suri Babu (F/O K. Mamatha, MECS, 2015-18)	Nominees from Stakeholders	Member
	5. D. Nikhil Sagar (MPCS, Batch 2015-2018) 6. A. Hema(MPC, Batch 2015-2018)	Alumni Representatives	Member
	5. Ramu, III B.Sc. MPC (Batch 2015-2018) 6. Manoj, III MPCS (Batch 2015-2018)	Student Representatives	Member
VII.	Mr. Kadari. Kumar Head, Dept. of Statistics	Coordinator	Member



Shahid Ali
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CIRCULAR-1

A meeting with all the members of IQAC is on -(10.06.2019) at 10.30 am in the Conference Hall, IQAC, Aditya Degree College. We request the Following Teacher Representatives and Student Representatives to be present for the Meeting.

2018– 2019

AGENDA-1

Date : -(10.06.2019)

Time : 10.30 am

Venue : Room No.01

- Conduct of Value Added Courses
- Introduction of Online courses
- Formation of New Clubs and Committees
- Orientation on Learning Management System and ICT Tools
- Library – Infrastructure
- Policy on Alternate Source of Energy, Green Campus, Water Conservation, Waste Disposal and Divyangjan.
- Other Discussions.


IQAC COORDINATOR


PRINCIPAL



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INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING-1

Date : -(10.06.2019)

Time : 10.00 am

Venue : Room No. 1

Members Present for the Meeting :

S.NO.	NAME	CATEGORY
I.	Dr. Shahid Ali Principal, Aditya Degree College	Head of the Institution
II.	Mr. Srinivas Reddy	Senior Administrative Officer
III.	1. Mr. G. A. V. S. Sastry Department of Computer Science 2. Mr. S. V. Babji Department of Computer Science 3. Ms. K. Durga Harika Department of Chemistry 4. Mr. V. Nuka Raju Department of Commerce 5. Ms. D. Madhu Latha Department of Management 6. Mr. Bhagya Lakshmi Department of Physics 7. Mr. K. Aditya Rao Department of Mathematics 8. Mr. S. Bhaskar Rao Department of Second Language 9. Mr. M. Ganesh Department of English	Senior Faculty Members

Shahid Ali

S. Srinivas Reddy

G. A. V. S. Sastry

S. V. Babji

Hain

V. N. Raju

*D. Madhu Latha
Bhaskarini*

A

S. B. Rao

M. Ganesh



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IV.	P. Rama Krishna Reddy Director, Aditya Degree College	Management Representative	<i>P. Rama Krishna Reddy</i>
V.	Mr. Bipin Singh Cooperator, Dabagardens, Visakhapatnam	Nominees from Local Society	<i>Bipin</i>
VI.	7. V. Bhaskar Rao (F/O V. Ramya, MSCS, 2015- 18) 8. K. Suri Babu (F/O K. Mamatha, MECS, 2015- 18)	Nominees from Stakeholders	<i>B. Rao</i> <i>K. Suri Babu</i>
	1. D. Nikhil Sagar (MPCS, Batch 2015-2018) 2. A. Hema (MPC, Batch 2015-2018)	Alumni Representatives	<i>Sagar</i> <i>Hema</i>
	3. Ramu, III B.Sc. MPC (Batch 2015-2018) 4. Manoj, III MPCS (Batch 2015- 2018)	Student Representatives	<i>Ramu</i> <i>Manoj</i>
VII.	Mr. Kadari. Kumar Head, Dept. of Statistics	Coordinator	<i>Kadari Kumar</i>

The Principal welcomed the members of IQAC for the first meeting. The Principal briefed the members about the College, Trust Members, Courses Offered, Achievement of the College, the need and function of IQAC.

The Committee members discussed about :

Conduct of Value Added Courses : IQAC Coordinator Requested the head of the departments to conduct value added courses for minimum of 30 hours that will support and enhance the employability skills of the students. IQAC suggested a few topics to conduct value added courses.



[Signature]
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Induction of New Programme :Mr. M. Ganesh, Department of English presented the Students request to the Committee to introduce Online course in English Literature. The Management readily accepted the request and instructed the Administrative Officer to apply for the Programme in Aditya Degree College.

Formation of Clubs and Committees :The Principal introduced the new committees to the included along with the existing committees. There were Research and Development Cell,Center for Counseling and Guidance, Entrepreneurship Development Cell. He instructed all the club coordinators to conduct at least one event per semester for the students to explore the knowledge and skill.

Orientation on LMS and ICT tools : Mr Shahid Ali, principal of Aditya degree college suggested to introduce LMS and ICT tools in the college. The Department of Computer Science was entrusted to conduct the orientation.

Library Infrastructure : Ms. N. Vasvi Devi,Head of the Department, Commerce appeal to increase the number of books in the library.

Approval of policies : They committee appreciated IQAC for the initiative and approved the Institutional Policies on Alternate Source of Energy, Green Campus, Water Conservation, Waste Disposal and Divyangjan.

Mr. Kadari Kumar, IQAC Coordinator proposed the Vote of Thanks.

CHAIRPERSON



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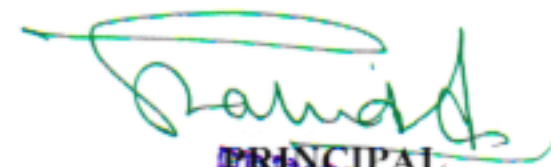
INTERNAL QUALITY ASSURANCE CELL ACTION TAKEN REPORT-1

Action taken report on the decisions taken during IQAC meeting held on -(10.06.2019)
is as follows :

Points Discussed	Decision Taken	Responsibility	Target Date
Conduct of Value Added Courses	All the Department should offer an add-on course for Minimum 30 hours	Respective Heads of the Departments	Within the end of the Semester
Introduction English Literature	To Introduce English From next Academic Year	Administrative Officer	By End of December
Formation of new Clubs and Committees	To Establish Research & Development Cell, Centre for Counseling and Guidance, Entrepreneurship Development Cell and Conduct at least one Programme	Concerned Club Co-ordinators	Within 2 Months
Orientation on Learning Management System and ICT tools	To acquaint the Teachers with usage of LMS and ICT tools for Class Room teaching.	Department of Computer Science	Before December 2018
Library - Infrastructure	To Increase the Number of Books in Library	Librarian	Before Next Semester
Implementation of Alternate Source of Energy	To Install Solar Power Plant	Administrative Office	Before Next Year


IQAC COORDINATOR




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COMPOSITION OF INTERNAL QUALITY ASSURANCE CELL-2 (11.12.2019)

S.NO.	NAME	CATEGORY
I.	Dr.Shahid Ali, Principal,,Aditya Degree College	Head of the institution
II.	Mr.Srinivas Reddy	Senior Administrative officer
III.	1. Mr. G. A. V. S. Sastry Department of Computer Science 2. Mr. S. V. Babji Department of Computer Science 3. Ms. N. Gayatri Department of Computer Science 4. Mr. V. Nuka Raju Department of Commerce 5. Ms. N. Vasvi Devi Department of Commerce 6. Mr. B. Pydi Raju Department of Commerce 7. Mr. K. Aditya Rao Department of Mathematics 8. Mr. S. Bhaskar Rao Department of Second Language 9. Mr. M. Ganesh Department of English	Senior Faculty Members
IV.	P. Rama Krishna Reddy Director, Aditya Degree College	Management Representatives
V.	Mr. Bipin Singh Corporator, Dabagardens, Visakhapatnam	Nominees from Local Society
VI.	Battina Tejasree (STAT) Kolluru Srinivas (ELECTRONICS)	Alumni Representatives
VII.	Battina Srinivas Rao Kolluru Ramesh	Parent Representatives
VIII.	J. Hemanth(BCA) G. Sireesha (BCA)	Student Representatives
IX.	Mr. Kadari Kumar Head,Department of Statistics	



Coordinator

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CIRCULAR-2

A meeting with all the members of IQAC is on (11.12.2019) at 10.30 am in the Conference Hall, IQAC, Aditya Degree College. We request the Following Teacher Representatives and Student Representatives to be present for the Meeting.

IQAC COMPOSITION MEETING-2019-2020 AGENDA-2

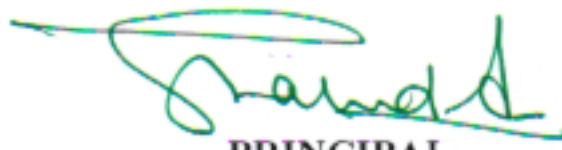
Date: (11.12.2019) Time: 11.00 am

Venue: Room No.1

- ✓ Discussion about previous meeting.
- ✓ Introduction of new courses
- ✓ Rank holders' of 2016 batch.
- ✓ Merit and Sports Scholarship
- ✓ Conduct of Fine Arts and Annual day celebration.
- ✓ Any other matters


IQAC COORDINATOR




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INTERNAL QUALITY ASSURANCE CELL (IAQC) MINUTES OF MEETING-2

Date (11.12.2019)

Time: 10.30 am

Venue: Room No.1

Members present for the meeting:

S.NO.	NAME	CATEGORY
I.	Dr. Shahid Ali, Principal, Aditya Degree College	Head of the institution
II.	Mr. Srinivas Reddy	Senior Administrative officer
III.	1. Mr. G. A. V. S. Sastry Department of Computer Science 2. Mr. S. V. Babji Department of Computer Science 3. Ms. N. Gayatri Department of Computer Science 4. Mr. V. Nuka Raju Department of Commerce 5. Ms. N. Vasvi Devi Department of Commerce 6. Mr. B. Pydi Raju Department of Commerce 7. Mr. K. Aditya Rao Department of Mathematics 8. Mr. S. Bhaskar Rao Department of Second Language 9. Mr. M. Ganesh Department of English	Senior Faculty Members
IV.	P. Rama Krishna Reddy Director, Aditya Degree College	Management Representatives
V.	Mr. Bipin Singh Cooperator, Dabagardens, Visakhapatnam	Nominees from Local Society
VI.	Battina Tejasree (STAT) Kolluru Srinivas (ELECTRONICS)	Alumini Representatives
VII.	Battina Srinivas Rao Kolluru Ramesh	Parent Representatives
VIII.	J. Hemanth (BCA) G. Sireesha (BCA)	Student Representatives



[Signature]
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[Handwritten signatures and initials in the right margin of the table, including names like Sandeep, B.S. Reddy, G.A.V.S. Sastry, S.V. Babji, M. Ganesh, V. Nuka Raju, N. Vasvi Devi, B.P. Raju, A., S.V. Rao, P. Rama Krishna Reddy, Bipin Singh, Battina Tejasree, Battina Srinivas Rao, J. Hemanth, and G. Sireesha.]



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IX.	Mr. Kadari Kumar Head, Department of Statistics	 Coordinator
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Discussion about previous meeting: IQAC coordinator presented the Action taken report of the previous meeting. The committee appreciated the efforts of the Institution in achieving the targets.

Introduction of new courses: The Principal announced the plan of starting the new programmes - B.Com.I.B&B.Com C.S and an additional batch for B. Com. The Committee approved for starting new programmes.

Merit and Sports Scholarship: The Chairman announced about their policy for providing Merit and Sports scholarship for the next academic year. All the representatives welcomed the decision of the Management.

Conduct of Fine Arts and Annual day celebration: The student representatives appealed for fine arts and annual day celebrations to be conducted in the month of March. The Committee decided that Smt P.Sujatha will act as the coordinator for the fine arts events.

Mr. K. Kumar, IQAC Co-ordinator presented the vote of thanks.

CHAIRPERSON






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INTERNAL QUALITY ASSURANCE CELL


ACTION TAKEN REPORT-2

Action taken report on the decisions taken during the IQAC meeting held on (11.12.2019) is as follows:

Target Date	Responsibility	Decision taken	Point discussed
By December 2019	Administrative Office	New programmes B. Com. IB, B. Com. CS and additional batch for B. Com. from the year 2020-21	Introduction of new programmes
—	Admission committee	Policy for merit and scholarship for the year 2020-2021 was formulated	Merit and Sports scholarship
Before 10.04.2019	Smt P.Sujatha Assistant Professor, Hindi Department	To celebrate fine arts and Annual Day during the April Month	Fine Arts and Annual Day Celebration


IQAC COORDINATOR




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