



ADITYA DEGREE COLLEGE

(Affiliated to Andhra University)

#30-6-2, Opp. Bsnl Office, Prema Samajam Road,
Dabagardens, Visakhapatnam, Andhra Pradesh 530020

Phone: 0891-2747356, 2734666, Cell: 9866076660; Email: adcasl@Aditya.Ac.In

INTERNAL QUALITY ASSURANCE CELL (IQAC)-6

RECONSTITUTION OF MEMBERS 06.01.2022

S.NO.	NAME	CATEGORY	DESIGNATION
I.	Dr. Shahid Ali Principal, Aditya Degree College	Head of the Institution	Chairperson
II.	Mr. Srinivas Reddy	Senior Administrative Officer	Member
III.	1. Mr. S. Hima Shekhar Department of Mathematics 2. Mr. Ch. Kishore Babu Department of Management 3. Ms. K. Bhagya Lakshmi Department of Physics 4. Ms. D. Madhulatha Department of Management 5. Ms. N. Vasvi Devi Department of Commerce 6. Mr. S. V. Babji Department of Computer Science 7. Mr. G. A. V. S. Sastry Department of Mathematics 8. Ms. V. Sujatha Department of Second Language 9. Mr. M. Ganesh Department of English	Senior Faculty Members	Members
IV.	P. Rama Krishna Reddy Director, Aditya Degree College	Management Representative	Member
V.	Mr. Bipin Singh Cooperator, Dabagardens, Visakhapatnam	Nominees from Local Society	Member
VI.	1. MD. Hussain (F/O MD. Shareef, MECS, 2020- 2023) 2. P. Srinivasu (F/O P. Dersy Adarsa, BMC, 2020- 23)	Nominees from Stakeholders	Member



Shahid Ali
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	1. Ch. Keerthana (BMC) 2. A. Rakesh (BCA)	Alumni Representatives	Member
	1. K. Jithin (MECS, Batch 2018- 2022) 2. N. Karthik (B. Com, Batch 2018- 2022)	Student Representatives	Member
VII.	Mr. Kadari. Kumar Head, Dept. of Statistics	Coordinator	Member


IQAC COORDINATOR




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CIRCULAR-6

A meeting with all the members of IQAC is on 06.01.2022 at 10.30 am in the Conference Hall, IQAC, Aditya Degree College. We request the Following Teacher Representatives and Student Representatives to be present for the Meeting.

IQAC MEETING-6


Date : 06.09.2022

Time : 10.30 am

Venue : Conference Hall, IQAC

Agenda

1. Starting of New Programmes
2. 2f and 12 B Certification
3. Conduct of Value Added Courses
4. Submission of IIQA and SSR to NAAC
5. Activities of the Previous year/ Any other Matters


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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING-6

Meeting No : 06

Academic Year : 2021 – 22

Date 06.01.2022

Venue : IQAC Conference Room

S.NO.	NAME	CATEGORY	SIGNATURE
I.	Dr. Shahid Ali Principal, Aditya Degree College	Head of the Institution	
II.	Mr. Srinivas Reddy	Senior Administrative Officer	
III.	Mr. S. Hima Shekhar Department of Mathematics Mr. Ch. Kishore Babu Department of Management Ms. Bhagya Lakshmi Department of Physics Ms. D. Madhulatha Department of Management Ms. N. Vasvi Devi Department of Commerce Mr. S. V. Babji Department of Computer Science Mr. G. A. V. S. Sastry Department of Computer Science Ms. Sujatha Department of Second Language Mr. M. Ganesh Department of English	Senior Faculty Members	
IV.	P. Rama Krishna Reddy Director, Aditya Degree College	Management Representative	
V.	Mr. Bipin Singh Cooperator, Dabagardens, Visakhapatnam	Nominees from Local Society	





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VI.	1. MD. Hussain (F/O MD. Shareef, MECS, 2020-2023)	Nominees from Stakeholders	M.D. Hussain.
	2. P. Srinivasu (F/O P. Dersy Adarsa, BMC, 2020-2023)		P. Srinivasu.
	3. Ch. Keethana (BMC) 4. A. Rakesh (BCA)	Alumni Representatives	Ch. Keethana A. Rakesh.
	3. K. Jithin (MECS, Batch 2018- 2022) 4. N. Karthik (B. Com, Batch 2018- 2022)	Student Representatives	K. Jithin. N. Karthik.
	Mr. Kadari. Kumar Head, Dept. of Statistics	Coordinator	Kadari. Kumar.
VII.			

Members Present for the Meeting :

Ms. Ch. Keerthana and Mr. A.Rakesh could not attend the meeting and so leave of absence. The Principal Welcomed the gathering. Mr. P. Rama Krishna Reddy, Director, Aditya Degree College addressed the Institutional strives to follow the best practices to implement Outcome Based Education. He insisted that the students must meet the requirements of the industries and the team should work hard to bring the College to the next level. Dr Shahid Ali, Principal presented the progress of the College in Teaching and Learning, Research, Achievements of Teachers and Students, Activities of Club and Committees Scholarship offered and Student Support System.

ITEM 1 : Starting of New Programmes

The Chairperson of Internal Quality Assurance Cell suggested to start new Programmes B. Sc. Fisheries and B. Sc. Agriculture from the academic Year 2022-2023.

ITEM 2 : 2f and 12B Certification

Mr. S. V. Babji insisted the College to follow the Parent University to speed up the process of getting 2f and 12B Certification.

ITEM 3 : Conduct of Value Added Courses

All the Second Year and Third Year Students should be given value added courses during odd end even Semester. It was decided that first year students during second semester.



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Mr. P. Ramakrishna Reddy appreciated the initiatives and sincerity of the staff members. He motivated the Students and Teachers to work more for the society and expressed that the College is more concerned about the safety and progress of their students and felt happy that the college is the best place to learn and is progressing ahead in the Right Direction.

Mr. Kadari. Kumar, IQAC Coordinator proposed the Vote of Thanks.

CHAIRPERSON



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INTERNAL QUALITY ASSURANCE CELL ACTION TAKEN REPORT-6

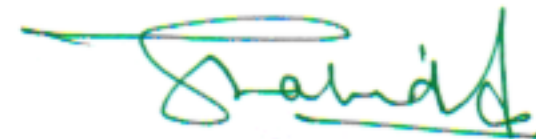
Action taken report on the decisions taken during the IQAC meeting held on 06.01.2022 is as follows:

Points Discussed	Decision Taken	Responsibility	Target Date
Starting New Programmes	Applied for B. Sc. Fisheries and B. Sc. Agriculture to Andhra University.	Administrative Office	May 2022
2f and 12B Application	Application will be sent to UGC	Principal	August 2022
Value Added Courses for the Upcoming Academic Year	All the Second Year and Third Year Students should be given value added courses during Odd & Even Semester and First Year Students during even Semester.	Respective Heads of Departments	For Odd Semester, Before October 2022 and Even Semester Before February 2023
Submission of IIQA and SSR to NAAC	Criteria coordinators and Department coordinators were Decided.	IQAC	June 2023



IQAC COORDINATOR





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COMPOSITION OF INTERNAL QUALITY ASSURANCE CELL

INTERNAL QUALITY ASSURANCE CELL (IQAC)-7

9.5.2022

S.NO.	NAME	CATEGORY	DESIGNATION
I.	Dr. Shahid Ali Principal, Aditya Degree College	Head of the Institution	Chairperson
II.	Mr. Srinivas Reddy	Senior Administrative Officer	Member
III.	1. Mr. G. A. V. S. Sastry Department of Computer Science 2. Mr. S. V. Babji Department of Computer Science 3. Ms. N. Gayatri Department of Computer Science 4. Mr. V. Nuka Raju Department of Commerce 5. Ms. N. Vasvi Devi Department of Commerce 6. Mr. B. Pydi Raju Department of Commerce 7. Mr. K. Aditya Rao Department of Mathematics 8. Mr. S. Bhaskar Rao Department of Second Language 9. Mr. M. Ganesh Department of English	Senior Faculty Members	Members
IV.	P. Rama Krishna Reddy Director, Aditya Degree College	Management Representative	Member
V.	Mr. Bipin Singh Cooperator, Dabagardens, Visakhapatnam	Nominees from Local Society	Member



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VI.	1. K. Ganeshwar Rao (F/O K. Pavan Kumar, MECS, 2019-23) 2. A. Vasu (F/O A. Roshini , MCCS, 2020- 2023)	Nominees from Stakeholders	Member
	1. S. Sandhya (BBC, Batch 2019- 22) 2. M. Manikanta(BCA, Batch 2019-22)	Alumni Representatives	Member
	1. B. Geetha (MCCS, Batch 2019-2023) 2. P. Pramod (MPC, Batch 2019- 2023)	Student Representatives	Member
VII.	Mr. Kadari. Kumar Head, Dept. of Statistics	Coordinator	Member


IQAC COORDINATOR




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CIRCULAR-7

A meeting with all the members of IQAC is on **9.5.2022**


at 10.30 am in the Conference Hall, IQAC, Aditya Degree College. We request the Following Teacher Representatives and Student Representatives to be present for the Meeting.

IQAC MEETING – 2021 – 2022 AGENDA-7

Date : **9.5.2022**

Time : 10.30 am Mode: Online

- Faculty Induction Programme .
- Student Induction Programme .
- Hands on Training Session on Quality.
- Events to be organized for the year
- Skill Development Programmes to be offered by the Departments


IQAC COORDINATOR




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INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING-7

Date : 9.5.2022

Time : 10.30 am

Venue : Conference Hall

Members Present for the Meeting :

S.NO.	NAME	CATEGORY	SIGNATURE
I.	Dr. Shahid Ali Principal, Aditya Degree College	Head of the Institution	
II.	Mr. Srinivas Reddy	Senior Administrative Officer	
III.	1. Mr. G. A. V. S. Sastry Department of Computer Science 2. Mr. S. V. Babji Department of Computer Science 3. Ms. N. Gayatri Department of Computer Science 4. Mr. V. Nuka Raju Department of Commerce 5. Ms. N. Vasvi Devi Department of Commerce 6. Mr. B. Pydi Raju Department of Commerce 7. Mr. K. Aditya Rao Department of Mathematics 8. Mr. S. Bhaskar Rao Department of Second Language 9. Mr. M. Ganesh Department of English	Senior Faculty Members	
IV.	P. Rama Krishna Reddy Director, Aditya Degree College	Management Representative	
V.	Mr. Bipin Singh Cooperator, Dabagardens, Visakhapatnam	Nominees from Local Society	



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VI.	1. K. Ganeshwar Rao (F/O K. Pavan Kumar, MECS, 2019-23) 2. A. Vasu (F/O A. Roshini , MCCS, 2020-2023)	Nominees from Stakeholders	K. Ganeshwar. A. Vasu
	1. S. Sandhya (BBC, Batch 2019- 22) 2. M. Manikanta(BCA, Batch 2019-22)	Alumni Representatives	S. Sandhya M. Manikanta
	1. B. Geetha (MCCS, Batch 2019-2022) 2. P. Pramod (MPC, Batch 2019-2022)	Student Representatives	B. Geetha P. Pramod
VII.	Mr. Kadari. Kumar Head, Dept. of Statistics	Coordinator	Kadari. Kumar

The Chairperson welcomed the members of IQAC and the agenda was discussed.

ITEM 1 : FIP :Internal Quality Assurance Cell Coordinator suggested to conduct faculty introduction program for this academic year on 31.08.2021 and was accepted.

ITEM 2 : The Chairperson suggested the departments to conduct student induction program during the first week of September.

ITEM 3 : The Chairman instructed IQAC to organize and conduct Hands on Training session on Quality and it's criteria through to as certain that all the members of the Faculty are aware of the process and procedures in NAAC.

ITEM 4 :IQAC coordinator requested all the Departments to submit the year planner on the events to be organized for this Academic year.

ITEM 5 : The Committee suggested all the Heads of the Departments to organize Skill Development programmes for their Students.

Mrs. B. Krishnaveni, Parent Representative appreciated the efforts taken by the Management and the Teachers during the pandemic Period. She thanked for the support rendered by the Management. It was decided to ensure that SOP of Covid -19 Is strictly followed in the College premises and the instructions of the Government and the University are strictly adhered.

IQAC COORDINATOR

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INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT-7

Action taken report for the meeting held on 9.5.2022

are as follows :

Points Discussed	Decision Taken	Responsibility	Target Date
Faculty Induction Programme	Conduct FIP for the newly recruited Faculty Members	IQAC	31.08.2021
Student Induction Programme	Conduct SIP during first week of September	Heads of Various Departments	03.09.2021-07.09.2021
Hands on Training Session on NAAC & its Criteria	Conduct Sessions on Quality.	IQAC	Atleast 4 Sessions Before October
Skill Development Programmes	Conduct Skill Development Programmes for Second & Final Years	Heads of Various Departments	By the End of October


IQAC COORDINATOR




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COMPOSITION OF INTERNAL QUALITY ASSURANCE CELL-8 2022-2023

Date: 03-09-2022

S.NO.	NAME	CATEGORY
I.	Dr. Shahid Ali Principal, Aditya Degree College	Head of the Institution
II.	Mr. Srinivas Reddy	Senior Administrative Officer
III.	1. Mr. G. A. V. S. Sastry Department of Computer Science 2. Mr. S. V. Babji Department of Computer Science 3. Ms. N. Gayatri Department of Computer Science 4. Mr. V. Nuka Raju Department of Commerce 5. Ms. N. Vasvi Devi Department of Commerce 6. Mr. B. Pydi Raju Department of Commerce 7. Mr. K. Aditya Rao Department of Mathematics 8. Mr. S. Bhaskar Rao Department of Second Language 9. Mr. M. Ganesh Department of English	Senior Faculty Members
IV.	P. Rama Krishna Reddy Director, Aditya Degree College	Management Representative
V.	Mr. Bipin Singh Corporator, Dabagardens, Visakhapatnam	Nominees from Local Society
VI.	1. MD. Hussain (F/O MD. Shareef, MECS, 2020-2023) 2. P. Srinivasu (F/O P. Dersy Adarsa, BMC, 2020-2023)	Nominees from Stakeholders



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	1. Ch. Keethana (BMC) 2. A. Rakesh (BCA)	Alumni Representatives
	1. Harsha, III B.Sc. MECS (Batch 2020-23) 2. Jhansi, III B.com (Batch 2020-23)	Student Representatives
VII.	Mr. Kadari. Kumar Head, Dept. of Statistics	Coordinator

K. Kumar

IQAC COORDINATOR



[Signature]

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CIRCULAR-8

A meeting with all the members of IQAC is on 03.09.2022 at 10.30 am in the Conference Hall, IQAC, Aditya Degree College

INTERNAL QUALITY ASSURANCE CELL (IQAC)

AGENDA-8

Date : 03.09.2022

Time : 10.30 am

Venue : Conference Hall, IQAC

Agenda

- Conduct of External Audit
- Discussion about Feedback collected for even Semester 2022-23
- Discussion about Work Progress of SSR
- Year Planner for 2023-2024
- Open Discussion

K. Kumar

IQAC COORDINATOR



Sandip

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INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING-8

Meeting No : 8
Date 03.09.2022

Academic Year : 2022 - 23

Venue : IQAC Conference Room

Members Present for the Meeting:

S.NO.	NAME	CATEGORY	SIGNATURE
I.	Dr. Shahid Ali Principal, Aditya Degree College	Head of the Institution	
II.	Mr. Srinivas Reddy	Senior Administrative Officer	
III.	1. Mr. G. A. V. S. Sastry Department of Computer Science 2. Mr. S. V. Babji Department of Computer Science 3. Ms. N. Gayatri Department of Computer Science 4. Mr. V. Nuka Raju Department of Commerce 5. Ms. N. Vasvi Devi Department of Commerce 6. Mr. B. Pydi Raju Department of Commerce 7. Mr. K. Aditya Rao Department of Mathematics 8. Mr. S. Bhaskar Rao Department of Second Language 9. Mr. M. Ganesh Department of English	Senior Faculty Members	
IV.	P. Rama Krishna Reddy Director, Aditya Degree College	Management Representative	



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V.	Mr. Bipin Singh Cooperator, Dabagardens, Visakhapatnam	Nominees from Local Society	
VI.	1. MD. Hussain (F/O MD. Shareef, MECS, 2020- 2023) 2. P. Srinivasu (F/O P. Dersy Adarsa, BMC, 2020- 2023)	Nominees from Stakeholders	
	1. Ch. Keethana (BMC) 2. A. Rakesh (BCA)	Alumni Representatives	
	1. Harsha, III B.Sc. MECS (Batch 2020-23) 2. Jhansi, III B.com (Batch 2020-23)	Student Representatives	
VII.	Mr. Kadari. Kumar Head, Dept. of Statistics	Coordinator	

The Principal welcomed all the Members in the IQAC. He Briefed the Agenda for the Day of Meeting :

ITEM 1 : Conduct of External Audit : Internal Quality Assurance cell coordinated the External Audit. The Audit Committee composed of two Internal Members and an External Member. They evaluated the performance of the Departments, Library, Placement, Examination Cell, Administration and Finance, Statutory bodies, Sports and other Supporting Units of Aditya Degree College. The Report was presented before the Committee. The Members appreciated the efforts of the College and suggested to improve in Research Publications.

ITEM 2 : Discussion about Feedback collected for Even Semester 2022-23 : Online teachers feedback by students for the event semester 2022-2023 was collected from all the Students on 21.04.2023. The Consolidated Report along with Chart was submitted to Principal on 03.04.2023. The Same report was presented.

ITEM 3 : Discussion about Work Progress Of SSR : The criteria coordinators presented the work progress for the concerned Criteria. It was decided that IIQA will be submitted in the upcoming semester.



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ITEM 4 : Discussion on Year Planner of 2023-2024: All the Heads of the Department and IQAC presented the Year planner for 2023-2024. The Committee suggested to ensure that the seminars and workshops increase Employability Skill of the Students.

Mr. Kadari Kumar, IQAC Coordinator Proposed Vote of Thanks.

CHAIRPERSON



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INTERNAL QUALITY ASSURANCE CELL ACTION TAKEN REPORT-8

Action taken report on the decisions taken during IQAC meeting held on 03.09.2022 is as follows :

Points Discussed	Decision Taken	Responsibility	Target Date
Department Events and College Events	Conduct department events and college events as per calendar	Concerned Convenors/ Coordinators	As mentioned in calendar
Rank Holders Felicitation	Facilitate Rank Holders during Annual Day	IQAC	06.04.2023
Conduct of add on courses	Add on courses for the Even Semester to be conducted during 3 rd and 4 th week of January	Respective Head of Department	Before 10.02.2023

IQAC COORDINATOR



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