



# ADITYA DEGREE COLLEGE

(Affiliated to Andhra University)

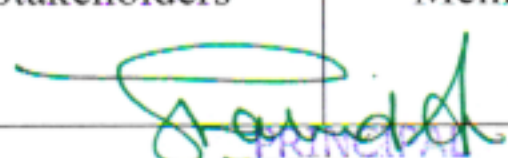
#30-6-2, Opp. Bsnl Office, Prema Samajam Road,  
Dabagardens, Visakhapatnam, Andhra Pradesh 530020

Phone:0891-2747356,2734666 ,Cell:9866076660; Email:adcasl@Aditya.Ac.In

## COMPOSITION OF INTERNAL QUALITY ASSURANCE CELL-9 (27.08.2023)

S.NO.	NAME	CATEGORY	DESIGNATION
I.	Dr. Shahid Ali Principal, Aditya Degree College	Head of the Institution	Chairperson
II.	Mr. Srinivas Reddy	Senior Administrative Officer	Member
III.	1. Mr. G. A. V. S. Sastry Department of Computer Science 2. Mr. S. V. Babji Department of Computer Science 3. Ms. N. Gayatri Department of Computer Science 4. Mr. V. Nuka Raju Department of Commerce 5. Ms. N. Vasvi Devi Department of Commerce 6. Mr. B. Pydi Raju Department of Commerce 7. Mr. K. Aditya Rao Department of Mathematics 8. Mr. S. Bhaskar Rao Department of Second Language 9. Mr. M. Ganesh Department of English	Senior Faculty Members	Members
IV.	P. Rama Krishna Reddy Director, Aditya Degree College	Management Representative	Member
V.	Mr. Bipin Singh Cooperator, Dabagardens, Visakhapatnam	Nominees from Local Society	Member
VI.	K. Ganeshwar Rao (F/O K. Pavan Kumar, MECS, 2019- 23) A. Vasu (F/O A. Roshini, MCCS, 2020-2023)	Nominees from Stakeholders	Member



  
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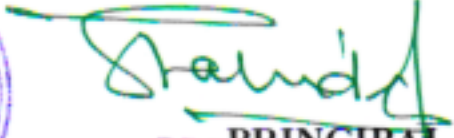
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	S. Sandhya (BBC, Batch 2019- 22) M. Manikanta(BCA, Batch 2019-22)	Alumni Representatives	Member
	Harsha, III B.Sc. MECS (Batch 2020-23) Jhansi, III B.com (Batch 2020-23)	Student Representatives	Member
VII.	Mr. Kadari. Kumar Head, Dept. of Statistics	Coordinator	Member

  
IQAC COORDINATOR



  
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## CIRCULAR-9

A meeting with all the members of IQAC is on **23.02.2023** at 10.30 am in the Conference Hall, IQAC, Aditya Degree College. We request the Following Teacher Representatives and Student Representatives to be present for the Meeting.

### IQAC MEETING – 2022– 2023 AGENDA-9

Date : 23.02.2023

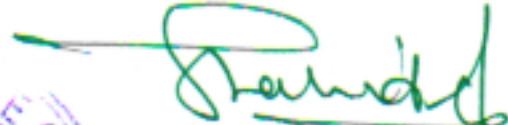
Time : 10.30 am

Venue : Conference Hall, IQAC

- Activities of Department Association and Clubs, General functions & Rank Holder Felicitation.
- Conduct of Add-on Courses during Even Semester.
- Infrastructure : Public Announcement System in Classrooms and Labs, Extension Activities.
- Discussion about Students Feedback on Teachers collected for Odd Semester 2022-23
- Open Discussion

  
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## INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING-9

Date 23.02.2023

Time : 10.30 am

Mode : Online

Members Present for the Meeting :

S.NO.	NAME	CATEGORY	SIGNATURE
I.	Dr. Shahid Ali Principal, Aditya Degree College	Head of the Institution	
II.	Mr. Srinivas Reddy	Senior Administrative Officer	
III.	1. Mr. G. A. V. S. Sastry Department of Computer Science 2. Mr. S. V. Babji Department of Computer Science 3. Ms. N. Gayatri Department of Computer Science 4. Mr. V. Nuka Raju Department of Commerce 5. Ms. N. Vasvi Devi Department of Commerce 6. Mr. B. Pydi Raju Department of Commerce 7. Mr. K. Aditya Rao Department of Mathematics 8. Mr. S. Bhaskar Rao Department of Second Language 9. Mr. M. Ganesh Department of English	Senior Faculty Members	
IV.	P. Rama Krishna Reddy Director, Aditya Degree College	Management Representative	
V.	Mr. Bipin Singh Cooperator, Dabagardens, Visakhapatnam	Nominees from Local Society	



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VI.	1. K. Ganeshwar Rao (F/O K. Pavan Kumar, MECS, 2019-23) 2. A. Vasu (F/O A. Roshini , MCCS, 2020-2023)	Nominees from Stakeholders	J. Ganeshwar Rao. A. Vasu.
	1. Ch. Keerthana(BMC, Batch2019-23) 2. A. Rakesh (BCA, Batch 2020-2023)	Alumni Representatives	Ch. Keerthana. A. Rakesh.
	1. Harsha, III B.Sc. MECS (Batch 2020-23) 2. K. Jhansi, III B.com (Batch 2020-23)	Student Representatives	K. Sirthi. M. Jhansi
VII.	Mr. Kadari. Kumar Head, Dept. of Statistics	Coordinator	

The Principal welcomed the Gathering. He highlighted the Activities and Achievements of the College during the Odd Semester 2022-2023.

**ITEM 1 : Activities of Department Association and Clubs, General functions and Rank holders Facilitation:** The Committee reviewed the activities of Department Association and Clubs. They Appreciated the College for Attaining 16 ranks in Andhra University Examinations. Mr. N. Sessa Reddy, Chairman of Aditya Degree College Institutions Congratulated the Department for the Achievements and suggested to Honour the Rank holders with Certificates and Mementos during Annual Day.

**ITEM 2 :Conduct of Add-on Courses during Even Semester:**Dr. Shahid Ali,Principal assured that all the add-on courses will be conducted during 3<sup>rd</sup> and 4<sup>th</sup> week of January. It was decided that Heads of the Departments will be held responsible for the conduct of Add-on courses without affecting the working days.

**ITEM 3: Infrastructure :** Public Announcement System in Classrooms and Labs Students Academic Council members requested for Public Announcement in Classrooms and Laboratories has been implemented.

**ITEM 4 : Extension activities:** The Committee suggested all the Departments to conduct outreach programs in addition to the activities conducted by NSS, Rotaract and other clubs.

**ITEM 5 :Discussion about Students Feedback on Teachers collected for Odd Semester 2022-23 :** Action Taken Report on the Feedback collected from the Students about the Teachers during the Odd Semester 2023 was presented.

CHAIRPERSON



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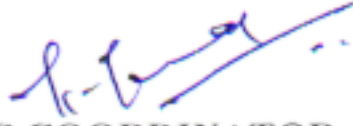
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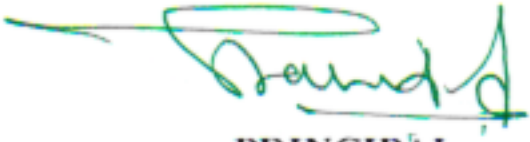
## INTERNAL QUALITY ASSURANCE CELL ACTION TAKEN REPORT-9

Action taken report on the decisions taken during IQAC meeting held on 23.02.2023 is as follows :

Points Discussed	Decision Taken	Responsibility	Target Date
Department Events and College Events	Conduct department events and college events as per calendar	Concerned Convenors/ Coordinators	As mentioned in calendar
Rank Holders Felicitation	Facilitate Rank Holders during Annual Day	IQAC	06.04.2023
Conduct of add on courses	Add on courses for the Even Semester to be conducted during 3 <sup>rd</sup> and 4 <sup>th</sup> week of January	Respective Head of Department	Before 10.02.2023

  
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The undersigned is pleased to constitute the Internal Quality Assurance Cell(IQAC) with the following members.

## COMPOSITION OF INTERNAL QUALITY ASSURANCE CELL-10

(27.08.2023)

S.NO.	NAME	CATEGORY	DESIGNATION
I.	Dr. Shahid Ali Principal, Aditya Degree College	Head of the Institution	Chairperson
II.	Mr. Srinivas Reddy	Senior Administrative Officer	Member
III.	1. Mr. G. A. V. S. Sastry Department of Computer Science 2. Mr. S. V. Babji Department of Computer Science 3. Ms. N. Gayatri Department of Computer Science 4. Mr. V. Nuka Raju Department of Commerce 5. Ms. N. Vasvi Devi Department of Commerce 6. Mr. B. Pydi Raju Department of Commerce 7. Mr. K. Aditya Rao Department of Mathematics 8. Mr. S. Bhaskar Rao Department of Second Language 9. Mr. M. Ganesh Department of English	Senior Faculty Members	Members
IV.	P. Rama Krishna Reddy Director, Aditya Degree College	Management Representative	Member
V.	Mr. Bipin Singh Cooperator, Dabagardens, Visakhapatnam	Nominees from Local Society	Member
VI.	K. Ganeshwar Rao (F/O K. Pavan Kumar, MECS, 2019-23) A. Vasu (F/O A. Roshini, MCCS, 2020-2023)	Nominees from Stakeholders	Member



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	S. Sandhya (BBC, Batch 2019- 22) M. Manikanta(BCA, Batch 2019-22)	Alumni Representatives	Member
	Harsha, III B.Sc. MECS (Batch 2020-23) Jhansi, III B.com (Batch 2020-23)	Student Representatives	Member
VII.	Mr. Kadari. Kumar Head, Dept. of Statistics	Coordinator	Member

*K. Kumar*

IQAC COORDINATOR



*Sandhya*

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## CIRCULAR-10

A meeting with all the members of IQAC is on 27.08.2023 (Saturday) at 10.30 am in the Conference Hall, IQAC, Aditya Degree College. We request the Following Teacher Representatives and Student Representatives to be present for the Meeting.

### IQAC MEETING – 2022– 2023

#### AGENDA

Date : 27.08.2023

Time : 10.30 am

Venue : Conference Hall, IQAC

- Admissions for the Year 2022-2023.
- ISO Certification
- Infrastructure Development – Construction of Computer Lab, ICT enabled Classrooms, New Extra Parking Shed for Students.
- IQAC Initiatives : Seminar on IPR, NEP, OBE, Star Performer for the Department & Summer Project Presentation.
- Discussion about Students Feedback on Teachers collected for Even Semester 2021-22.
- Conduct of Faculty Induction Programme and Student Induction Programme.
- Discussion on Department Association and Clubs activities for the year 2022-23.

  
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## INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING--10

Date : 27.08.2023

Time : 10.30 am

Venue : Conference Hall

### Members Present for the Meeting :

S.NO.	NAME	CATEGORY	SIGNATURE
I.	Dr. Shahid Ali Principal, Aditya Degree College	Head of the Institution	
II.	Mr. Srinivas Reddy	Senior Administrative Officer	
III.	Mr. G. A. V. S. Sastry Department of Computer Science Mr. S. V. Babji Department of Computer Science Ms. N. Gayatri Department of Computer Science Mr. V. Nuka Raju Department of Commerce Ms. N. Vasvi Devi Department of Commerce Mr. B. Pydi Raju Department of Commerce Mr. K. Aditya Rao Department of Mathematics Mr. S. Bhaskar Rao Department of Second Language Mr. M. Ganesh Department of English	Senior Faculty Members	
IV.	P. Rama Krishna Reddy Director, Aditya Degree College	Management Representative	
V.	Mr. Bipin Singh Cooperator, Dabagardens, Visakhapatnam	Nominees from Local Society	
	K. Ganeshwar Rao		



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K. Or. Rao



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VI.	A. Vasu (F/O A. Roshini , MCCS, 2020-2023)	from Stakeholders	A. Vasu
	S. Sandhya (BBC, Batch 2019- 22) M. Manikanta(BCA, Batch 2019-22)	Alumni Representatives	S. Sandhya M. Manikanta
	Harsha, III B.Sc. MECS (Batch 2020-23) Jhansi, III B.com (Batch 2020-23)	Student Representatives	Harsha Jhansi
VII.	Mr. Kadari. Kumar Head, Dept. of Statistics	Coordinator	K. Kumar

Mr. K. Kumar could not attend the meeting and sought leave of absence. The Principal welcomed the gathering. The briefed the dignitaries about the activities and achievements of the college during the Year 2021-22.

**ITEM 1: Admissions for the year 2022-23:** The Chairman informed that the New Courses Introduced B. Sc. Fisheries and B. Sc. Agriculture had a good response and admissions are good. He instructed the Department of Mathematics, English and Business Administration to analyse the reason behind their low admissions and implement strategies to improve admission.

**ITEM 2 :** The Committee Appreciated the College for obtaining ISO Certification 9001 : 2015 on 04.08.2022.

**ITEM 3 : Infrastructure Development :** P. Rama Krishna Reddy Appreciated the efforts of Management in the construction of New Computer Laboratory (Lab 04) for the Students Mr. P. Ramkrishna Reddy praise the introduction of ICT enabled Classrooms. The Committee decided that the Smart Boards will be installed in the final year class of all the Departments.

**ITEM4 : IQAC Coordinator :** IQAC Coordinator explicated the procedure involved in identifying Star Performer of the Department, its application form, Scrutiny process and the Certificates issued. Summer Project Presentation was also conducted and 48 teams participated. IQAC presented its plan to Conduct Seminar on NEP, IPR and workshop for OBE.



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**ITEM 5 : Decision about Students Feedback on Teachers :** A Report about Students Feedback on Teachers for the Even Semester 2021-22 along with Action Taken Report was submitted to the Committee. They provided suggestions to improve the performance of the Teachers.

**ITEM 6 :Conduct of Faculty Introduction programme and Student Induction Programme:** IQAC was held responsible to conduct Faculty Induction Programme and student Induction Programme during the first week of September.

**ITEM 7 : Discussion on Department Association and Club Activities for the Year 2022-23:** All the Senior Faculty members presented their plan for the Upcoming Semester and the suggestion were given by the Committee.

Mr. Kadari. Kumar, IQAC Coordinator proposed Vote of Thanks.

IQAC COORDINATOR



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## INTERNAL QUALITY ASSURANCE CELL ACTION TAKEN REPORT-10

Action taken report on the decisions taken during IQAC meeting held on 27.08.2023 is as follows :

Points Discussed	Decision Taken	Responsibility	Target Date
ICT enabled Classroom	All the final year classrooms must be ICT enabled Classrooms.	Administrative Officer	September 2022
Seminar to enhance the knowledge of Students	Seminar on NEP, IPR, OBE.	IQAC	Academic Year 2022-23
Conduct of Faculty Induction and Student Induction Programme	To Conduct of Faculty Induction and Student Induction Programme	IQAC	Before 05.09.22
Department Association and Club Activities	To organize more events through Department Associations. Each Club should conduct atleast 2 Activities.	Concerned HOD/ Club Coordinator	Academic Year 2022-23

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