

ADITYA DEGREE COLLEGE

Affiliated to Adikavi Nannaya University
Thadithota, RAJAHMUNDRY ☎ 0883 - 2400456, 457, 458
e-mail : adcrjy@aditya.ac.in.

INTERNAL QUALITY ASSURANCE CELL (IQAC) IQAC MEETING -2019-20

Meeting-1

Date :16.6.2019 Time : 10.30 am

Venue : Conference Hall, IQAC

Agenda

1. Starting of New Programmes
2. Conduct of Value Added Courses
3. Conduct certificate courses in online
4. Enhancing the Aptitude skills through CRT program

k venkata padma

PRINCIPAL

Principal,

**ADITYA DEGREE COLLEGE
RAJAHMUNDRY**





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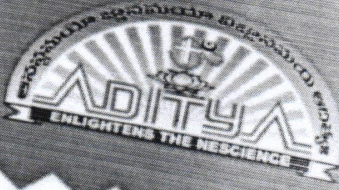
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COMPOSITION OF INTERNAL QUALITY ASSURANCE CELL

| S.NO | NAME | CATEGORY |
|------|---|---------------------------------|
| I. | Dr.K.Venkata Padma Principal, Aditya Degree College | Head of the Institution |
| II. | Mr. G.Dhayananda | SeniorAdministrative Officer |
| III. | Mr. G.Hemasundarrao Department of Computer Science Mr. N.Sivashankar Department of Computer Science Ms.V.R.Rajeswari Department of Computer Science Mr. K.Ram babu Department of Commerce Ms. M.Venkateswararao Department of Commerce Mr. A.Anilkumar Department of Management Mr. K. Gopi krishna Department of Mathematics Mr. M.Ananthalakshmi Department of Second Language Mr. G.Ramakrishna Department of English | Senior FacultyMembers |
| IV. | Dr.S.P.Gangireddy Director, Aditya Degree College | Management Representative |
| V. | Mr.Gorrelasuresh Cooperator, Thadithota, Rajahmundry | Nominees from Local Society |
| VI | Aneel kumar Chintha CMD,Amaravathi software Innovations | Industralist |



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|-------|---|----------------------------|
| VII | Dr.P.A.Raja babu M.A.M.phil,P.hd Principal,S.K.V.T Govt, degree college,Rajahmundry | Academecian |
| VIII. | R.S.V.S.PRASAD (F/O,ReddiSesha Giri MSCS, 2019- 22) | Nominees from Stakeholders |
| | S.Siva Prasad (F/OS.Harish, B.Com, 2019-2022) | |
| | Y.Gopikrishna(BCA, Batch 2018- 19) | Alumni Representatives |
| | A.Satish(BCA, Batch 2018-19) | Student Representatives |
| VII. | M.Manohar, B.Sc. MPCS (Batch 2018-21) | Coordinator |
| | B.Harieswar, B.com (Batch 2018- 21) | |



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Date: 16.6.2019

Time: 10.30 am

Venue: Conference Hall

Members Present for the Meeting:

| S.NO | NAME | CATEGORY | Signature |
|------|---|---------------------------------|------------------------------|
| I. | Dr.K.Venkata Padma Principal, Aditya Degree College | Head of the Institution | |
| II. | Mr. G.Dhayananda | SeniorAdministrative Officer | |
| III. | Mr. G.Hemasundarrao Department of Computer Science Mr. N.Sivashankar Department of Computer Science Ms. V.R.Rajeswari Department of Computer Science Mr. K.Ram babu Department of Commerce Ms. M.Venkateswararao Department of Commerce Mr. A.Anilkumar Department of Management Mr. K. Gopi krishna Department of Mathematics Mr. M.Ananthalakshmi Department of Second Language Mr. G.Ramakrishna Department of English | Senior FacultyMembers | |



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| | | | |
|-------|--|--------------------------------|-----------------------|
| IV. | Dr.S.P.Gangireddy Director, Aditya Degree College | Management Representative | <i>Sp. GangiReddy</i> |
| V. | Mr.Gorrelasuresh Cooperator, Thadithota, Rajahmundry | Nominees from Local Society | <i>[Signature]</i> |
| VI | Aneel kumar Chintha CMD,Amaravathi software Innovations | Industrialist | <i>ch. Aneel</i> |
| VII | Dr.P.A.Raja babu M.A.M.phil,P.hd Principal,S.K.V.T Govt, degree college,Rajahmundry | Academecian | <i>[Signature]</i> |
| VIII. | R.S.V.S.PRASAD (F/O, ReddiSesha Giri MSCS, 2019-22) S.Siva Prasad (F/OS.Harish, B.Com, 2019-22) | Nominees from Stakeholders | <i>[Signature]</i> |
| | P.Roshan(BCA, Batch 2017-20) A.Satyaanrayana(BCA, Batch 2017-20) | Alumni Representatives | <i>[Signature]</i> |
| | M.Manikanta, III B.Sc. MPCS (Batch 2020-23) | Student Representatives | <i>manikanta</i> |
| | Jhansi, III B.com (Batch 2020-23) | | <i>[Signature]</i> |
| VII. | Mr.Ch.Phanikumar Head, Dept. of Physics | Coordinator | <i>[Signature]</i> |

The Principal Welcomed the gathering. Mr. S.P. GangiReddy, Director, Aditya Degree College addressed the Institutional strives to follow the best practices to implement Outcome Based Education. He insisted that the students must meet the requirements of the industries and the team should work hard to



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bring the College to the next level. Drk.venkatapadma Principal presented the progress of the College in Teaching and Learning, Research, Achievements of Teachers and Students, Activities of Club and CommitteesScholarship offered and Student Support System.

ITEM 1 :Starting of New Programmes

The Chairperson of Internal Quality Assurance Cell suggested to start new Programmes B. Sc. Data science B. Sc. Artificial intelligence from the academic Year 2019-20.

ITEM 2 : Conduct of Value Added Courses

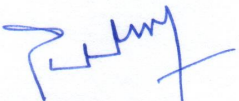
All the Second Year and Third Year Students should be givenvalue added courses during odd end even Semester. It was decided that first year students during second semester.

Item 3 :Conduction of Advanced course certificates:-

Conducting the online certificate courses on cisco,oracle ,hackerrank

Item 4 :Enhancement the Aptitude skills through CRT program:-

Recruiting the new and skilled faculty to enhance the skills of the students so they can be prepared for the competitive examinations conducted by the various companies


IQAC COORDINATOR



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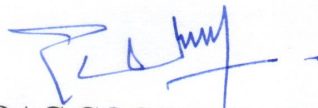
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INTERNAL QUALITY ASSURANCE CELL ACTION TAKEN REPORT

Action taken report on the decisions taken during the IQAC meeting held on 16.6.2019 is as follows:

| Points Discussed | Decision Taken | Responsibility | Target Date |
|--|--|---------------------------------|--|
| Starting New Programmes | Applied for B. Sc. Data Science and B. Sc. Artificial intelligence for Adikavi Nannaya University. | Administrative Office | May 2019 |
| Enhancing the Aptitude skills | Recruiting new staff | Principal | May 2019 |
| Value Added Courses for the Upcoming Academic Year | All the Second Year and Third Year Students should be given value added courses during Odd & Even Semester and First Year Students during even Semester. | Respective Heads of Departments | For Odd Semester, Before October 2020 and Even Semester Before February 2021 |
| Certificate courses | All Three years should do the certificate courses | Respective Heads of Departments | For Odd Semester, Before August 2020 and Even Semester Before January 2021 |


IQAC COORDINATOR

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IQAC COMPOSITION MEETING – 2020-2021 AGENDA

MEETING-2

Date: 24.03.2020 Time: 10:30

Mode: Online

- ✓ Orientation for teachers to conduct Online Classes
- ✓ Conduct of Online Classes through Google meet
- ✓ Support for Final year students for Online End Semester Examinations
- ✓ Guest Lectures/Seminars/Events/Competitions through Online
- ✓ Discussion on Fee Payment
- ✓ Conduct of National Importance Days through Online



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| VIII. | R.S.V.S.PRASAD (F/O,ReddiSesha Giri MSCS, 2019- 22) | Nominees from Stakeholders |
| | S.Siva Prasad (F/OS.Harish, B.Com, 2019-2022) | |
| | Y.Gopikrishna(BCA, Batch 2018- 19) | Alumni Representatives |
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| VII. | M.Manohar, B.Sc. MPCS (Batch 2018-21) | Student Representatives |
| | B.Harieswar, B.com (Batch 2018- 21) | |
| VII. | Mr.Ch.Phanikumar Head, Dept. of Physics | Coordinator |

The committee appreciated the efforts of the Management and their service to society during the pandemic. The Chairman expressed his concern to the stakeholders of the Institution and requested all to take Covid-19 precautionary steps and get vaccinated properly. Dr.Murthy explained the Covid rules and requested the teachers to communicate the same to their students.

Item 1: Orientation for teachers to conduct Online classes: The Bharathiar University has instructed the affiliated colleges to conduct online classes from September 2020. The Chairman instructed the Department of Computer Science to conduct an orientation class for all teachers on the usage of Google meet.

Item 2: Conduct of Online classes through Google meet: IQAC Coordinator explained to the committee that every day students will attend 3 hours of online classes with an interval of 15 minutes between each class. The students will be given instructions and study materials through the classWhatsApp group. Assignments and seminars will be given online.

Item 3: Support for Final year students for Online End Semester Examinations: The Principal requested all the Heads of the Departments to ensure that their final year students have registered in Bharathiar University for the Online



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examination. Teachers are requested to support the students who face difficulties in uploading their answer scripts on the University website.

Item 4: Guest Lectures / Seminars / Events / Competitions through Online: The Committee requested to conduct events and Competitions other than academic classes also.

They suggested conducting Expert talks & Guest Lectures through Webinars.

Item 5: Discussion on Fee Payment: The Management magnanimously accepted the request of students and extended time for payment of fee. The Management waived fees for economically downtrodden students.

Item 6: Conduct of National Importance Days through Online: The committee asked the concerned Coordinators to organize the celebration National importance days and festivals through online mode.

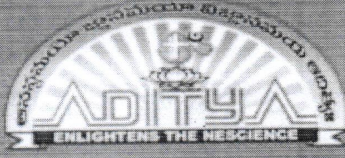
Mr. CH.Phanikumar, IQAC Coordinator proposed the Vote of Thanks.

K Venkate Radma

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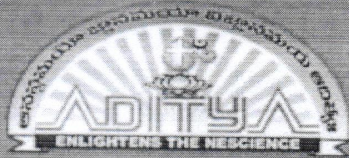
Date: 24.03.2020 Time: 10.30 am MODE:-ONLINE

Members Present for the Meeting:

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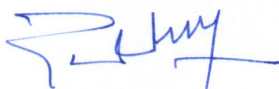
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Action taken report on the decisions taken during the IQAC meeting held on 24.03.2020 as follows:

| Point Discussed | Decision taken | Responsibility | Target Date |
|--|---|--------------------------------|---|
| Orientation for teachers to conduct Online classes | Decided to conduct orientation for taking online classes for teachers | Department of computer science | Within 2 weeks |
| Conduct of Online classes through Google meet | IAQC requested the heads to start teaching through online mode using Google meet platform | All heads of the Departments | From September 2021 |
| Support for Final year students for Online End Semester Examinations | Principal asked the HOD's to help the final year students to register for online End semester examination | All Heads of the Departments | As per the Communication from Bharathi University |
| Guest Lectures/Seminars/Events/Competitions through Online | To conduct seminars and Guest lectures online | All Heads of the Departments | Within 2 months |
| Conduct of National Importance Days through Online | To organize celebration of National importance days | Concerned coordinators | During the National Days |


IQAC COORDINATOR


PRINCIPAL



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