



ADITYA DEGREE COLLEGE

Affiliated to Adikavi Nannaya University

Thadithota, RAJAHMUNDRY © 0883 - 2400456, 457, 458

e-mail : adcrjy@aditya.ac.in.

IQAC MEETING – 2020– 2021

Meeting :-1

CIRCULAR

AGENDA

Date :15.06.2020 Time : 10.30 am

Venue: IQAC conference hall

- Faculty Induction Program.
- Student Induction Program.
- Hands on Training Session on Quality.
- Events to be organized for the year
- Skill Development Programs to be offered by the Departments



K. Venkata Padma

PRINCIPAL
Principal,

ADITYA DEGREE COLLEGE
RAJAHMUNDRY.



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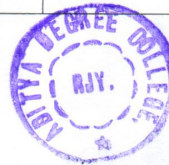
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COMPOSITION OF INTERNAL QUALITY ASSURANCE CELL

S.NO	NAME	CATEGORY
I.	Dr.K.Venkata Padma Principal, Aditya Degree College	Head of the Institution
II.	Mr. G.Dhayananda	SeniorAdministrative Officer
III.	Mr. G.Hemasundarrao Department of Computer Science Mr. N.Sivashankar Department of Computer Science Ms.V.R.Rajeswari Department of Computer Science Mr. K.Ram babu Department of Commerce Ms. M.Venkateswararao Department of Commerce Mr. A.Anilkumar Department of Management Mr. K. Gopi krishna Department of Mathematics Mr. M.Ananthalakshmi Department of Second Language Mr. G.Ramakrishna Department of English	Senior FacultyMembers
IV.	Dr.S.P.Gangireddy Director, Aditya Degree College	Management Representative
V.	Mr.Gorrelasuresh Cooperator, Thadithota, Rajahmundry	Nominees from Local Society
VI	Aneel kumar Chintha CMD,Amaravathi software Innovations	Industralist
VII	Dr.P.A.Raja babu M.A.M.phil,P.hd Principal,S.K.V.T Govt, degree	Academecian

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	college,Rajahmundry	
VIII.	R.Girish (F/O, Reddi Sriram MECS, 2019-22) S.YEDUKONDALU (F/OS.HARI PRASAD, BCA, 2020-2023)	Nominees from Stakeholders
	A.JYOTHI(B.COM, Batch 2016-19) A.ESWAR(MPC, Batch 2016-19)	Alumni Representatives
	M.Manikanta, III B.Sc. MPCS (Batch 2019-22)	Student Representatives
	Jhansi, III B.com (Batch 2019-22)	
VII.	Mr.Ch.Phanikumar Head, Dept. of Physics	Coordinator



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Date: 15.06.2020 Time: 10.30 am Venue: Conference Hall

Members Present for the Meeting:

S.NO	NAME	CATEGORY	Signature
I.	Dr.K.Venkata Padma Principal, Aditya Degree College	Head of the Institution	
II.	Mr. G.Dhayananda	Senior Administrative Officer	
III.	Mr. G.Hemasundarrao Department of Computer Science Mr. N.Sivashankar Department of Computer Science Ms. V.R.Rajeswari Department of Computer Science Mr. K.Ram babu Department of Commerce Ms. M.Venkateswararao Department of Commerce Mr. A.Anilkumar Department of Management Mr. K. Gopi krishna Department of Mathematics Mr. M.Ananthalakshmi Department of Second Language Mr. G.Ramakrishna Department of English	Senior Faculty Members	
	Dr.S.P.Gangireddy	Management	 Principal.



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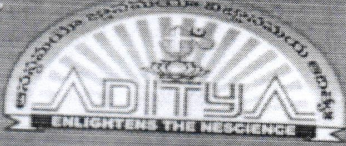
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IV.	Director, Aditya Degree College	Representative	Sp. Gayreddy
V.	Mr. Gorrelasuresh Cooperator, Thadithota, Rajahmundry	Nominees from Local Society	[Signature]
VI	Aneel kumar Chintha CMD, Amaravathi software Innovations	Industrialist	ch. Aneel
VII	Dr. P.A. Raja babu M.A.M.phil, P.hd Principal, S.K.V.T Govt, degree college, Rajahmundry	Academecian	[Signature]
VIII.	R. Girish (F/O, Reddi Sriram MECS, 2019-22) S. YEDUKONDALU (F/OS. HARI PRASAD, BCA, 2020-2023)	Nominees from Stakeholders	Girish
	A. JYOTHI (B.COM, Batch 2016-19) A. ESWAR (MPC, Batch 2016-19)	Alumni Representatives	Jyothi ESWAR
	M. Manikanta, III B.Sc. MPC (Batch 2019-22) Jhansi, III B.com (Batch 2019-22)	Student Representatives	Manikanta Jhansi
VII.	Mr. Ch. Phanikumar Head, Dept. of Physics	Coordinator	[Signature]

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The Chairperson welcomed the members of IQAC and the agenda was discussed.

ITEM 1: FIP: Internal Quality Assurance Cell Coordinator suggested to conduct faculty introduction program for this academic year on 31.08.2021 and was accepted.

ITEM 2: The Chairperson suggested the departments to conduct student induction program during the first week of September.

ITEM 3: The Chairman instructed IQAC to organize and conduct Hands on Training session on Quality and it's criteria through to as certain that all the members of the Faculty are aware of the process and procedures in NAAC.

ITEM 4: IQAC coordinator requested all the Departments to submit the year planner on the events to be organized for this Academic year.

ITEM 5 : The Committee suggested all the Heads of the Departments to organize Skill Development programs for their Students.

Mrs. K.Eswarao Parent Representative appreciated the efforts taken by the Management and the Teachers during the pandemic Period. She thanked for the support rendered by the Management. It was decided to ensure that SOP of Covid -19 Is strictly followed in the College premises and the instructions of the Government and the University are strictly adhered.


IQACCOORDINATOR



lc.venkate padma
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INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT

Action taken report for the meeting held on 15.06.2020 are as follows :

Points Discussed	Decision Taken	Responsibility	Target Date
Faculty Induction Programme	Conduct FIP for the newly recruited Faculty Members	IQAC	31.10.2020
Student Induction Programme	Conduct SIP during first week of September	Heads of Various Departments	03.10.2020-0710.2020
Hands on Training Session on NAAC & its Criteria	Conduct Sessions on Quality.	IQAC	Atleast 4 Sessions Before October
Skill Development Programmes	Conduct Skill Development Programmes for Second & Final Years	Heads of Various Departments	By the End of December



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IQAC MEETING 2020-21

Meeting:-2

Date :24.03.2021

Time : 10.30 am

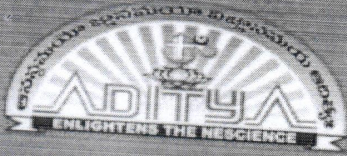
Mode:-Online

Agenda

- Conduct of Internal Audit
- Discussion about Feedback collected for even Semester 2019-20
- Conducting online classes for students
- Year Planner for 2021-2022
- Open Discussion



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IV.	Dr.S.P.Gangireddy Director, Aditya Degree College	Management Representative
V.	Mr.Gorrelasuresh Cooperator, Thadithota, Rajahmundry	Nominees from Local Society
VI	Aneel kumar Chintha CMD,Amaravathi software Innovations	Industrialist
VII	Dr.P.A.Raja babu M.A.M.phil,P.hd	Academecian

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	Principal, S.K.V.T Govt, degree college, Rajahmundry	
VIII.	R.Girish (F/O, Reddi Sriram MECS, 2019-22)	Nominees from Stakeholders
	S.YEDUKONDALU (F/OS.HARI PRASAD, BCA, 2020-2023)	
	A.JYOTHI(B.COM, Batch 2016-19)	Alumni Representatives
	A.ESWAR(MPC, Batch 2016-19)	
M.Manikanta, III B.Sc. MPCS (Batch 2019-22)	Student Representatives	
Jhansi, III B.com (Batch 2019-22)		
VII.	Mr.Ch.Phanikumar Head, Dept. of Physics	Coordinator



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Date: 24.03.2021

Time: 10.30 am

Venue: Conference Hall

Members Present for the Meeting:

S.NO	NAME	CATEGORY	Signature
I.	Dr.K.Venkata Padma Principal, Aditya Degree College	Head of the Institution	
II.	Mr. G.Dhayananda	Senior Administrative Officer	
III.	Mr. G.Hemasundarrao Department of Computer Science Mr. N.Sivashankar Department of Computer Science Ms.V.R.Rajeswari Department of Computer Science Mr. K.Ram babu Department of Commerce Ms. M.Venkateswararao Department of Commerce Mr. A.Anilkumar Department of Management Mr. K. Gopi krishna Department of Mathematics Mr. M.Ananthalakshmi Department of Second Language Mr. G.Ramakrishna Department of English	Senior Faculty Members	
IV.	Dr.S.P.Gangireddy	Management	 Principal, ADITYA DEGREE COLLEGE RAJAHMUNDRY.





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	Director, Aditya Degree College	Representative	<i>S.P. Suresh</i>
V.	Mr. Gorrelasuresh Cooperator, Thadithota, Rajahmundry	Nominees from Local Society	<i>S.P.</i>
VI	Aneel kumar Chintha CMD, Amaravathi software Innovations	Industrialist	<i>Ch. Aneel</i>
VII	Dr. P.A. Raja babu M.A.M. phil, P.hd Principal, S.K.V.T Govt, degree college, Rajahmundry	Academecian	<i>P.A. Raja babu</i>
VIII.	R. Girish (F/O, Reddi Sriram MECS, 2019-22)	Nominees from Stakeholders	<i>R. Girish</i>
	S. YEDUKONDALU (F/OS. HARI PRASAD, BCA, 2020-2023)		
	A. JYOTHI (B.COM, Batch 2016-19)	Alumni Representatives	<i>A. Jyothi</i>
	A. ESWAR (MPC, Batch 2016-19)		
M. Manikanta, III B.Sc. MPCS (Batch 2019-22)	Student Representatives	<i>Manikanta</i>	
Jhansi, III B.com (Batch 2019-22)			
VII.	Mr. Ch. Phanikumar Head, Dept. of Physics	Coordinator	<i>Ch. Phanikumar</i>

The Principal welcomed all the Members in the IQAC. He Briefed the Agenda for the Day of Meeting :

ITEM 1 : Conduct of internal Audit : Internal Quality Assurance cell coordinated the internal Audit. The Audit Committee composed of two Internal Members and an External Member. They evaluated the performance of the

k. Venkata Padma

Principal

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Departments, Library, Placement, Examination Cell, Administration and Finance, Statutory bodies, Sports and other Supporting Units of Aditya Degree College. The Report was presented before the Committee. The Members appreciated the efforts of the College and suggested to improve in Research Publications.

ITEM 2 : Discussion about Feedback collected for Even Semester 2019-20 :

Online teachers feedback by students for the event semester 2019-2020 was collected from all the Students on 21.04.2021. The Consolidated Report along with Chart was submitted to Principal on 03.04.2021. The Same report was presented.

ITEM 3 : Discussion about online classes : Conduction of classes for various department of students through online mode.

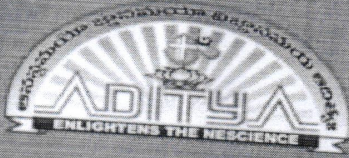
ITEM 4 : Discussion on Year Planner of 2021-2022: All the Heads of the Department and IQAC presented the Year planner for 2021-2022. The Committee suggested to ensure that the seminars and workshops increase Employability Skill of the Students.

Mr.Ch.Phani Kumar, IQAC Coordinator Proposed Vote of Thanks.

CHAIRPERSON



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Faculty Induction Programme	Conduct FIP for the newly recruited Faculty Members	IQAC	30.06.2021
Student Induction Programme	Conduct SIP during first week of September	Heads of Various Departments	03.06.2021-07.06.2021
Conduction of online classes on Microsoft teams	Conduct Sessions on Quality.	Faculty	Allsubjects
Skill Development Programmes	Conduct Skill Development Programmes for Second & Final Years	Heads of Various Departments	By the End of October



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