

ADITYA DEGREE COLLEGE

Affiliated to Adikavi Nannaya University
Thadithota, RAJAHMUNDRY © 0883 - 2400456, 457, 458
e-mail : adcrjy@aditya.ac.in.

CIRCULAR

A meeting with all the members of IQAC is on 15.06.2022 at 10.30 am in the Conference Hall, IQAC, Aditya Degree College. We request the Following Teacher Representatives and Student Representatives to be present for the Meeting.

Meeting-1

AGENDA

Date: 15.06.2022

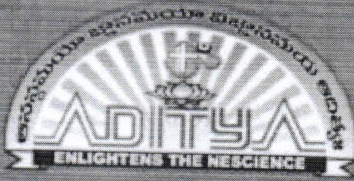
Time: 10.30 am

Venue: Conference Hall, IQAC

- Activities of Department Association and Clubs, General functions & Rank Holder Felicitation.
- Conduct of Add-on Courses during Even Semester.
- Infrastructure: Public Announcement System in Classrooms and Labs, Extension Activities.
- Discussion about Students Feedback on Teachers collected for Odd Semester 2022-23
- Open Discussion



k.venkata padma
Principal,
ADITYA DEGREE COLLEGE,
RAJAHMUNDRY.
PRINCIPAL



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COMPOSITION OF INTERNAL QUALITY ASSURANCE CELL

The undersigned is pleased to constitute the Internal Quality Assurance Cell (IQAC) with the following members.

S.NO	NAME	CATEGORY
I.	Dr. K.Venkata Padma Principal, Aditya Degree College	Head of the Institution
II.	Mr. G.Dhayananda	Senior Administrative Officer
III.	Mr. G.Hemasundarrao Department of Computer Science Mr. N.Sivashankar Department of Computer Science Ms. V.R.Rajeswari Department of Computer Science Mr. K.Ram babu Department of Commerce Ms. M.Venkateswararao Department of Commerce Mr. A.Anilkumar Department of Management Mr. K. Gopi krishna Department of Mathematics Mr. M.Ananthalakshmi Department of Second Language Mr. G.Ramakrishna Department of English	Senior Faculty Members
IV.	Dr.S.P.Gangireddy Director, Aditya Degree College	Management Representative
V.	Mr.Gorrelasuresh Cooperator, Thadithota, Rajahmundry	Nominees from Local Society
VI	Aneel kumar Chintha CMD, Amaravathi software	Industrialist

K. Venkate Padma
Principal,

ADITYA DEGREE COLLEGE
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	Innovations	
VII	Dr.P.A.Raja babu M.A.M.phil,P.hd Principal,S.K.V.T Govt, degree college,Rajahmundry	Academecian
VIII.	ReddiSesha Giri (F/O R.S.V.S.PRASAD, MSCS, 2020-23)	Nominees from Stakeholders
	S.Perunayudu (F/O S.Siva Prasad, B.Com, 2020- 2023)	
	P.Roshini(BCA, Batch 2019- 22) P. Manikanta(BCA, Batch 2019- 22)	Alumni Representatives
	M.Manikanta, III B.Sc. MPCs (Batch 2020-23)	Student Representatives
	Jhansi, III B.com (Batch 2020-23)	
VII.	Mr.Ch.Phanikumar Head, Dept. of Physics	Coordinator

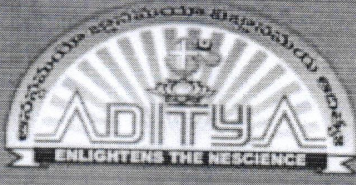
PRINCIPAL

k venkatesh Padma

Principal,

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Date: 15.06.2022 Time: 10.30 am Venue: Conference Hall
Members Present for the Meeting:

S.NO	NAME	CATEGORY	Signature
I.	Dr. K.Venkata Padma Principal, Aditya Degree College	Head of the Institution	K Venkata Padma
II.	Mr. G.Dhayananda	Senior Administrative Officer	G. Dhayananda
III.	Mr. G.Hemasundarrao Department of Computer Science Mr. N.Sivashankar Department of Computer Science Ms. V.R.Rajeswari Department of Computer Science Mr. K.Ram babu Department of Commerce Ms. M.Venkateswararao Department of Commerce Mr. A.Anilkumar Department of Management Mr. K. Gopi Krishna Department of Mathematics Mr. M.Ananthalakshmi Department of Second Language Mr. G.Ramakrishna Department of English	Senior Faculty Members	N. Shivashankar Rajeswari K. Ram Babu M. Venkateswararao A. Anilkumar K. Gopi Krishna M. Ananthalakshmi G. Ramakrishna K. Venkata Padma Principal.
	Dr.S.P.Gangireddy	Management	K. Venkata Padma Principal.

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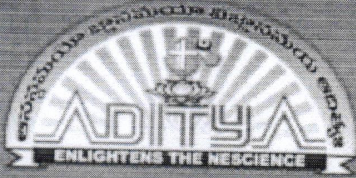
IV.	Director, Aditya Degree College	Representative	<i>Sp. Gayathri</i>
V.	Mr.Gorrelasuresh Cooperator, Thadithota, Rajahmundry	Nominees from Local Society	<i>[Signature]</i>
VI	Aneel kumar Chintha CMD, Amaravathi software Innovations	Industrialist	<i>Ch. Anel</i>
VII	Dr.P.A.Raja babu M.A.M.phil,P.hd Principal,S.K.V.T Govt, degree college,Rajahmundry	Academecian	<i>[Signature]</i>
VIII.	ReddiSesha Giri (F/O R.S.V.S.PRASAD, MSCS, 2020-23) S.Perunayudu (F/O S.Siva Prasad, B.Com, 2020-2023)	Nominees from Stakeholders	<i>[Signature]</i> <i>[Signature]</i>
	P.Roshini(BCA, Batch 2019- 22) P. Manikanta(BCA, Batch 2019-22)	Alumni Representatives	<i>[Signature]</i> <i>sabher</i>
	M.Manikanta, III B.Sc. MPCS (Batch 2020-23)	Student Representatives	<i>Manikanta</i>
VII.	Jhansi, III B.com (Batch 2020-23)		<i>Jhansi</i>
	Mr.Ch.Phanikumar Head, Dept. of Physics	Coordinator	<i>[Signature]</i>

The briefed the dignitaries about the activities and achievements of the college during the Year 2022-23.

ITEM 1 :Activities of Department Association and Clubs, General functions and Rank holders Facilitation: The Committee reviewed the activities of Department Association and Clubs. They Appreciated the College

K. Venkata Madhu
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for Attaining above 80% of students are placed. Mr. N. Sessa Reddy, Chairman of Aditya Degree College Institutions congratulated for the Achievements and suggested to Honour highest placement students with Certificates and Mementos during Annual Day.

ITEM 2 :Conduct of Add-on Courses during Even Semester: Dr. Shahid Ali, Principal assured that all the add-on courses will be conducted during 3rd and 4th week of January. It was decided that Heads of the Departments will be held responsible for the conduct of Add-on courses without affecting the working days.

ITEM 3: Infrastructure : Public Announcement System in Classrooms and Labs Students Academic Council members requested for Public Announcement in Classrooms and Laboratories has been implemented.

ITEM 4 :Extension activities: The Committee suggested all the Departments to conduct outreach programs in addition to the activities conducted by NSS, Rotaract and other clubs.

ITEM 5 :Discussion about Students Feedback on Teachers collected for Odd Semester 2022-23 : Action Taken Report on the Feedback collected from the Students about the Teachers during the Odd Semester 2023 was presented.



K Venkata Padma

CHAIRPERSON

ADITYA DEGREE COLLEGE

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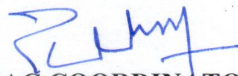
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INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT

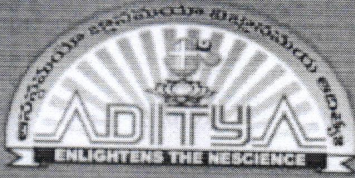
Action taken report on the decisions taken during IQAC meeting held on 15.06.2022 is as follows :

Points Discussed	Decision Taken	Responsibility	Target Date
Department Events and College Events	Conduct department events and college events as per calendar	Concerned Convenors/ Coordinators	As mentioned in calendar
Rank Holders Felicitation	Facilitate Rank Holders during Annual Day	IQAC	06.07.2022
Conduct of add on courses	Add on courses for the Even Semester to be conducted during 3 rd and 4 th week of January	Respective Head of Department	Before 10.07.2022


IQAC COORDINATOR



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CIRCULAR

A meeting with all the members of IQAC is on 13.05.2023 (Saturday) at 10.30 am in the Conference Hall, IQAC, Aditya Degree College. We request the Following Teacher Representatives and Student Representatives to be present for the Meeting.

Meeting-2

IQAC MEETING – 2022– 2023

Date : 25.03.2023

Time : 10.30 am

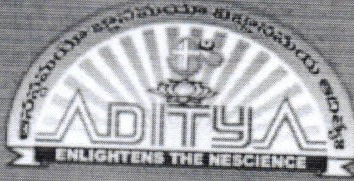
Venue : Conference Hall, IQAC

AGENDA

- Admissions for the Year 2023-2024.
- ISO Certification
- Infrastructure Development – Construction of Computer Lab, ICT enabled Classrooms, New Extra Parking Shed for Students.
- IQAC Initiatives : Seminar on IPR, NEP, OBE, Star Performer for the Department & Summer Project Presentation.
- Discussion about Students Feedback on Teachers collected for Even Semester 2021-22.
- Conduct of Faculty Induction Programme and Student Induction Programme.
- Discussion on Department Association and Clubs activities for the year 2022-23.



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III.	Mr. G. Hemasundarrao Department of Computer Science Mr. N. Sivashankar Department of Computer Science Ms. V. R. Rajeswari Department of Computer Science Mr. K. Ram babu Department of Commerce Ms. M. Venkateswararao Department of Commerce Mr. A. Anilkumar Department of Management Mr. K. Gopi krishna Department of Mathematics Mr. M. Ananthalakshmi Department of Second Language Mr. G. Ramakrishna Department of English	Senior Faculty Members
IV.	Dr. S. P. Gangireddy Director, Aditya Degree College	Management Representative
V.	Mr. Gorrela suresh Cooperator, Thadithota, Rajahmundry	Nominees from Local Society
VI	Aneel kumar Chintha CMD, Amaravathi software Innovations	Industrialist
VII	Dr. P. A. Raja babu M.A.M.phil, P.hd	Academecian

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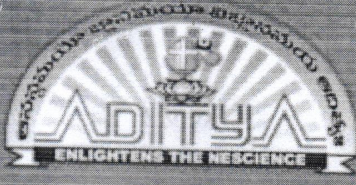
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	Principal, S.K.V.T Govt, degree college, Rajahmundry	
VIII.	Reddi Sesa Giri (F/O R.S.V.S.PRASAD, MSCS, 2020-23) S.Perunayudu (F/O S.Siva Prasad, B.Com, 2020-2023)	Nominees from Stakeholders
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INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING

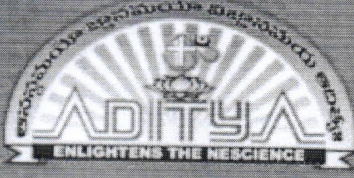
Date: 25.03.2023 Time: 10.30 am Venue: Conference Hall

Members Present for the Meeting:

S.NO	NAME	CATEGORY	Signature
I.	Dr. K.Venkata Padma Principal, Aditya Degree College	Head of the Institution	<i>K Venkata Padma</i>
II.	Mr. G.Dhayananda	SeniorAdministrative Officer	<i>G. Dhayananda</i>
III.	Mr. G.Hemasundarrao Department of Computer Science	Senior FacultyMembers	<i>G. Hemasundarrao</i>
	Mr. N.Sivashankar Department of Computer Science		<i>N. Shivashankar</i>
	Ms.V.R.Rajeswari Department of Computer Science		<i>Rajeswari</i>
	Mr. K.Ram babu Department of Commerce		<i>K. Ram babu</i>
	Ms. M.Venkateswararao Department of Commerce		<i>M. Venkateswararao</i>
	Mr. A.Anilkumar Department of Management		<i>A Anil</i>
	Mr. K. Gopi krishna Department of Mathematics		<i>K Gopi kr</i>
	Mr. M.Ananthalakshmi Department of Second Language		<i>M. Ananthalakshmi</i>
	Mr. G.Ramakrishna Department of English		<i>G. Krishna</i>



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IV.	Dr.S.P.Gangireddy Director, Aditya Degree College	Management Representative	<i>Sp Gayireddy</i>
V.	Mr.Gorrelasuresh Cooperator, Thadithota, Rajahmundry	Nominees from Local Society	
VI	Aneel kumar Chinth CMD,Amaravathi software Innovations	Industralist	<i>ch. Aneel</i>
VII	Dr.P.A.Raja babu M.A.M.phil,P.hd Principal,S.K.V.T Govt, degree college,Rajahmundry	Academecian	<i>[Signature]</i>
VIII.	ReddiSesha Giri (F/O R.S.V.S.PRASAD, MSCS, 2020-23) S.Perunayudu (F/O S.Siva Prasad, B.Com, 2020-2023)	Nominees from Stakeholders	<i>P.S.</i>
	P.Roshini(BCA, Batch 2019- 22) P. Manikanta(BCA, Batch 2019-22)	Alumni Representatives	<i>[Signature]</i>
	M.Manikanta, III B.Sc. MPCS (Batch 2020-23)	Student Representatives	<i>Manikanta</i>
	Jhansi, III B.com (Batch 2020-23)		<i>[Signature]</i>
VII.	Mr.Ch.Phanikumar Head, Dept. of Physics	Coordinator	<i>[Signature]</i>

The briefed the dignitaries about the activities and achievements of the college during the Year 2022-23.

ITEM 1: Admissions for the year 2022-23: The Chairman informed that the New Courses Introduced B. Sc. Fisheries and B. Sc. Agriculture had a good

K. Venkatesh Reddy
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response and admissions are good. He instructed the Department of Mathematics, English and Business Administration to analyse the reason behind their low admissions and implement strategies to improve admission.

ITEM 2 : The Committee Appreciated the College for obtaining ISO Certification 9001 : 2015

ITEM 3 : Infrastructure Development : S.P.GangiReddy Appreciated the efforts of Management in the construction of New Computer Laboratory (Lab 05) for the Students. Mr. S.P.Gangireddy praise the introduction of ICT enabled Classrooms. The Committee decided that the Smart Boards will be installed in the final year class of all the Departments.

ITEM 4 : IQAC Coordinator : IQAC Coordinator explicated the procedure involved in identifying Star Performer of the Department, its application form, Scrutiny process and the Certificates issued. Summer Project Presentation was also conducted and 48 teams participated. IQAC presented its plan to Conduct Seminar on NEP, IPR and workshop for OBE.

ITEM 5 : Decision about Students Feedback on Teachers : A Report about Students Feedback on Teachers for the Even Semester 2021-22 along with Action Taken Report was submitted to the Committee. They provided suggestions to improve the performance of the Teachers.

ITEM 6 : Conduct of Faculty Introduction programme and Student Induction Programme: IQAC was held responsible to conduct Faculty Induction Programme and student Induction Programme during the first week of September.

ITEM 7 : Discussion on Department Association and Club Activities for the Year 2022-23: All the Senior Faculty members presented their plan for the Upcoming Semester and the suggestion were given by the Committee.

Mr.Ch.Phanikumar, IQAC Coordinator proposed Vote of Thanks.

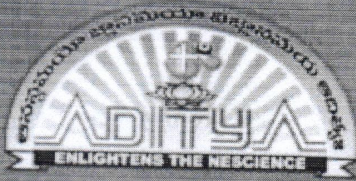
IQAC COORDINATOR



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INTERNAL QUALITY ASSURANCE CELL ACTION TAKEN REPORT

Action taken report on the decisions taken during IQAC meeting held on 25.03.2023 is as follows:

Points Discussed	Decision Taken	Responsibility	Target Date
ICT enabled Classroom	All the final year classrooms must be ICT enabled Classrooms.	Administrative Officer	September 2023
Seminar to enhance the knowledge of Students	Seminar on NEP, IPR, OBE.	IQAC	Academic Year 2022-23
Conduct of Faculty Induction and Student Induction Programme	To Conduct of Faculty Induction and Student Induction Programme	IQAC	Before 05.09.22
Department Association and Club Activities	To organize more events through Department Associations. Each Club should conduct atleast 2 Activities.	Concerned HOD/ Club Coordinator	Academic Year 2022-23


IQAC COORDINATOR



K. Venkate Reddy
Principal
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