



ADITYA DEGREE COLLEGE FOR WOMEN RAJAHMUNDRY

(Affiliated to Adikavi Nannayya University)

Beside R.T.C. Complex, Tadithota, Rajahmundry-533 103.

Voice : 0883- 2491359. Cell: 9701976664 Email : awdcrjy@aditya.ac.in

IQACCOMPOSITION MEETING – 2018– 2019 AGENDA

Date : 10.12.2018 Time : 10.30 am

Venue : IQAC Conference Hall

➤ Conduct of ValueAdded Courses

➤ Introduction of M. A. English Literature

➤ Formation of New Clubs and Committees

➤ Orientation on Learning Management System and ICT Tools

➤ Library – Infrastructure

➤ Policy on Alternate Source of Energy, Green Campus, Water

Conservation, Waste Disposal and Divyangjan.

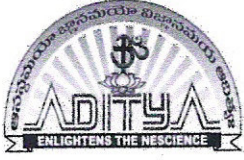
➤ Other Discussions.

IQAC COORDINATOR



PRINCIPAL

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INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING

Date : 10.12.2018

Time : 10.00 am

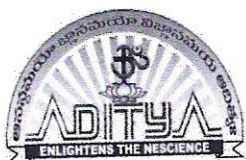
Venue : IQAC Conference Hall

Members Present for the Meeting :

| S.NO. | NAME | CATEGORY |
|-------|---|-------------------------------|
| I. | Dr. P Srinivasulu Principal, Aditya Degree College for Women | Head of the Institution |
| II. | Mr. K Sudhakar | Senior Administrative Officer |
| III. | Mr. K Ananda Rao Department of Mathematics Ms. P Naga Sirisha Department of Physics Ms. N Vandana Department of Electronics Mr. K V V Subrahmanyam Department of Chemistry Mr. J Naresh Kumar Department of Computer Science Mr. P Ramesh Kumar Department of Computer Science Mr. Dr. G V S Nageswara Rao Department of Commerce Mr. K V S B Sastry Department of Management Mr. B Sridevi Department of Statistics | Senior Faculty Members |
| IV. | S P Gangi Reddy Director, Aditya Degree College for Women | Management Representative |



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| | | |
|------|--|--------------------------------|
| V. | Mr. K Sudhakar Cooperator, Thadithota Rajahmundry | Nominees from Local Society |
| VI. | T.Divya (F/O T Satyanarayana, MSCS, 2015-18) | Nominees from Stakeholders |
| | S Neeharika (F/O S Potha Raju, MECS, 2015-18) | |
| | U Pravallika (MPCS, Batch 2015-2018) | Alumni Representatives |
| | V Alekya (MPC, Batch 2015-2018) | |
| VII. | V Devi III B.Sc. MPC (Batch 2015-2018) | Student Representatives |
| | Y Victoria Rani III MPCS(Batch 2015-2018) | |
| VII. | SK.N Rehaman Department of Computer Science | Coordinator |

The Principal welcomed the members of IQAC for the first meeting. The Principal briefed the members about the College, Trust Members, Courses Offered, Achievement of the College, the need and function of IQAC.

The Committee members discussed about :

Conduct of Value Added Courses: IQAC Coordinator Requested the head of the departments to conduct value added courses for minimum of 30 hours that will support and enhance the employability skills of the students. IQAC suggested a few topics to conduct value added courses.

Induction of New Programme : Mr. SK Vali, Department of English presented the Students request to the Committee to introduce Online course in English Literature. The Management readily accepted the request and instructed the Administrative Officer to apply for the Programme in Aditya Degree College for Women.

Formation of Clubs and Committees : The Principal introduced the new committees to the included along with the existing committees. There were



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Research and Development Cell, Center for Counseling and Guidance, Entrepreneurship Development Cell. He instructed all the club coordinators to conduct at least one event per semester for the students to explore the knowledge and skill.

Orientation on LMS and ICT tools : Mr. Dr. P Srinivasulu, principal of Aditya degree college for Women suggested to introduce LMS and ICT tools in the college. The Department of Computer Science was entrusted to conduct the orientation.

Library Infrastructure : Ms. S Varalakshmi, Department of Library Sciences appeal to increase the number of books in the library.

Approval of policies : They committee appreciated IQAC for the initiative and approved the Institutional Policies on Alternate Source of Energy, Green Campus, Water Conservation, Waste Disposal and Divyangjan.

Mr. SK N Rehaman, IQAC Coordinator proposed the Vote of Thanks.

CHAIRPERSON



P. Srinivasulu

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INTERNAL QUALITY ASSURANCE CELL ACTION TAKEN REPORT

Action taken report on the decisions taken during IQAC meeting held on 10.12.2018 is as follows :

| Points Discussed | Decision Taken | Responsibility | Target Date |
|---|--|-------------------------------------|--------------------------------|
| Conduct of Value Added Courses | All the Department should offer an add-on course for Minimum 30 hours | Respective Heads of the Departments | Within the end of the Semester |
| Introduction English Literature | To Introduce English From next Academic Year | Administrative Officer | By End of December |
| Formation of new Clubs and Committees | To Establish Research & Development Cell, Centre for Counseling and Guidance, Entrepreneurship Development Cell and Conduct at least one Programme | Concerned Club Co- ordinators | Within 2 Months |
| Orientation on Learning Management System and ICT tools | To acquaint the Teachers with usage of LMS and ICT tools for Class Room teaching. | Department of Computer Science | Before December 2018 |
| Library - Infrastructure | To Increase the Number of Books in Library | Librarian | Before Next Semester |
| Implementation of Alternate Source of Energy | To Install Solar Power Plant | Administrative Office | Before Next Year |


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