

# ADITYA DEGREE COLLEGE FOR WOMEN RAJAHMUNDRY

(Affiliated to Adikavi Nannayya University)

Beside R.T.C. Complex, Tadithota, Rajahmundry-533 103.

Voice : 0883- 2491359. Cell: 9701976664 Email : awdcry@aditya.ac.in

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## IQAC COMPOSITION MEETING-2019-2020 AGENDA

Date: 21.06.2019 Time: 10.30 am Venue: IQAC Conference Hall

- ✓ Induction of New Members in IQAC
- ✓ Improvements in Infrastructure- Comp lab-3, parking shed, Gym
- ✓ Conduct of Student Induction Programme and FDP by departments
- ✓ Conduct of Career Guidance Programmes
- ✓ Conduct of Seminars on Current trends and technologies by all the Departments.
- ✓ NAAC accreditation - UGC Paramarsh Scheme
- ✓ Any other matters

IQAC COORDINATOR



PRINCIPAL  
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RAJAHMUNDRY



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## INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING

Date: 21.06.2019

Time: 10.30 am

Venue: IQAC Conference Hall

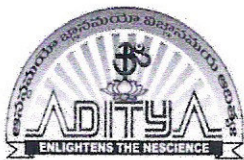
### Members present for the meeting:

S.NO.	NAME	CATEGORY
I.	Dr. P Srinivasulu Principal, Aditya Degree College for Women	Head of the institution <i>P. Srinivasulu</i>
II.	Mr. K Sudhakar	Senior Administrative officer <i>K. Sudhakar</i>
III.	Mr. K Ananda Rao Department of Mathematics Ms. P Naga Sirisha Department of Physics Ms. N Vandana Department of Electronics Mr. K V V Subrahmanyam Department of Chemistry Mr. J Naresh Kumar Department of Computer Science Mr. P Ramesh Kumar Department of Computer Science Mr. Dr. G V S Nageswara Rao Department of Commerce Mr. K V S B Sastry Department of Management Mr. B Sridevi Department of Statistics	<i>P. Naga Sirisha</i> <i>N. Vandana</i> <i>K. V. V. Subrahmanyam</i> Senior Faculty Members <i>P. Ramesh Kumar</i> <i>G. V. S. Nageswara Rao</i> <i>K. V. S. B. Sastry</i> <i>B. Sridevi</i>
IV.	S P Gangi Reddy Director, Aditya Degree College for Women	Management Representatives <i>S. P. Gangi Reddy</i>



*P. Srinivasulu*  
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V.	Mr. K Sudhakar Cooperator, Rajahmundry	Thadithota Nominees from Local Society <i>K. Sudhakar</i>
VI.	B Sridevi (STAT) P Naga Sirisha (Physics)	Alumini Representatives <i>B. Sridevi</i>
VII.	K Satish (Management) K V S B Sastry (Management)	Parent Representatives <i>K. Satish</i>
VIII.	G Greeshma Chandana (BCA) M Hari Priya (B.Com)	Student Representatives <i>G. Greeshma</i>
IX.	SK.N Rehaman Head, Department of Computer Science	<i>SK.N Rehaman</i> Coordinator

The principal welcomed the Chairman, Nominees from Local Society, Senior faculty members. Parent representatives, Alumni and Student members of IQAC. He presented Mr.J Naresh Kumar, Department of Computer Science. P Ramesh Kumar, Department of Computer Science. Ms. B Sridevi Department of Statistics. Dr. G V S Nageswara Rao, Department of Commerce, Mr. K Satish, Department of Management Mr. K. Ananda Rao, Department of Mathematics. Mr. L Venkateswara Rao Department of Second Language, Mr. M. Sk Vali ,Department of English. the progress of the institution and the future to the Committee. He suggested including III B. Com. CA as Students representatives. The Committee approved the new constitution of IQAC.

## The committee discussed the following:

**Improvements in Infrastructure-** the Head of the Department of Computer science brought to the notice of the forum regarding the requirement additional computer lab to bridge the student computer ratio. The Management agreed to do the necessary improvements in the following semester. The student representatives asked for an extra parking shed for parking their vehicles. The Chairman accepted their request and instructed the office to erect a new parking shed. Dr. K Rama Reddy MD, Manasa Hospital, Rajahmundry, suggested the Chairman to provide gym facilities inside the college premises for the students and staff.



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**Conduct of Student Induction Programme and FDP by departments-** The Principal explained the need of introducing the facilities and clubs and committees available in the college for new entrants. He also suggested the departments to conduct Faculty Development programme to up skill themselves with latest technologies.

**Conduct of Career Guidance Programmes-** Smt N Vandana, HoD Electronics, raised the need of conducting career development programmes for final year students to make them aware of choices available after Under graduation. The Principal welcomed her suggestion and opined to conduct programmes through Career Guidance Cell.

**Conduct of Seminars on Current trends and technologies:** Mr K Ananda Rao suggested all the departments to conduct seminars and workshops in current trends to equip the students with the knowledge and skill set required by the industries.

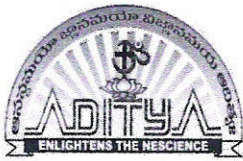
**NAAC accreditation - UGC Paramarsh Scheme:** IQAC coordinator informed about the colleges which approached our College for UGC Mentor- Mentee Paramarsh scheme.

CHAIRPERSON



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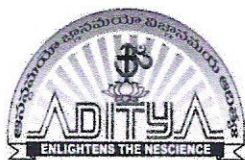
## INTERNAL QUALITY ASSURANCE CELL ACTION TAKEN REPORT

Action taken report on the decisions taken during the IQAC meeting held on 21.06.2019 is as follows:

Target Date	Responsibility	Decision taken	Point Discussed
Before the upcoming semester	Head, Computer Science Dept.	An additional lab facility for the students	Computer Lab
By August 2019	Administrative Office	Extra parking shed for students	Parking Shed
By August 2019	Physical Director	Gym facility to be provided for the Staff and Students	Gym
Before 12.07.2019	IQAC	To conduct student induction programme for first years and newly recruited teachers	Student Induction Programme & Faculty Induction Programme
Before the end of this semester	Career Guidance Cell	To offer career guidance for final years	Career Guidance Programme
Before the end of this semester	Respective HoDs	Seminars and Workshops should be conducted by all the Departments	Conduct of Seminars and Workshops



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Before October 2019	IQAC Coordinator	Collaborate with NEWS Degree College	UGC Paramarsh Scheme
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## CHAIRPERSON

## IQAC COMPOSITION MEETING-2019-2020

### AGENDA

Date: 11.12.2019

Time: 11.00 am

Venue: IQAC Conference Hall

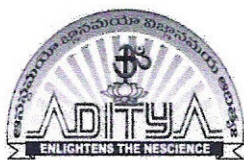
- ✓ Discussion about previous meeting.
- ✓ Introduction of new courses
- ✓ Rank holders' of 2016 batch.
- ✓ Merit and Sports Scholarship
- ✓ Conduct of Fine Arts and Annual day celebration.
- ✓ Any other matters

  
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## INTERNAL QUALITY ASSURANCE CELL(IAQC) MINUTES OF MEETING

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Venue: IQAC Conference Hall

Members present for the meeting:

S.NO.	NAME	CATEGORY
I.	Dr. P Srinivasulu Principal, Aditya Degree College for Women	Head of the institution
II.	Mr. K Sudhakar	Senior Administrative officer
III.	Mr. K Ananda Rao Department of Mathematics Ms. P Naga Sirisha Department of Physics Ms. N Vandana Department of Electronics Mr. K V V Subrahmanyam Department of Chemistry Mr. J Naresh Kumar Department of Computer Science Mr. P Ramesh Kumar Department of Computer Science Mr. Dr. G V S Nageswara Rao Department of Commerce Mr. K V S B Sastry Department of Management Mr. B Sridevi Department of Statistics	Senior Faculty Members
IV.	S P Gangi Reddy Director, Aditya Degree College for	Management Representatives



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## INTERNAL QUALITY ASSURANCE CELL


### ACTION TAKEN REPORT

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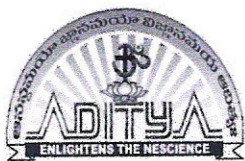
Target Date	Responsibility	Decision taken	Point discussed
By December 2019	Administrative Office	New programmes B. Com. IB, B. Com. CS and additional batch for B. Com. from the year 2020-21	Introduction of new programmes
—	Admission committee	Policy for merit and scholarship for the year 2020-2021 was formulated	Merit and Sports scholarship
Before 10.04.2019	Smt K Maheswari Professor, Hindi Department	To celebrate fine arts and Annual Day during the April Month	Fine Arts and Annual Day Celebration

  
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## COMPOSITION OF INTERNAL QUALITY ASSURANCE CELL

S.NO.	NAME	CATEGORY	DESIGNATION
I.	Dr. P Srinivasulu Principal, Aditya Degree College for Women	Head of the Institution	Chairperson
II.	Mr. K Sudhakar	Senior Administrative Officer	Member
III.	Mr. K Ananda Rao Department of Mathematics Ms. P Naga Sirisha Department of Physics Ms. N Vandana Department of Electronics Mr. K V V Subrahmanyam Department of Chemistry Mr. J Naresh Kumar Department of Computer Science Mr. P Ramesh Kumar Department of Computer Science Mr. Dr. G V S Nageswara Rao Department of Commerce Mr. K V S B Sastry Department of Management Mr. B Sridevi Department of Statistics	Senior Faculty Members	Members
IV.	S P Gangi Reddy Director, Aditya Degree College for Women	Management Representative	Member
V.	Mr. K Sudhakar Cooperator, Thadithota Rajahmundry	Nominees from Local Society	Member



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