

ADITYA DEGREE COLLEGE FOR WOMEN RAJAHMUNDRY

(Affiliated to Adikavi Nannayya University)

Beside R.T.C. Complex, Tadithota, Rajahmundry-533 103.

Voice : 0883- 2491359. Cell: 9701976664 Email : awdcryjy@aditya.ac.in

CIRCULAR

A meeting with all the members of IQAC is on 13.05.2023 (Saturday) at 10.30 am in the Conference Hall, IQAC, Aditya Degree College for Women. We request the Following Teacher Representatives and Student Representatives to be present for the Meeting.

IQAC MEETING – 2022– 2023 AGENDA

Date : 27.08.2022


Time : 10.30 am

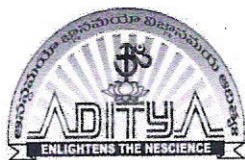
Venue : Conference Hall, IQAC

- Admissions for the Year 2022-2023.
- ISO Certification
- Infrastructure Development – Construction of Computer Lab, ICT enabled Classrooms, New Extra Parking Shed for Students.
- IQAC Initiatives : Seminar on IPR, NEP, OBE, Star Performer for the Department & Summer Project Presentation.
- Discussion about Students Feedback on Teachers collected for Even Semester 2021-22.
- Conduct of Faculty Induction Programme and Student Induction Programme.
- Discussion on Department Association and Clubs activities for the year 2022-23.


IQAC COORDINATOR




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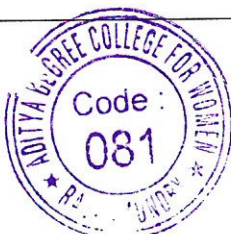
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The under signed is pleased to constitute the Internal Quality Assurance Cell(IQAC) with the following members.

COMPOSITION OF INTERNAL QUALITY ASSURANCE CELL

S.NO.	NAME	CATEGORY	DESIGNATION
I.	Dr. P Srinivasulu Principal, Aditya Degree College for Women	Head of the Institution	Chairperson
II.	Mr. K Sudhakar	Senior Administrative Officer	Member
III.	Mr. K Ananda Rao Department of Mathematics Ms. P Naga Sirisha Department of Physics Ms. N Vandana Department of Electronics Mr. K V V Subrahmanyam Department of Chemistry Mr. J Naresh Kumar Department of Computer Science Mr. P Ramesh Kumar Department of Computer Science Mr. Dr. G V S Nageswara Rao Department of Commerce Mr. K V S B Sastry Department of Management Mr. B Sridevi Department of Statistics	Senior Faculty Members	Members
IV.	S P Gangi Reddy Director, Aditya Degree College for Women	Management Representative	Member
V.	Mr. K Sudhakar Cooperator, Thadithota Rajahmundry	Nominees from Local Society	Member



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INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING

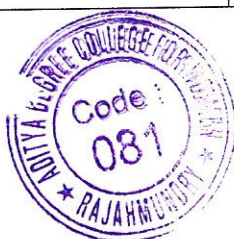
Date : 19.06.2022

Time : 10.30 am

Mode : Online

Members Present for the Meeting :

S.NO.	NAME	CATEGORY	SIGNATURE
I.	Dr. P Srinivasulu Principal, Aditya Degree College for Women	Head of the Institution	
II.	Mr. K Sudhakar	Senior Administrative Officer	
III.	Mr. K Ananda Rao Department of Mathematics Ms. P Naga Sirisha Department of Physics Ms. N Vandana Department of Electronics Mr. K V V Subrahmanyam Department of Chemistry Mr. J Naresh Kumar Department of Computer Science Mr. P Ramesh Kumar Department of Computer Science Mr. Dr. G V S Nageswara Rao Department of Commerce Mr. K V S B Sastry Department of Management Mr. B Sridevi Department of Statistics	Senior Faculty Members	
IV.	S P Gangi Reddy Director, Aditya Degree College for Women	Management Representative	



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IV.	S P Gangi Reddy Director, Aditya Degree College for Women	Management Representative	<i>S.P. Gangi Reddy</i>
V.	Mr. K Sudhakar Cooperator, Thadithota Rajahmundry	Nominees from Local Society	<i>K. Sudhakar</i>
VI.	I Madhuri (F/O I Gopala Krishna, MPCs, 2019-23) K Sai Satwika (F/O K Srinivasa Rao , MECS, 2020-2023)	Nominees from Stakeholders	<i>I. Madhuri</i> <i>K. Sai Satwika</i>
	S Triveni (BMC, Batch 2019- 22) SK Aneesha Raheema (BCA, Batch 2019-22)	Alumni Representatives	<i>S. Triveni</i>
	P Anitha, III B.Sc. MECS (Batch 2020-23) N Swathi, III B.com (Batch 2020-23)	Student Representatives	<i>A. Anitha</i>
VII.	Mr. SK N Rehaman Head, Dept. of Computer Science	Coordinator	<i>SK N Rehaman</i>

Mr. SK N Rehaman could not attend the meeting and sought leave of absence. The Principal welcomed the gathering. The briefed the dignitaries about the activities and achievements of the college during the Year 2021-22.

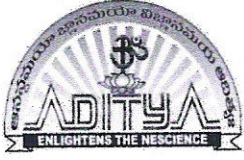
ITEM 1: Admissions for the year 2022-23: The Chairman informed that the New Courses Introduced B.Sc. Artificial Intelligence and B.Sc. Data Science had a good response and admissions are good. He instructed the Department of Mathematics, English and Business Administration to analyse the reason behind their low admissions and implement strategies to improve admission.

ITEM 2 : The Committee Appreciated the College for obtaining ISO Certification 9001 : 2015 on 04.08.2022.

ITEM 3 : Infrastructure Development : S P Gangi Reddy Appreciated the



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VI.	I Madhuri (F/O I Gopala Krishna, MPCs, 2019-23) K Sai Satwika (F/O K Srinivasa Rao , MECS, 2020-2023)	Nominees from Stakeholders	Member
	S Triveni (BMC, Batch 2019- 22) SK Aneesha Raheema (BCA, Batch 2019-22)	Alumni Representatives	Member
	P Anitha, III B.Sc. MECS (Batch 2020-23) N Swathi, III B.com (Batch 2020- 23)	Student Representatives	Member
VII.	Mr. SK N Rehaman Head, Dept. of Computer Science	Coordinator	Member


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efforts of Management in the construction of New Computer Laboratory (Lab 04) for the Students Mr. S P Gangi Reddy praise the introduction of ICT enabled Classrooms. The Committee decided that the Smart Boards will be installed in the final year class of all the Departments.

ITEM4 : IQAC Coordinator : IQAC Coordinator explicated the procedure involved in identifying Star Performer of the Department, its application form, Scrutiny process and the Certificates issued. Summer Project Presentation was also conducted and 48 teams participated. IQAC presented its plan to Conduct Seminar on NEP, IPR and workshop for OBE.

ITEM 5 :Decision about Students Feedback on Teachers : A Report about Students Feedback on Teachers for the Even Semester 2021-22 along with Action Taken Report was submitted to the Committee. They provided suggestions to improve the performance of the Teachers.

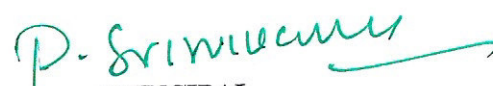
ITEM 6 :Conduct of Faculty Introduction programme and Student Induction Programme: IQAC was held responsible to conduct Faculty Induction Programme and student Induction Programme during the first week of September.

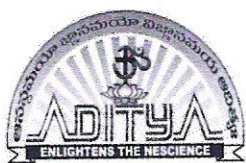
ITEM 7 : Discussion on Department Association and Club Activities for the Year 2022-23: All the Senior Faculty members presented their plan for the Upcoming Semester and the suggestion were given by the Committee.

Mr. SK N Rehaman, IQAC Coordinator proposed Vote of Thanks.


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INTERNAL QUALITY ASSURANCE CELL ACTION TAKEN REPORT

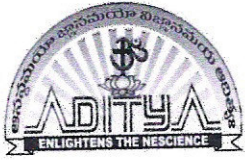
Action taken report on the decisions taken during IQAC meeting held on 27.08.2022 is as follows:

Points Discussed	Decision Taken	Responsibility	Target Date
ICT enabled Classroom	All the final year classrooms must be ICT enabled Classrooms.	Administrative Officer	September 2022
Seminar to enhance the knowledge of Students	Seminar on NEP, IPR, OBE.	IQAC	Academic Year 2022-23
Conduct of Faculty Induction and Student Induction Programme	To Conduct of Faculty Induction and Student Induction Programme	IQAC	Before 05.09.22
Department Association and Club Activities	To organize more events through Department Associations. Each Club should conduct atleast 2 Activities.	Concerned HOD/ Club Coordinator	Academic Year 2022-23


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INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING

Date : 19.06.2022

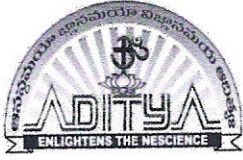
Time : 10.30 am Venue : Conference Hall

Members Present for the Meeting :

S.NO.	NAME	CATEGORY	SIGNATURE
I.	Dr. P Srinivasulu Principal, Aditya Degree College for Women	Head of the Institution	
II.	Mr. K Sudhakar	Senior Administrative Officer	
III.	Mr. K Ananda Rao Department of Mathematics Ms. P Naga Sirisha Department of Physics Ms. N Vandana Department of Electronics Mr. K V V Subrahmanyam Department of Chemistry Mr. J Naresh Kumar Department of Computer Science Mr. P Ramesh Kumar Department of Computer Science Mr. Dr. G V S Nageswara Rao Department of Commerce Mr. K V S B Sastry Department of Management Mr. B Sridevi Department of Statistics	Senior Faculty Members	
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	S Triveni (BMC, Batch 2019- 22) SK Aneesha Raheema (BCA, Batch 2019-22)	Alumni Representatives	<i>S Triveni SK. Aneesha</i>
	P Anitha, III B.Sc. MECS (Batch 2020-23) N Swathi, III B.com (Batch 2020-23)	Student Representatives	<i>P. Anitha</i>
VII.	Mr. SK N Rehaman Head, Dept. of Computer Science	Coordinator	<i>SK N Rehaman</i>

The Principal welcomed the Gathering. He highlighted the Activities and Achievements of the College during the Odd Semester 2021-2022.

ITEM 1 :Activities of Department Association and Clubs, General functions and Rank holders Facilitation: The Committee reviewed the activities of Department Association and Clubs. They Appreciated the College for Attaining 16 ranks in Andhra University Examinations. Mr. N. Sesha Reddy, Chairman of Aditya Degree College Institutions Congratulated the Department for the Achievements and suggested to Honour the Rank holders with Certificates and Mementos during Annual Day.

ITEM 2 :Conduct of Add-on Courses during Even Semester:Dr. P Srinivasulu, Principal assured that all the add-on courses will be conducted during 3rd and 4th week of January. It was decided that Heads of the Departments will be held responsible for the conduct of Add-on courses without affecting the working days.

ITEM 3: Infrastructure : Public Announcement System in Classrooms and Labs Students Academic Council members requested for Public Announcement



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