



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>ADITYA DEGREE COLLEGE KAKINADA</b>
• Name of the Head of the institution	<b>Dr B E V L NAIDU</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>08842376665</b>	
• Mobile No:	<b>9866076665</b>	
• Registered e-mail	<b>adckkd@aditya.ac.in</b>	
• Alternate e-mail	<b>naidubevl@aditya.ac.in</b>	
• Address	<b>Aditya Degree College, lakshminarayanagar, Kakinada</b>	
• City/Town	<b>Kakinada</b>	
• State/UT	<b>Andhra Pradesh</b>	
• Pin Code	<b>533003</b>	
<b>2.Institutional status</b>		
• Type of Institution	<b>Co-education</b>	
• Location	<b>Urban</b>	
• Financial Status	<b>UGC 2f and 12(B)</b>	

• Name of the Affiliating University	Adikavi Nannaya University, Rajamahendravaram				
• Name of the IQAC Coordinator	Beulah D				
• Phone No.	9440442223				
• Alternate phone No.	0884-2376665				
• Mobile	9866076665				
• IQAC e-mail address	beulah@aditya.ac.in				
• Alternate e-mail address	nmurthy@aditya.ac.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://aditya.ac.in/degree/assets/img/AQAR-2019-20.pdf">https://aditya.ac.in/degree/assets/img/AQAR-2019-20.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	No				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="#">NA</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.81	2016	15/09/2016	15/09/2021
<b>6.Date of Establishment of IQAC</b>			02/01/2015		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			4		

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	No	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
IQAC had brain storming session and arrived at a solution to use Microsoft Team's Software to organize Virtual lessons. Framing of Time table for Virtual lessons. 11 classrooms were provided with necessary infrastructure and WiFi to organize virtual lessons.		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
Designing Time Table for Virtual Classes	Time Table was given wide spread Publicity among stake holders and the Virtual classes were held successfully	
<b>13. Whether the AQAR was placed before statutory body?</b>	Yes	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>		
Name	Date of meeting(s)	
Aditya Academy	19/12/2022	
<b>14. Whether institutional data submitted to AISHE</b>		

Year	Date of Submission
Yes	25/02/2022

### 15. Multidisciplinary / interdisciplinary

Multidisciplinary / interdisciplinary the National Education Policy focusses on transforming the educational institutions holistic multidisciplinary institutions. In order to develop the all-round capacities of the students-intellectual, aesthetic, social, physical, emotional and moral in an integrated manner, the college is preparing to include multidisciplinary subjects as per the National Educational Policy 2020. Keeping in view the problems faced by the students, the college is planning to set up short term and vocational courses. The aim is to make the students equipped so that they don't need to rely on Government jobs but instead pave a way towards self-employment. To integrate humanities and science the college will offer courses that combine science and humanities for example Bsc, Maths, Physics and History. The college will arrange invited talks by Resource Persons to inculcate basic scientific knowledge humanities students. Similarly science students will be exposed to Indian and World History and Public Administration. The Institute will offer curricula that includes credit based courses and projects in the areas of community engagement and service, environmental education and value based education by celebrating human rights day, women's day and World Environment Day. The Institute plans to find out the problems among local community and aims to solve these problems by organising awareness programmes in collaboration with NGOs and Government Departments. The Institute will inculcate Yoga training, Organic Farming and Road Safety.

### 16. Academic bank of credits (ABC):

Till now the Institution does not fully meet the requirement of Academic bank of credits (ABC): The pedagogical approach of the institution is student-centric here the faculties pedagogical approaches are constructivist, inquiry-based, reflective collaborative and integrative. Summative and Formative assessments and assignments are used to evaluate the students' learning outcome. Efforts are underway to sign MOUs with International Institute to transfer the students for one semester. The Institute organises weekly tests and assignments that come under credit calculation. Extension activities On Job Training, Participation in Sports Cultural activities and Book reviews will also be included under ABC. The Institute has a distinctiveness of achieving best

placement record in the state. Some credits may also be earmarked for recruitment training in arithmetic and reasoning skills also besides communication skills.

### **17.Skill development:**

As an institution which believes in skill development , computer education is given utmost priority. Computer science is one of the three majors in the Bachelor of science programme in the institution. Data analytics , animation,, Artificial intelligence are also offered. The institute plans to send proposals for B.Voc courses also in colloboration with Ministry of skill development and employment. Aqua culture and fisheries technology are in demand in this area. Vocational training courses in electrician, motor vehicle mechanism ,, modern office management and dress designing and tailoring are also under consideration. Photoshopy skill is also attracting young generation.,To support the students to face competititve examinations and campus recruitment tests, training is given in numerical and reasoning skills.A number of skill development and employable certificate courses are offered in colloboration with Tata Institute of Social sciences Training in Tally course is also in the curriculum.

The institutiion also provides value based education , gender equity and environment protection by celebration human rights day ,Yoga day, constitution day ,women's day and day of differently abled.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

In higher education English is given prominence in view of globalisation and soft ware employment. However to preserve our culture mother tongue of the region plays an important role. Hindi promotes natiional integration. .Hindi diwas is celebrated every year. Offeriong other Indian languages on line will definitely promote our culture and will go a long way in promoting national intergration. There are various forms of dance in different regions of the country . Training may also be provided in such dance forms. Student exchange among the states will also help in this respect. Our intitution is offering Telugu , sanskrit and Hindi as second languages for degree students. Other languages may also be offered online in future.

### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Emphasis is placed on a clearly aritculated idea of what students are expected to learn and be able to execute. Hands on training in industries , internships are outcome based and employable

also. The institute integrated campus recruitment training in the curriculum.. Practical training in science subjects is outcome based .Academic institution should be linked to industries and the curriculum may be as per the requirements of the industry . The courses may be offered under Choice based credit system. The College also makes an effort to understand that a pursuit of knowledge is life-long activity and to acquire positive attitude and other qualities which will lead students to a successful life. The institute provides carrier counselling and placement training.The focus is on employable courses and self employment also. Value based education is integrated in each course. Environmental consciousness is also given wide publicity among the students stressing the importance of green campus,energy conservation ,water harvesting and solid waste management.

## 20.Distance education/online education:

The College is also preparing itself to offer vocational course through ODL. (Open Distance Learning) mode in due course of time.keeping in view the convenience of the students, The various technological tools used by the faculties especially during the pandemic lockdown are Microsoft teamsd ,Zoom,App and You tube Videos. These tools can be employed to organise on line courses. Faculty development programmes were also conducted using these these platforms. Group collaboration ,interaction , assignment and revision as well as the assessments have been conducted.These are some of the institutional efforts towards blended learning.. On line assignments will help in organising distance education .Virtual classes are successfully organised during pandemic days therseby saving academic year. Inflibnet and dellnet can be used for reference, e-content will be provided to distance education aspirants..

## Extended Profile

### 1.Programme

1.1 17

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 3478

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 1683Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3 1099

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**3.1 117

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 117

Number of Sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>17</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>3478</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>1683</b>
File Description	Documents
Data Template	No File Uploaded
2.3 Number of outgoing/ final year students during the year	<b>1099</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>117</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	117
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	44
Total number of Classrooms and Seminar halls	
4.2	154554
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	780
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Due to Covid-19, series of lockdowns were imposed...Only the supporting staff were reporting to duty during curfew relaxation hours. .During the academic 2020-21 due to pandemic situation curriculam delivery took place entirely in online mode. The Head of the Institution, his deputies and all the faculty had brainstorming sessions from time to time and implemented the online mode of teaching learning process successfully. A separate time table for the online classes was prepared by the time table committee. The college utilized microsoft meet platform to conduct online classes. 11 class rooms were earmarked for virtual teaching Google class rooms were operated by teachers concerned. Practical classes were carried out through virtual demonstration. Mid semester examination were also conducted online. Important announcements notices and time table were shared through whatsApp groups. Most of the teachers used Youtube videos, audios and other online materials to make the teaching learning experience more effective. The optimum use of ICT was made use of by faculty. For

First year, notification was not given. In September, the university conducted exams for Final Year students by following Standard Operating Procedure. Centralized admission for all universities was introduced by Andhra Pradesh State Council for Higher Education (APSCHE) in the name of Online Admission Modules of Degree Colleges (OAMDC). Notification was given on 6th Jan'21. It went on till 10th March. Delay in the admission notification (due to Covid), lack of clarity and prolonged admission process lead to delay in academic schedule.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Government of India declared lockdown during the academic year 2020-21. Due to prevalence of COVID 19 pandemic the admission process, the regular teaching learning process, internal examinations and practical examinations were taken online. The college used Microsoft teams software to conduct virtual classes and internal examinations. However the end semester examinations were conducted offline by the affiliating university. The results were declared by the official website of the university. Faculty development programmes were also organized online. Ours is an affiliated college as such the college implements academic calendar supplied by the university. The lecturer in charge of each department in consultation with the teachers, allocates theory and practical classes to the faculty members. Time table is displayed on the notice boards of the college. This task is executed well in advance of commencement of classes. The teaching plan is prepared as per the hours allotted to each unit of the paper. 90 working days per semester is followed by the university. The college conducts weekly tests and two mid semester examinations in each semester. The following are the important aspects of the academic calendar announced by the university. 1. College reopening day 2. Admission schedule for first year 3. Dates of mid semester examination 4. Term holidays 5. End semester examination schedule 6. Last working day for the academic year. The college plans departmental activities like seminars, workshops,

industry visits, internships , remedial classes, sports activities, cultural activities and extension activities under National Service Scheme.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

5

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1200

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

600

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The administration is aware of the cross cutting issues coming in the way of development of any nation. Naturally, the institution

integrates various life skills like interpersonal relationships, inculcation of values like truth, righteousness, respecting women, compassion towards old and differently abled. Environment protection is another core value now-a-days. There is a compulsory paper on environmental education in the third semester. The optional paper on Human values and professional ethics was offered in the third semester .

The institution stresses the importance of universal human rights declaration by the UNO and celebrates Human rights day on 10th December. Women empowerment is another important aspect . International women's day is observed on 8th March. Compassion towards differently abled is brought to the notice of the students by observing International day of the differently abled. Every care is taken for the safety of women including setting of CC cameras in the campus to check any misbehavior towards girl students. Swatcha bharat programme of the GOI is fully implemented by cooperating with the municipal authorities. Beach cleaning work is done every year by the NSS volunteers . Samplings were distributed to the local community during NSS special camps, Filament bulbs are replaced by LED bulbs and the need to conserve power and water is brought to the notice of the students by the faculty and the administration.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

100

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**1450**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	No File Uploaded

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**698**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

This college takes every care of the students' learning outcomes. Weekly tests are conducted .Depending on the performance , students are given remedial coaching and assignments. Study material is supplied.However all these practices could not be executed satisfactorily due to covid pandemic during the year. Microsoft teams soft ware is made use to organise virtual classes and practicals.Generally attendance is taken both in the forenoon session and afternoon session. Parents are informed by SMS . Parents interaction register is maintained by campus incharge. Based on the mid semester performance ;mentors conduct study hours in the hostels and class rooms. Advanced learners are advised to refer popular reference books in the respective subjects. They are given crittical assignments like problem solving, chart preparation and project works.Campus recruitment training is given to all students and tests are conducted at regular intervals. They are advised to go through e-content in wikipedia and you tube lessons for understanding instrumental techniques virtually..The fastlearners are given special topics and prepare PPT. They are alsoencouraged to do Certificate courses..They are an opportunity to give student seminars. All these activities are subject to following covid appropriate behaviour like wearing masks and maintaining physical distance.,.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3250	117

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are encouraged to raise questions during the lecture and their doubts are clarified .. Student seminars are organised. Students select their interested topic prepare notes and submit to; the teacher. After some modifications students present their seminar through power point presentation. . Students are also encouraged to participate in quiz competitions in the respective subjects. They also attend competitions conducted by the college and other colleges. Poster presentation and group discussions are also organised. Besides these students visit industries . Interactive sessions with dignitaries and big intreprenuers are also arranged. They are given hands on training and internships as part of experiential learning. Competitions like Quiz, PowerPoint Presentations, models and poster making give exposure to students to show their creativity and their knowledge.. While science students learn through experience in practical classes , humanities students learn through surveys during special camps organised by NSS unit of thje college.As part of project works students work in teams which comes under participative learning..Besides these all the students are given training in basic computer knowledge .To gain the field work experience students are sent for Internships in different Institutions, NGOs, Research Centres.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers reach out to the students through various teaching learning methods besides traditional chalk and talk method. . The college has its own learning management system. 11 LCD projectors and 2 smart class rooms are available open wi-fi system is made available. The LMS platform The learners can see lecture

recordings, videos, presentations, notes, can join forums for discussions and debates; and can even upload their assignments, projects in this learning management system. Alongside the learning resources, evaluation process is also available in this learning management system. Other platforms being used are google classroom, Microsoft Teams, facebook live, google groups and youtube live for academic activities. Teachers of the institution also bring out the latest lecture series through their own youtube channel. Teachers use platforms such as Google meet, Zoom and Microsoft Teams for online teaching. Learning modules, ebooks and virtual labs are also made available. Teachers use IIT virtual labs for English language learning and science practicals. Hence the ICT tools help students to assess their own knowledge and potential. During the covid pandemic entire teaching learning was done through virtual teaching using 11 virtual class rooms. Even mid semester examinations are conducted virtually. All the faculty members give power point presentations.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

116

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

117

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

14

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

10 to 24 years.

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The institute has taken efforts to improve the performance of the students by implementing significant reforms in continuous internal evaluation.

1. Question bank is provided for each subject
2. One mid semester examination on line in each semester
3. Unit tests are conducted prior to sessional examination
4. Critical and remedial assignment are given
5. Answering the previous year university examination papers in the class room by the faculty

member

6. Conduct of weekly tests and remedial assignments.
7. Awarding grades for each practical and conduct of practical examination for awarding internal marks.

8. Attendance weightage in practical for internal assessment. Student's development is assessed by 25 marks Continuous internal evaluation (CIE). The Institute appointed faculty wise internal examination committees to ensure smooth functioning of CIE which includes assignment, Quiz, orals, seminars, presentations etc. If the students have any grievances regarding internal examinations, students have to approach internal examination in charge. An application duly stating the grievances is to be submitted to the examination department. Having gone through application the exam department forwards it to the principal. The principal in consultation with CEO and faculty member takes necessary steps to resolve the grievances. If a student is not able to appear for examination due to medical or any genuine reason, re examination is conducted for that student as per norms of University

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

. The college has appointed internal Examination committee for Arts, Science and Commerce faculty which works under the guidance of College Exam officer and Principal. Internal examinations are conducted as per university academic calendar. Internal examination committee prepared the time table in consulting with CEO and Principal. Printed question papers are given. All necessary steps are taken to conduct smooth internal examinations in robust and transparent and time bound manner. To maintain transparency and uniformity in the assessment of the internal tests, the faculty evaluates the papers within a week of conduction of test. The evaluated answer sheets are shown to students in class. In covid pandemic various Examinations were taken in LMS, e.g. microsoft teams.. If the students have any grievances regarding internal examinations, students have to approach internal examination in charge. An application duly stating the grievances is to be submitted to the examination department. . The principal in consultation with CEO and faculty member takes necessary steps to resolve the grievances. If a student is not able to appear for examination due to medical or any genuine reason examination is conducted for that student as per norms of University. The Institute follows open evaluation system where the student performance is displayed on the notice board. The final internal assessment marks calculated on the basis of average of two mid semester examinations..

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college does have clearly stated learning outcomes. Some of the learning outcomes that college aims to achieve are:

- Values and Character building
- Employability skills
- Subject knowledge

- Social maturity
- Professionalism
- Emotional maturity
- Intellectual capabilities
- Business acumen

The learning outcomes are clearly reflected in our vision and mission statement and program outcomes are also clearly stated and communicated to all the stakeholders. The faculty members are made aware of the learning outcomes during the induction and through staff meetings. The students are made aware of the learning outcomes during the orientation programme, throughout the duration of the course by the faculty members and in any of the student related programmes organized by the college. The curriculum and the syllabi of the academic programmes offered in this college are transacted in such a way that these objectives are realized by the successful completion of the programmes. These learning outcomes are communicated to students, right from the beginning of the academic programmes when the fresher's are welcomed. It focuses on making the students more employable and also a better person.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Course outcomes are attained through direct and indirect methods. Direct Attainment: We will consider the following criteria in the direct attainment. Internal tests will be conducted based on COs. 1. Class performance activities consisting of CIE/Formative assessment Like assignments / tutorials/ experiments/quiz/any other activity related to COs is conducted. 2. A common format of programmed excel sheet is used for finding the average attainment of Cos. 3. The following table shows the three target levels: Low, Moderate and High attainment for direct and indirect methods. Level Average Percentage Level 1 (Low) 41-50% 2 (Moderate)

51-60%:3 (High) 61% and above. Level of attainment Average Percentage Level 1 (Low) 41-60% 2 (Moderate) 61-80% 3 (High) 81to 100% For measure PO in direct method a CO/PO matrix is used to measure PO. The CO are linked to the PO using the CO vs PO matrix Indirect Method Calculation This method is purely survey oriented, So the calculations are based on data and surveys collected from the following Current Passing out students Stakeholders Alumni Survey from placement officers.

Another method is all students who passed in the semester end exams are deemed to have attained course outcomes..Others are falling short of attainment of the outcomes;

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

623

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[3.5](#)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

#### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Due to COVID 19 PANDEMIC we could not organise activities involving the community. However students of the college counselled their neighbourhood community about the precautions to be

taken to prevent the spread of the disease. Use of Masks and sanitisers is given wide publicity through whatsapp groups and sms messages in some cases patients were helped through plasma donation. We conduct special camps every year in neighbouring villages awareness on Swach Bharath separations of wet and dry waste solid waste management to keep the environment clean and healthy. Health camps are conducted and free medicine distribution is arranged with involvement of DM & HO. The NSS unit of the college conducts Blood Donation Camps in collaboration with Red Cross Organisation. AIDS awareness rally is conducted every year. Most of the extension activities are trying to build students leadership skills communication skills, emotional intelligence and developing organizing skills in addition to make them responsible citizens with concern for society environment and country at large. Experience gained through extension and outreach programmes help students in making better decisions adapt to change, improve their self-esteem and better prepare for their career, NSS programmes inculcate selfless service to the society and brings awareness on individual social responsibility. As we are getting everything from the society we need to pay back something in return to the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through

**NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

8

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

40

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

due to covid-19 no activity was conducted

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus is endowed with excellent physical infrastructural facilities to support the teaching-learning process. The main campus is spread over one acre of land. Our college has 42 spacious classrooms with proper lighting arrangement, ventilation, dais & podium. The college has two blocks which are interconnected by stair cases. The central

library with adequate space, large number of books and journals, internet connectivity INFLIBNET - NList, DELNET and other support facilities Faculty rooms and discussion room to facilitate the academic progrms. Tutorial rooms for special remedial classes for slow learners.Hostel facility for girls and boys separately. Separate rest room for girls students available.Protected drinking water for staff and students.Parking facility in extended campus .All the departments of the college have been provided with computers. 11 class rooms are provided with LCD projectors. There more than 350 computers in all . There are two well equipped seminar halls with LCD projectors ,Audio visual equipment for conducting extension lectures, staff meetings,literary , cultural events and cometitions. The college has 19 well equipped laboratories for science and computer departments.The has 4 state of art computer labs with nearly 250 computers . The students and staff are given free access to internet so that they can enrich their technical skills.The library is completely automated with AUTO -LIB software..Issue/return of bookds is carried through AUTOLIB software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Sports:** The college has always created a niche for itself in the field of sports. The college has extensive play ground and adequate arrangement for outdoor games like kho-kho , volley ball , basket ball, and athletics etc. and indoor games like chess , carrom-board,gymnasium etc. The college has since long times been participating in various inter university , university level tournaments. **Cultural Activities :** The college encourages students to participate in various extra curricular, extra mural activities. The college has been regularly participating in the regional zonal and inter-zonal youth festivals. Students are motivated to participate with full fervor and zeal in all activities, academic, theatrical, fine arts or musical. They have

proved their mettle in all fields. In the last 15 years, the college has bagged many prizes which have brought laurels to the name of the college. Yoga :The college organizes yoga classes in the campus for healthy life style. Our college has a very special concern for the health and hygiene of the college students, staff and other members, for this ,the college keeps on organizing health checkup camps through units where local doctors, dentists eye surgeons and skin specialists visit. Proper arrangement of drinking water is available in the campus. A first aid room is also there for the treatment of sick. Separate common rooms and wash rooms for girl students with all sanitary fittings are made available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.98207

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**INTEGRATED LIBRARY MANAGEMENT SYSTEM :** The college has a good library facility with a total collection of about 19745 books and 54 journals and Magazines and total number 13 systems for digital library. Total area of library is 632.67 Sq.Mts. total seating capacity is 200 all working days library works from 8.00 am to 6.00 pm. The library of the college fully automated. Circulation of books is carried through Autolib Software. Internet facility is available speed of 10 MBPS. Reprography facility is provided to all the students at concessional rates. The Library has membership for INFLIBNET- N list and DEL- NET.

Library automation is the general term for information and communications technologies that are used to replace manual systems in the library.. Automation of library improved the quality speed and effectiveness of services. Relieve professional staff from clerical work. Improve access to remote users Facilitated resource sharing with other library net works. Enabled rapid communication with other libraries. Modules integrated are Acquisition, Cataloguing, Circulation, Serial Control and OPAC (Online Public Access Catalogue) Functionalities of Circulation are issue, return renewal of documents and reminders. Reports include fine amount collected and receipt. Functionalities of Administration user ID & Encrypted password protected. Fixing due date overdues charges Bar coding of books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

28945

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

140

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has adequate number of computer systems and laptops the maintenance of these systems is looked after by hardware technicians. Internet facility is provided by BSNL leased line. About 30 to 50 MBPS is available after sharing in view of the increase number of computers and usage the Wifi facility is also updated regularly to suit our requirements. LCD projectors, Scanner, Copiers are other IT resources available in college. The Library is automated with ILMS software. The office administration uses admissions software, examination, attendance, biometric attendance and accountancy softwares and updates the apps regularly. Because of the epidemic, the college used Microsoft Teams software to build a virtual learning environment. The college faculty made a concerted attempt to link the students by establishing e-mail accounts. The college has a page in Facebook through which e-content is provided. The security of students CCTV cameras are installed in the campus. A local area network is used in the computer lab. In the year 2020-21. IT and WIFI facilities are used in the following places besides the areas mentioned above. Principals cabin, all HODs, Examination Department, for paper setting and online paper correction purposes. The ILMS software is very useful for students and staff through online public acquisition catalogue. Circulation Bar Coding User ID generation and protection are done through ILMS.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

780

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.56352

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For the proper maintenance of the infrastructure and facilities the following committees are formed under the Chairmanship of Principal with some of the faculty and Nonteaching Staff as Members. Buildings & Works Committee : The Committee will look into all the civil works of the college & Hostels as well as the maintenance of the existing infrastructure. It collects the information from the different departments relating maintenance of the buildings and other infrastructure and recommend necessary action to the Principal. It also prepares necessary plans for construction of new buildings required in consultation with site Engineer/Architect and submits the same to the management for necessary approval from the concerned authorities. Maintenance of Campus Committee : The day-to-day cleaning of the Campus and Garden is supervised by the maintenance supervisor who reports to the Principal. He is provided with 20 persons to clean the rooms, toilets, entire campus daily and proper maintenance greenery and

gardens.. Each department as a committee which looks after the equipment maintenance. There are 3 hardwaretechnical assistants for computer maintenance. All equipments which are sensitive to volatage fluctuations are backed with UPS and voltage stabilisers. MCB are provided in each and every room to avoid any short circuit of power. Fire extinguishers are arranged in all laboratories.These are replaced /refilled on expiry.First Aid boxes arranged in laboratories.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2141

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

2700

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1095

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

440

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

440

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

71

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

10

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Class Representatives are nominated at the beginning of the Academic year based on their all round performance both in Academics and other activities in the preceding year .The Institute believes in the participation of the students in the working of various administrative bodies. They are included in the College Magazine editorial board, Sports Committee Cultural Committee, Anti Ragging Committee, Library Advisory Committee, Canteen Committee, Extra Curricular Activities Committee, Industrial Tour Committee etc. Student Union of the college works for the welfare of the students throughout the year and pursues several activities within and outside the College Campus. Various Cultural and Extra Curricular activities like Dancing , Singing, Group Singing, Theatrical Items, Literary Items are organized

- Independence Day, republic Day and Teacher's Day are Celebrated
- Every year fresher's Day, College Foundation Day NSS Day, International Yoga Day Annual Function and Farewell Functions are organized
- Students are encouraged to participate in departmental and Inter- Collegiate Competitions and other Co- curricular Activities every Year.

Sports: Physical Education Director is appointed for Training and coaching the students for various Sports and Games . The College provides Excellent facilities for Cricket, Football, Basket Ball etc .Our students excel in Sports and Games at University , State and National Level .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

YES Aditya College Old Students Association (ADCOSA) was registered with Registrar of Societies Govt.Of Andhra Pradesh with Regn No. 506 of 2016 :

#### AIMS & OBJECTIVES:

i) To develop Social contacts and spirit of fellow feeling among its members and to maintain a Library with good books, periodicals and News Papers.

ii) To strive for eradication of illiteracy.

iii) To develop the Social and Cultural activities for welfare of the Society.

iv) To conduct an Annual General Body Meeting with members of the Association.

v) Old students of Aditya Degree College, staying abroad in foreign countries like USA, UK,

Singapore will receive and provide temporary accommodation to the Indians.

vi) To provide Financial Assistance for Infrastructural development of Aditya Degree College.

vii) To donate books to poor students.

viii) To present Medals to meritorious students.

ix) To deliver Guest Lectures , when they visit Kakinada.

The Executive Committee headed by Mr.Ch.Kalyan is in touch with the Head of the Institution.

The members participate in the special camps organized by the NSS wing of the College. They provide necessary Financial Aid to carry out Welfare Activities in the Adopted Village. They give Feedback on Curriculum on Teaching Learning Facilities and Infrastructure available in the College.

The Association meets once in a year and contribute for the development of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

To provide inclusive education with innovative methods and strenuous efforts for inculcating human values, professionalism and scientific instillation in the realm of Degree Education to all sections of students irrespective of race, region and religion with special focus to stand independently and to emerge as centre for Research and Development. The mission statements of the College are as follows: ? To provide ample scope for multifaceted development of local youth. ? To provide quality higher education to student community. ? To Recruit Highly Qualified and Experienced Faculty to provide Quality Education and develop academic programmes based on local/ regional/ national/ global needs. ? To pursue student-centric learning for self-development and skill development. ? To nurture social awareness and responsibilities among its students. ? To establish state of art laboratories. In pursuit of excellence in education the Management continued its efforts to provide quality education by creating required infrastructure facilities. The college enhanced its efforts to improve research and consultancy areas, to establish industry-institute interaction. The Management is committed to impart Quality Education by providing all the required physical resources, financial resources, human resources apart from a congenial campus environment. The Management is continuously adding buildings, equipment, furniture and other amenities. The faculty members are encouraged to improve their qualifications for pursuing research programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

This college is a private college recognised under 2(f) and 12(B) of UGC act. College is managed by Governing body headed by Chairman. The Governing body is assisted by the Principal. The College functions through various committees headed by the

Principal. Senior lecturers are appointed as in charges of the various committees .They are assisted by three to four staff members. Admission committee is formed before the announcement of results of intermediate examination. The committee looks after the admission process adhering to the schedule announced by the University. The time-table committee collects work load from the departments decides the number of sections in each programme and frames the time table. The science committee decides the purchases to be made for conducting practical work keeping in view the change in syllabi in each subject. The library committee works on the new books to be procured during the year. Examination committee is formed with senior lecturers to conduct midsemester and end semester examinations and other competitive examinations conducted by the Government. Disciplinary committee helps in maintaining the campus discipline and peaceful conduct of events conducted in the college. The finance committee estimates the budget requirements and submits to the College committee. The campus maintenance committee is in charge of maintenance of campus infrastructure, ICT facilities, office maintenance .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes. The management plans for the improvement and expansions of infrastructure, modernization of existing facilities, research and development and introduction of new courses. It is based on head of the institution after meeting the all concerned heads of various departments and committees at institutions level along with individual proposal at faculty level will be discussed at annual governing body meeting. The same will be reviewed periodically throughout the academic year in measuring efficiency. The strategic plan critically examines the grooming of the students; face the challenges to have a rewarding future. The institution has a quality policy. The major emphasis of the strategic plan is to develop the quality of education. The strategic plan deployed and reviewed from time to time by obtaining feedback from the students; gather information from parents, various committees. The major thrust of the strategic plan will be to achieve calibrated improvement in the quality of

education as the institute imparts in line with the Vision and Mission of the institute. The strategy is developed, by laying emphasis on building core strengths i.e., excellent infrastructure, talented students and faculty and a deeply committed management and to meet the challenges thrown by the emerging opportunities. .Research is encouraged by giving incentives for paper publication in UGC care list journals.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Administrative Setup:** The organizational structure consists of the Parent body- the Aditya Academy. The Chairman of the governing body is Sri N.Sesha reddy... The Chairman along with the Exexecutive CommitteeMembers of the academy are entrusted with the power of designing policies and taking decisions for smooth functioning of the college..**Organization structure:** • Governing Body • Chairman / Secretary • Principal • Head of the Departments and Administrative officer • Academic Staff & Administrative Staff • Accounts Section • Library • Advisory Committee. Frequent staff meetings at department level and heads meeting at institution level are organized along with representatives of various committees for effective and timely feedback. The Principal of the college at the helm of the affairs has complete autonomy to govern the institution within the purview of rules and regulations framed by the society and government. In the beginning of the academic year exercise is conducted for the staff by IQAC which exposes the strength and challenges of each of the personnel to draw a potential map. This gives an insight to the management for distribution of responsibilities and for effective implementation of policies and plans. The faculty are informed of their duties and responsibilities by the head of the institution in the staff meetings and departmental briefings. The administrative/technical staff are given a job map along with rules and responsibilities..

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching : Additional increments and pay/incentives.

Provision for provident fund

Sponsoring faculty to FDPs, Training Programmes, Workshops.

TA and Payment of Registration fee for

publishing/presenting papers. Sabbatical and Academic leave for PhD, M.Phil, Post Doctoral Programme and for Industrial training.

Free Medical Checkups. Loan against salary.

Transport Facility Provident Fund

Group Insurance

On Duty facility for pursuing PhD programmes

Non teaching: Transport Facility

Provident Fund

Group Insurance

Students : Free Medical Check-up

Supply of Study Material

Student Mentoring

Transport Facility

Scholarships

Free ships

Fee Concession for Outstanding Performance at +2 level.

Placement Training

Hostel Facility

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

20

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

60

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system is implemented as per the guidelines from the governing body. The appraisal report of faculty is made by the concerned head of the department on the basis of faculty yearly achievements and then submitted to the head of the institute. Assessment of the teachers is also done through the feedback of the students. The feedback form has a well defined set of questions that help the students to evaluate the teaching capacity based on lecture understanding and define how far the teacher has succeeded in reaching out the students. The principal understands the student's reflections and shares it collectively and individually across the staff. The faculty members are facilitated to overcome the lacunae without lowering self esteem. The participation of the teacher in various institutional affairs is closely monitored by the principal. The head of the institution also uses evaluation in an informal way to improve the services of the office staff. also. The management always plays an active role in the performance appraisal of the staff. The management keeps keen vigil on the working behaviors of the members of the teaching as well as the non teaching faculty. Annual increments and placements in the grades are all implemented under the signatures of the managing committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a governing body. Every year budget proposals including income and expenditure details are being submitted by the college to the governing body for their consideration and approval. The proposals are made on different heads such as laboratory equipment, library expenses, salary payment, building infra structure and other maintenance expenses. The management conduct internal audit by appointing a committee. They would examine the budget proposals, receipts, bills and vouchers and supporting documents for the current year. External audit is done annually after completion of financial year. . External auditor checks 1. Purchase register and dead stock register 2. Library records and accession register. 3. Receipts and paymentsThe accounts are audited by a chartered accountant under the income tax act. The external audit is update and completed till date.. There were no significant objections raised by the auditors. But some minor mistakes were found and corrected.Queries raised by auditor are duly clarified and no queries remain pending till date.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

2

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As our college is self financing institution affiliated to Adikavi Nannayya University, we get income mainly from tuition fee receipts. At some stages, the institutions are raising funds from banks for capital expenditure on various projects taken up. The deficit in operations will be met from funding by Aditya Academy which runs our institutions. Various steps are taken by the institution to secure additional funds. The institution offer consultancy services to the surrounding industries and organizations. It organizes number of seminars and conferences by collecting registration fee. It submit proposal to funding agencies for grant of sponsored research projects and for organizing seminars, training programs, workshops, FDPs etc. In some cases, the funding may be raised from banks. The financial resources of the institute are managed in a very effective and foolproof manner. There is fully computerized accounts department in the institute. The following three types of accounts are created: • Income & Expenditure Accounts. • Balance Sheets • Receipts and Payments Each and every transaction is supported by the vouchers. All the collections are in the bank and all expenditure, recurring and non-recurring are incurred through cheques. Only duly authorized persons can operate through the bank. For effective check on the accounts, the two-tier system is followed for the internal and the external audit on a continuous basis. Analyst software is used for maintaining accounts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

• Yes, the college has established an Internal Quality Assurance Cell (IQAC) which conceives plans, executes growth oriented programmes and keeps a critical eye over the functioning of all the components of the college to frame or reframe strategies for quality improvement. • The vision of the institution affirms open mindedness and its functioning encourages participative and democratic principle of management. The policy infuses quality in all the programmes and seeks the all-round growth of the college. • The members of IQAC in consultation with Coordinators, HODs and Teachers- in- charge of clubs and committees frame a standard operational plan in the beginning of the academic session. An activity calendar is prepared and strategic roadmaps are evolved for quality enhancement and quality sustenance of the institutional programmes. The IQAC meeting focuses on the following issues:- • The changing trends in job market and higher education. • Introduction of new subjects and courses suiting the requirement of the market. • Infrastructural requirements. • Requirements of staff and students in terms of teaching and equipment, machines, books, journals etc. • . • Welfare scheme for students and staff including incentives and concessions. • Proposals for workshops, seminars, conferences, lectures, exhibitions and displays etc. • Research projects. • Awareness programmes for students. • Improvement of sports and cultural facilities etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The academic as well as the administrative working is further realized by providing regular training sessions being organized by the Institute for its teaching as well as non-teaching staff. All the departments organize Faculty Development Programmes, Entrepreneur Development Programmes, Lectures and workshops to give more thrust on pedagogy so that the innovations across the field are practiced in the teaching methodology. Informally, many experts and renowned professors interact with the faculty members

to facilitate more on enhancement of the performance. In addition, attending outreach programmes by faculty members also enriches them in bench marking services of the institution. The Head of the institute also interacts with faculty members through faculty meetings and shares his ideas and explains how quality initiatives of the institute have to be implemented. 6.5.4 Does the institution undertake Academic Audit or other external review of the academic activities. The institution has an integrated framework for Quality assurance of the academic and administrative activities. Staff members (both teaching and non-teaching staff) are involved in framing the policies and procedures, guidelines, rules and regulations and effectively implementing the same to ensure smooth and systematic functioning of the institute. Staff members are also involved in framing the procedures for admission of students for the course and examinations [Internal & University] to be conducted by the institute. Suggestions from students and external members are also taken in for strategic decisions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Respecting women and safeguarding their dignity is given top priority. When girl students complain about misbehavior from boys, immediate action is initiated by summoning the parent of the boy and giving warning.. A number of programmes on gender sensitisation stressing equity are organised. Human rights day, international women's day, constitution day are some of the programmes which promote gender equity.. Security guards are engaged for the safety of woman .CC cameras help in identifying the students who mis behave with girl students. As many as 60 CC cameras are installed in the campus at all focal points. There are separate entrance and exit provisions for girls and boys. Women empowerment cell organises counselling. Legal awareness on Disha Act enacted by state government for punishing persons indulging in atrocities on women. There is an app downloaded on smart phone for getting immediate help from the police in case of atrocity on women. Our college students downloaded the app.. In all the events organised by the college, girl students are given equal opportunity.

Title of the programme

Period (from-to)

Participants

Female

Male

National voter's day

24.1.20

70

40

National girl child day

25.1.21

60

41

International Women's day

8.3.21

150

20

constitution day

25.11.20

50

80

human rights day 10.12.20 70 60

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The institution has a special focus on waste management which is part of Swatcha Bharat Programme .The institution puts its conscious efforts to enhance and nurture the eco-friendly environment in the campus. All green amiences are always kept intact and all possibilities of enriching the campus environment are constantly explored and plans are implemented with utmost care.

**Energy conservation initiatives:** Staff members and students are aware of the need to conserve energy. Every individual is instructed to keep electric devices like computers, fans , lights, air conditioners etc in the off mode before they leave the rooms, laboratories, library etc. Class rooms , laboratories, office, seminar halls , etc are equipped with window curtains to reduce the conduction of heat and thereby consumption of electricity.

**Energy conservation initiatives:** The institution takes all necessary measures for the separation of solid and liquid wastes and their proper disposal.

**Solid waste management:** The housekeeping staff members collect daily garbage and dispose of it through municipal collection centres. Wastes like plastic, paper, etc. are collected and sold out to scrap vendors from time to time. The canteen waste is separated as dry and wet waste using separate waste containers.

**E-waste;** The e-wastes like unserviceable CPUs , desktops, keyboards, are exchanged with new ones through local dealer. The staff members use water coolers available on each floor they

avoiding use of plastic disposal glasses. A MOU to dispose of e-waste is under consideration.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other**

diversities (within 200 words).

The college organises various programmes to establish harmony towards cultural and linguistic diversity...The college takes pledge from students on National Unity day on 31st October.. On October 2nd Gandhiji is remembered to the young generation who is embodiment of tolerance..During admission process rule of reservation is strictly followed.The statutory committees of the college are well balanced with the representation of each category. In major extension activities carried out by the college citizens from all sections of the college participate in the community oriented activities. All sections of the people are invited for free eye camp, dental camp and health check ups and distribution of medicines. Covid appropriate behaviour is given wide publicity. These faculty members acknowledge and respect the diversity in thoughts, and learning styles of students. Grievance redressal cell ensures tolerance, harmony among all sections of staff and students. NSS activities are aimed at alleviation of different socio-economic diversities and pave way for harmonious community. Cultural programmes, organised in the campus caution students to discharge their social responsibilities with greater care and concern. The programmes inspire students to accept diversities and integrate with their lifestyles. Students are encouraged to participate in various co-curricular and extra curricular activities to create a common platform for their open sharing of both agreements and disagreements in their ideologies and resolve issues with collective accountability.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The HEIs have to shoulder the responsibility of inculcating desirable value systems among the students. The values are commensurate with social, cultural, economic and environmental realities at the local, national and universal levels like truth, non-violence, righteousness, respecting woman, compassion towards poor people, old people and children. Charity is another desirable value. Our constitution envisages Justice: Social, economic and

political: Liberty of thought , expression, belief and worship; Equality of status and and of oppportunity : Fraternity assuring the dignity of the individual and unity and intergrity of the Nation. Every student should be aware of all these and respect the rights of fellow citizens. One should respect the national flag and anthem. We stress the importance of all these during the celebration of Indepence day, Republic day, Constitution day, Voters day,International womens day. Lives of great people are great inspitation to the younger generation. The fundamental responsibilities are to abide by the constitution and respect its ideals and institutions, the National flag and national anthem. To cherish and follow the noble ideals which inspired our national struggle for freedom. To uphold and protect the sovereignty , unity and integrity of the India. Rights come with dutiies such as castsing ones vote.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution is aware of its responsibility to protect our cultural heritage and inherent value system .To create awareness among the students the college celebrated all national and international commemorative days events and festivals. Alluri Seetharama raju is a freedom fighter remembered during Azadi ka Amrut Mahotsav. His birthday is celebrated on 4th July to promote patriatism. Independence day, Gandhi Jayanthi, UN day, Human rights day, constitution day, voters day, Republic day, World disabled day, International women's day, National unity pledge in connection with Sardar vallabh bhai patel jayanthi , blood donors day on 14th June, are some of the days we celebrate/organise by conducting invited talks to carry forward the torch of our cultural heritage and value system.However because of the lockdown, these days were celebrated on a low key with only a few staff members and students attending the programmes .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I: 1. Mentoring system: 2. Goal: In today's competitive landscape a mentoring relationship can help students an edge that differentiates them from their peers. The mentor provides knowledge, insight, support, guidance. Our goal is to help mentees to build the foundation for a relationship which provides youth with the connection, stability and confidence to envision and pursue a bright future. 3. The context: Faculty members talk to the students like a mentor with a belief that a mentor is someone who can help students move to the next level, solve problems, think differently, change to a whole new way of life. 4. The Process; Level 1: listening to what student expresses Level 2: Asking questions: The attitude of the student is known through questioning Level 3: Offering feedback: Giving students, a constructive feedback on their ideas; Level 4: On going support: Taking interest and offering on going encouragement will help make sure the individual takes action in accordance with the ideas. Best practice 2: Business with ethics: Goal: To inculcate the habit of serving among students, to maintain trust, to ensure the sustainable development of both the institution and the society. 3. The Context: The students' Social responsibility is not new. We encourage students to do some service to the society and make them responsible citizens; 4. The practice: Students purchase the items from market at reasonable price and they sell them with reasonable profit. The profit earned is totally spent on old age homes, orphanage and rehabilitation centres.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Aditya degree college introduced campus recruitment training in the year 2010. The librarian displays the advertisement clippings about the various competitive exams in the notice board. CRT is included in the regular curriculum and experienced faculty impart training in arithmetic and reasoning skills at various levels. Previous question papers with answers are made available to the

aspirants. CRT is not limited to written tests; It also includes group discussion, telephonic interviews. A number of software companies conducted campus recruitment test in the college. All eligible students are informed through SMS and e-mails about the schedule of campus interview well in advance and are given prior guidance. We also give coaching for competitive examinations for vertical progression such as ICET, PG CET, AURCET, ANURCET. The students are able to grab the best ranks in these examinations in the last few years. A special orientation programme is conducted for improving the English language proficiency and communication skills for students from other states of India and from other countries like Nepal, Sudan, Afghanistan, Nigeria and Uganda. This resulted in attracting more number of foreign students. Aditya is the only college in degree level to have more number of foreign students throughout the state of Andhra Pradesh. We got an award from Govt. of Andhra Pradesh for best placement record and the award was presented by the then Chief Minister Hon. K. Rosaih.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Due to Covid-19, series of lockdowns were imposed...Only the supporting staff were reporting to duty during curfew relaxation hours. .During the academic 2020-21 due to pandemic situation curriculum delivery took place entirely in online mode. The Head of the Institution, his deputies and all the faculty had brainstorming sessions from time to time and implemented the online mode of teaching learning process successfully. A separate time table for the online classes was prepared by the time table committee. The college utilized microsoft meet platform to conduct online classes. 11 class rooms were earmarked for virtual teaching Google class rooms were operated by teachers concerned. Practical classes were carried out through virtual demonstration. Mid semester examination were also conducted online. Important announcements notices and time table were shared through whatsapp groups. Most of the teachers used Youtube videos, audios and other online materials to make the teaching learning experience more effective. The optimum use of ICT was made use of by faculty. For First year, notification was not given. In September, the university conducted exams for Final Year students by following Standard Operating Procedure. Centralized admission for all universities was introduced by Andhra Pradesh State Council for Higher Education (APSCHE) in the name of Online Admission Modules of Degree Colleges (OAMDC). Notification was given on 6th Jan'21. It went on till 10th March. Delay in the admission notification (due to Covid), lack of clarity and prolonged admission process lead to delay in academic schedule.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Government of India declared lockdown during the academic year 2020-21. Due to prevalence of COVID 19 pandemic the admission process, the regular teaching learning process, internal examinations and practical examinations were taken online. The college used Microsoft teams software to conduct virtual classes and internal examinations. However the end semester examinations were conducted offline by the affiliating university. The results were declared by the official website of the university. Faculty development programmes were also organized online. Ours is an affiliated college as such the college implements academic calendar supplied by the university. The lecturer in charge of each department in consultation with the teachers, allocates theory and practical classes to the faculty members. Time table is displayed on the notice boards of the college. This task is executed well in advance of commencement of classes. The teaching plan is prepared as per the hours allotted to each unit of the paper. 90 working days per semester is followed by the university. The college conducts weekly tests and two mid semester examinations in each semester. The following are the important aspects of the academic calendar announced by the university. 1. College reopening day 2. Admission schedule for first year 3. Dates of mid semester examination 4. Term holidays 5. End semester examination schedule 6. Last working day for the academic year. The college plans departmental activities like seminars, workshops, industry visits, internships, remedial classes, sports activities, cultural activities and extension activities under National Service Scheme.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic**

**A. All of the above**

bodies during the year. Academic council/BoS of Affiliating University  
Setting of question papers for UG/PG programs  
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

5

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1200

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

600

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The administration is aware of the cross cutting issues coming in the way of development of any nation. Naturally, the institution integrates various life skills like interpersonal relationships, inculcation of values like truth, righteousness, respecting women, compassion towards old and differently abled. Environment protection is another core value now-a-days. There is a compulsory paper on environmental education in the third semester. The optional paper on Human values and professional ethics was offered in the third semester .

The institution stresses the importance of universal human rights declaration by the UNO and celebrates Human rights day on 10th December. Women empowerment is another important aspect . International women's day is observed on 8th March. Compassion towards differently abled is brought to the notice

of the students by observing International day of the differently abled. Every care is taken for the safety of women including setting of CC cameras in the campus to check any misbehavior towards girl students. Swatcha bharat programme of the GOI is fully implemented by cooperating with the municipal authorities. Beach cleaning work is done every year by the NSS volunteers . Samplings were distributed to the local community during NSS special camps, Filament bulbs are replaced by LED bulbs and the need to conserve power and water is brought to the notice of the students by the faculty and the administration.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

<b>100</b>	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded
<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	

**2.1.1.1 - Number of sanctioned seats during the year**

1450

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	No File Uploaded

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

698

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

This college takes every care of the students' learning outcomes. Weekly tests are conducted .Depending on the performance , students are given remedial coaching and assignments. Study material is supplied.However all these practices could not be executed satisfactorily due to covid pandemic during the year. Microsoft teams soft ware is made use to organise virtual classes and practicals.Generally attendance is taken both in the forenoon session and afternoon session. Parents are informed by SMS . Parents interaction register is maintained by campus incharge. Based on the mid semester performance ;mentors conduct study hours in the hostels and class rooms. Advanced learners are advised to refer popular reference books in the respective subjects. They are given crittical assignments like problem solving, chart preparation and project works.Campus recruitment training is given to all students and tests are conducted at regular intervals. They are advised to go through e-content in wikipedia and you tube lessons for understanding instrumental techniques virtually..The fastlearners are given special topics and

prepare PPT. They are also encouraged to do Certificate courses..They are an opportunity to give student seminars. All these activities are subject to following covid appropriate behaviour like wearing masks and maintaining physical distance.,.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3250	117

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are encouraged to raise questions during the lecture and their doubts are clarified .. Student seminars are organised. Students select their interested topic prepare notes and submit to; the teacher. After some modifications students present their seminar through power point presentation. . Students are also encouraged to participate in quiz competitions in the respective subjects. They also attend competitions conducted by the college and other colleges. Poster presentation and group discussions are also organised. Besides these students visit industries . Interactive sessions with dignitaries and big intreprenuers are also arranged. They are given hands on training and internships as part of experiential learning. Competitions like Quiz, PowerPoint Presentations, models and poster making give exposure to students to show their creativity and their knowledge.. While science students learn through experience in practical classes , humanities students learn through surveys during special camps organised by NSS unit of thje college.As part of project works students work in teams which comes under participative

learning..Besides these all the students are given training in basic computer knowledge .To gain the field work experience students are sent for Internships in different Institutions, NGOs, Research Centres.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers reach out to the students through various teaching learning methods besides traditional chalk and talk method. . The college has its own learning management system. 11 LCD projectors and 2 smart class rooms are available open wi-fi system is made available. The LMS platform The learners can see lecture recordings, videos, presentations, notes, can join forums for discussions and debates; and can even upload their assignments, projects in this learning management system. Alongside the learning resources, evaluation process is also available in this learning management system. Other platforms being used are google classroom, Microsoft Teams, facebook live, google groups and youtube live for academic activities. Teachers of the institution also bring out the latest lecture series through their own youtube channel. Teachers use platforms such as Google meet, Zoom and Microsoft Teams for online teaching. Learning modules, ebooks and virtual labs are also made available. Teachers use IIT virtual labs for English language learning and science practicals. Hence the ICT tools help students to assess their own knowledge and potential. During the covid pandemic entire teaching learning was done through virtual teaching using 11 virtual class rooms.Even mid semester examinations are conducted virtually. All the faculty members give power point presentations.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors**

116

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

117

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

14

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

10 to 24 years.

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute has taken efforts to improve the performance of the students by implementing significant reforms in continuous internal evaluation.

1. Question bank is provided for each subject
2. One mid semester examination on line in each semester
3. Unit tests are conducted prior to sessional examination
4. Critical and remedial assignment are given
5. Answering the previous year university examination papers in the class room by the faculty

member

6. Conduct of weekly tests and remedial assignments.

7. Awarding grades for each practical and conduct of practical examination for awarding internal marks.

8. Attendance weightage in practical for internal assessment. Student's development is assessed by 25 marks Continuous internal evaluation (CIE). The Institute appointed faculty wise internal examination committees to ensure smooth functioning of CIE which includes assignment, Quiz, orals, seminars, presentations etc. If the students have any grievances regarding internal examinations, students have to approach internal examination in charge. An application duly stating the grievances is to be submitted to the examination department. Having gone through application the exam department forwards it to the principal. The principal in consultation with CEO and faculty member takes necessary steps to resolve the grievances. If a student is not able to appear for examination due to medical or any genuine reason, re-examination is conducted for that student as per norms of University

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

. The college has appointed internal Examination committee for Arts, Science and Commerce faculty which works under the guidance of College Exam officer and Principal. Internal examinations are conducted as per university academic calendar. Internal examination committee prepared the time table in consulting with CEO and Principal. Printed question papers are given. All necessary steps are taken to conduct smooth internal examinations in robust and transparent and time bound manner. To maintain transparency and uniformity in the assessment of the internal tests, the faculty evaluates the papers within a week of conduction of test. The evaluated answer sheets are shown to students in class. In covid pandemic various Examinations were taken in LMS, e.g. microsoft teams.. If the students have any grievances regarding internal examinations, students have to approach internal examination in charge. An application duly stating the grievances is to be submitted to the examination department. . The principal in

consultation with CEO and faculty member takes necessary steps to resolve the grievances. If a student is not able to appear for examination due to medical or any genuine reason examination is conducted for that student as per norms of University. The Institute follows open evaluation system where the student performance is displayed on the notice board. The final internal assessment marks calculated on the basis of average of two mid semester examinations..

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college does have clearly stated learning outcomes. Some of the learning outcomes that college aims to achieve are:

- Values and Character building
- Employability skills
- Subject knowledge
- Social maturity
- Professionalism
- Emotional maturity
- Intellectual capabilities
- Business acumen

The learning outcomes are clearly reflected in our vision and mission statement and program outcomes are also clearly stated and communicated to all the stakeholders. The faculty members are made aware of the learning outcomes during the induction and through staff meetings. The students are made aware of the learning outcomes during the orientation programme, throughout the duration of the course by the faculty members and in any of

the student related programmes organized by the college. The curriculum and the syllabi of the academic programmes offered in this college are transacted in such a way that these objectives are realized by the successful completion of the programmes. These learning outcomes are communicated to students, right from the beginning of the academic programmes when the fresher's are welcomed. It focuses on making the students more employable and also a better person.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Course outcomes are attained through direct and indirect methods. Direct Attainment: We will consider the following criteria in the direct attainment. Internal tests will be conducted based on COs. 1. Class performance activities consisting of CIE/Formative assessment Like assignments / tutorials/ experiments/quiz/any other activity related to COs is conducted. 2. A common format of programmed excel sheet is used for finding the average attainment of Cos. 3. The following table shows the three target levels: Low, Moderate and High attainment for direct and indirect methods. Level Average Percentage Level 1 (Low) 41-50% 2 (Moderate) 51-60%:3 (High) 61% and above. Level of attainment Average Percentage Level 1 (Low) 41-60% 2 (Moderate) 61-80% 3 (High) 81to 100% For measure PO in direct method a CO/PO matrix is used to measure PO. The CO are linked to the PO using the CO vs PO matrix Indirect Method Calculation This method is purely survey oriented, So the calculations are based on data and surveys collected from the following Current Passing out students Stakeholders Alumni Survey from placement officers.

Another method is all students who passed in the semester end exams are deemed to have attained course outcomes..Others are falling short of attainment of the outcomes;

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

623

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[3.5](#)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

**3.3 - Extension Activities****3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

Due to COVID 19 PANDEMIC we could not organise activities involving the community. However students of the college counselled their neighbourhood community about the precautions to be taken to prevent the spread of the disease. Use of Masks and sanitisers is given wide publicity through whatsapp groups and sms messages in some cases patients were helped through plasma donation. We conduct special camps every year in neighbouring villages awareness on Swach Bharath separations of wet and dry waste solid waste management to keep the environment clean and healthy. Health camps are conducted and free medicine distribution is arranged with involvement of DM & HO. The NSS

unit of the college conducts Blood Donation Camps in collaboration with Red Cross Organization. AIDS awareness rally is conducted every year. Most of the extension activities are trying to build students leadership skills communication skills, emotional intelligence and developing organizing skills in addition to make them responsible citizens with concern for society environment and country at large. Experience gained through extension and outreach programmes help students in making better decisions adapt to change, improve their self-esteem and better prepare for their career, NSS programmes inculcate selfless service to the society and brings awareness on individual social responsibility. As we are getting everything from the society we need to pay back something in return to the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

40

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

due to covid-19 no activity was conducted

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus is endowed with excellent physical infrastructural facilities to support the teaching-learning process. The main campus is spread over one acre of land. Our college has 42 spacious classrooms with proper lighting arrangement, ventilation, dais & podium. The college has two blocks which are interconnected by stair cases. The central library with adequate space, large number of books and journals, internet connectivity INFLIBNET - NList, DELNET and other support facilities Faculty rooms and discussion room to facilitate the academic programs. Tutorial rooms for special remedial classes for slow learners. Hostel facility for girls and boys separately. Separate rest room for girls students available. Protected drinking water for staff and students. Parking facility in extended campus. All the departments of the college have been provided with computers.

11 class rooms are provided with LCD projectors. There more than 350 computers in all . There are two well equipped seminar halls with LCD projectors ,Audio visual equipment for conducting extension lectures, staff meetings,literary , cultural events and cometitions. The college has 19 well equipped laboratories for science and computer departments.The has 4 state of art computer labs with nearly 250 computers . The students and staff are given free access to internet so that they can enrich their technical skills.The library is completely automated with AUTO -LIB software..Issue/return of bookds is carried through AUTOLIB software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Sports:** The college has always created a niche for itself in the field of sports. The college has extensive play ground and adequate arrangement for outdoor games like kho-kho , volley ball , basket ball, and athletics etc. and indoor games like chess , carrom-board,gymnasium etc. The college has since long times been participating in various inter university , university level tournaments. **Cultural Activities :** The college encourages students to participate in various extra curricular, extra mural activities. The college has been regularly participating in the regional zonal and inter-zonal youth festivals. Students are motivated to participate with full fervor and zeal in all activities, academic, theatrical, fine arts or musical. They have proved their mettle in all fields. In the last 15years, the college has bagged many prizes which have brought laurels to the name of the college. **Yoga :**The college organizes yoga classes in the campus for healthy life style. Our college has a very special concern for the health and hygiene of the college students, staff and other members, for this ,the college keeps on orgsnizing health checkupn camps through nn units where local doctors,dentists eye surgeons and

skin specialists visit. Proper arrangement of drinking water is available in the campus. A first aid room is also there for the treatment of sick. Separate common rooms and wash rooms for girl students with all sanitary fittings are made available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.98207

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**INTEGRATED LIBRARY MANAGEMENT SYSTEM :** The college has a good library facility with a total collection of about 19745 books and 54 journals and Magazines and total number 13 systems for digital library. Total area of library is 632.67 Sq.Mts. total seating capacity is 200 all working days library works from 8.00 am to 6.00 pm. The library of the college fully automated. Circulation of books is carried through Autolib Software. Internet facility is available speed of 10 MBPS. Reprography facility is provided to all the students at concessional rates. The Library has membership for INFLIBNET- N list and DEL- NET.

Library automation is the general term for information and communications technologies that are used to replace manual systems in the library.. Automation of library improved the quality speed and effectiveness of services. Relieve professional staff from clerical work. Improve access to remote users Facilitated resource sharing with other library net works. Enabled rapid communication with other libraries. Modules integrated are Acquisition, Cataloguing, Circulation, Serial Control and OPAC (Online Public Access Catalogue) Functionalities of Circulation are issue, return renewal of documents and reminders. Reports include fine amount collected and receipt. Functionalities of Administration user ID & Encrypted password protected. Fixing due date overdues charges Bar coding of books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>A. Any 4 or more of the above</b>
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
28945	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
140	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has adequate number of computer systems and laptops the maintenance of these systems is looked after by hardware technicians. Internet facility is provided by BSNL leased line. About 30 to 50 MBPS is available after sharing in view of the increase number of computers and usage the Wifi facility is also updated regularly to suit our requirements. LCD projectors, Scanner, Copiers are other IT resources available in college. The Library is automated with ILMS software. The office administration uses admissions software, examination, attendance, biometric attendance and accountancy softwares and updates the apps regularly. Because of the epidemic, the college used Microsoft Teams software to build a virtual learning environment. The college faculty made a concerted attempt to link the students by establishing e-mail accounts. The college has a page in Facebook through which e-content is provided. The security of students' CCTV cameras are installed in the campus. A local area network is used in the computer lab. in the year 2020-21. IT and WIFI facilities are used in the following places besides the areas mentioned above. Principals' cabin, all HODs, Examination Department, for paper setting and online paper correction purposes. The ILMS software is very useful for students and staff through online public acquisition catalogue. Circulation Bar Coding User ID generation and protection are done through ILMS.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

780

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution** A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

0.56352

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For the proper maintenance of the infrastructure and facilities the following committees are formed under the Chairmanship of Principal with some of the faculty and Nonteaching Staff as Members. Buildings & Works Committee : The Committee will look into all the civil works of the college & Hostels as well as

the maintenance of the existing infrastructure. It collects the information from the different departments relating maintenance of the buildings and other infrastructure and recommend necessary action to the Principal. It also prepares necessary plans for construction of new buildings required in consultation with site Engineer/Architect and submits the same to the management for necessary approval from the concerned authorities. Maintenance of Campus Committee : The day-to-day cleaning of the Campus and Garden is supervised by the maintenance supervisor who reports to the Principal. He is provided with 20 persons to clean the rooms, toilets, entire campus daily and proper maintenance greenery and gardens.. Each department as a committee which looks after the equipment maintenance. There are 3 hardwaretechnical assistants for computer maintenance. All equipments which are sensitive to volatage fluctuations are backed with UPS and voltage stabilisers. MCB are provided in each and every room to avoid any short circuit of power. Fire extinguishers are arranged in all laboratories. These are replaced /refilled on expiry. First Aid boxes arranged in laboratories.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2141

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2700

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1095

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

440

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

<b>440</b>	
File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
<b>5.2.2 - Number of students progressing to higher education during the year</b>	
<b>5.2.2.1 - Number of outgoing student progression to higher education</b>	
<b>71</b>	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded
<b>5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)</b>	
<b>5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year</b>	
<b>10</b>	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
<b>5.3 - Student Participation and Activities</b>	
<b>5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year</b>	
<b>5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.</b>	

1	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>
<p>5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )</p> <p><b>Class Representatives</b> are nominated at the beginning of the Academic year based on their all round performance both in Academics and other activities in the preceding year .The Institute believes in the participation of the students in the working of various administrative bodies. They are included in the College Magazine editorial board, Sports Committee Cultural Committee, Anti Ragging Committee, Library Advisory Committee, Canteen Committee, Extra Curricular Activities Committee, Industrial Tour Committee etc. Student Union of the college works for the welfare of the students throughout the year and pursues several activities within and outside the College Campus. Various Cultural and Extra Curricular activities like Dancing , Singing, Group Singing, Theatrical Items, Literary Items are organized</p> <ul style="list-style-type: none"> <li>• Independence Day, republic Day and Teacher's Day are Celebrated</li> <li>• Every year fresher's Day, College Foundation Day NSS Day, International Yoga Day Annual Function and Farewell Functions are organized</li> <li>• Students are encouraged to participate in departmental and Inter- Collegiate Competitions and other Co-curricular Activities every Year.</li> </ul> <p><b>Sports:</b> Physical Education Director is appointed for Training and coaching the students for various Sports and Games . The College provides Excellent facilities for Cricket, Football, Basket Ball etc .Our students excel in Sports and Games at</p>	

**University , State and National Level .**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)****5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

2

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**YES Aditya College Old Students Association (ADCOSA) was registered with Registrar of Societies Govt.Of Andhra Pradesh with Regn No. 506 of 2016 :**

**AIMS & OBJECTIVES:**

**i) To develop Social contacts and spirit of fellow feeling among its members and to maintain a Library with good books, periodicals and News Papers.**

**ii) To strive for eradication of illiteracy.**

**iii) To develop the Social and Cultural activities for welfare**

of the Society.

iv) To conduct an Annual General Body Meeting with members of the Association.

v) Old students of Aditya Degree College, staying abroad in foreign countries like USA, UK,

Singapore will receive and provide temporary accommodation to the Indians.

vi) To provide Financial Assistance for Infrastructural development of Aditya Degree College.

vii) To donate books to poor students.

viii) To present Medals to meritorious students.

ix) To deliver Guest Lectures , when they visit Kakinada.

The Executive Committee headed by Mr.Ch.Kalyan is in touch with the Head of the Institution.

The members participate in the special camps organized by the NSS wing of the College. They provide necessary Financial Aid to carry out Welfare Activities in the Adopted Village. They give Feedback on Curriculum on Teaching Learning Facilities and Infrastructure available in the College.

The Association meets once in a year and contribute for the development of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

To provide inclusive education with innovative methods and strenuous efforts for inculcating human values, professionalism and scientific instillation in the realm of Degree Education to all sections of students irrespective of race, region and religion with special focus to stand independently and to emerge as centre for Research and Development. The mission statements of the College are as follows: ? To provide ample scope for multifaceted development of local youth. ? To provide quality higher education to student community. ? To Recruit Highly Qualified and Experienced Faculty to provide Quality Education and develop academic programmes based on local/ regional/ national/ global needs. ? To pursue student-centric learning for self-development and skill development. ? To nurture social awareness and responsibilities among its students. ? To establish state of art laboratories. In pursuit of excellence in education the Management continued its efforts to provide quality education by creating required infrastructure facilities. The college enhanced its efforts to improve research and consultancy areas, to establish industry-institute interaction. The Management is committed to impart Quality Education by providing all the required physical resources, financial resources, human resources apart from a congenial campus environment. The Management is continuously adding buildings, equipment, furniture and other amenities. The faculty members are encouraged to improve their qualifications for pursuing research programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as

decentralization and participative management.

This college is a private college recognised under 2(f) and 12(B) of UGC act. College is managed by Governing body headed by Chairman. The Governing body is assisted by the Principal. The College functions through various committees headed by the Principal. Senior lecturers are appointed as in charges of the various committees .They are assisted by three to four staff members. Admission committee is formed before the announcement of results of intermediate examination. The committee looks after the admission process adhering to the schedule announced by the University. The time-table committee collects work load from the departments decides the number of sections in each programme and frames the time table. The science committee decides the purchases to be made for conducting practical work keeping in view the change in syllabi in each subject. The library committee works on the new books to be procured during the year. Examination committee is formed with senior lecturers to conduct midsemester and end semester examinations and other competitive examinations conducted by the Government. Disciplinary committee helps in maintaining the campus discipline and peaceful conduct of events conducted in the college. The finance committee estimates the budget requirements and submits to the College committee. The campus maintenance committee is in charge of maintenance of campus infrastructure, ICT facilities, office maintenance .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes. The management plans for the improvement and expansions of infrastructure, modernization of existing facilities, research and development and introduction of new courses. It is based on head of the institution after meeting the all concerned heads of various departments and committees at institutions level along with individual proposal at faculty level will be discussed at annual governing body meeting. The same will be reviewed periodically throughout the academic year in measuring efficiency. The strategic plan critically examines the grooming

of the students; face the challenges to have a rewarding future. The institution has a quality policy. The major emphasis of the strategic plan is to develop the quality of education. The strategic plan deployed and reviewed from time to time by obtaining feedback from the students; gather information from parents, various committees. The major thrust of the strategic plan will be to achieve calibrated improvement in the quality of education as the institute imparts in line with the Vision and Mission of the institute. The strategy is developed, by laying emphasis on building core strengths i.e., excellent infrastructure, talented students and faculty and a deeply committed management and to meet the challenges thrown by the emerging opportunities. .Research is encouraged by giving incentives for paper publication in UGC care list journals.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Administrative Setup:** The organizational structure consists of the Parent body- the Aditya Academy. The Chairman of the governing body is Sri N.Sesha reddy... The Chairman along with the Exexecutive CommitteeMembers of the academy are entrusted with the power of designing policies and taking decisions for smooth functioning of the college..**Organization structure:**

- Governing Body
- Chairman / Secretary
- Principal
- Head of the Departments and Administrative officer
- Academic Staff & Administrative Staff
- Accounts Section
- Library
- Advisory Committee.

Frequent staff meetings at department level and heads meeting at institution level are organized along with representatives of various committees for effective and timely feedback. The Principal of the college at the helm of the affairs has complete autonomy to govern the institution within the purview of rules and regulations framed by the society and government. In the beginning of the academic year exercise is conducted for the staff by IQAC which exposes the strength andchallenges of each of the personnel to draw a potential map.

This gives an insight to the management for distribution of responsibilities and for effective implementation of policies and plans. The faculty are informed of their duties and responsibilities by the head of the institution in the staff meetings and departmental briefings. The administrative/technical staff are given a job map along with rules and responsibilities..

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching : Additional increments and pay/incentives.

Provision for provident fund

Sponsoring faculty to FDPs, Training Programmes,Workshops.

TA and Payment of Registration fee for

publishing/presenting papers. Sabbatical and Academic leave for PhD, M.Phil, Post Doctoral Programme and for Industrial training.

Free Medical Checkups. Loan against salary.

Transport Facility Provident Fund

Group Insurance

On Duty facility for pursuing PhD programmes

Non teaching: Transport Facility

Provident Fund

Group Insurance

Students : Free Medical Check-up

Supply of Study Material

Student Mentoring

Transport Facility

Scholarships

Free ships

Fee Concession for Outstanding Performance at +2 level.

Placement Training

Hostel Facility

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

20

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the**

<b>year</b>	
<b>60</b>	
<b>File Description</b>	<b>Documents</b>
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded
<b>6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff</b>	
<p>Performance appraisal system is implemented as per the guidelines from the governing body. The appraisal report of faculty is made by the concerned head of the department on the basis of faculty yearly achievements and then submitted to the head of the institute. Assessment of the teachers is also done through the feedback of the students. The feedback form has a well defined set of questions that help the students to evaluate the teaching capacity based on lecture understanding and define how far the teacher has succeeded in reaching out the students. The principal understands the student's reflections and shares it collectively and individually across the staff. The faculty members are facilitated to overcome the Lacunae without lowering self esteem. The participation of the teacher in various institutional affairs is closely monitored by the principal. The head of the institution also uses evaluation in an informal way to improve the services of the office staff. also.The management always plays an active role in the performance appraisal of the staff. The management keeps keen vigil on the working behaviors of the members of the teaching as well as the non teaching faculty. Annual increments and placements in the grades are all implemented under the signatures of the managing committee.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a governing body. Every year budget proposals including income and expenditure details are being submitted by the college to the governing body for their consideration and approval. The proposals are made on different heads such as laboratory equipment, library expenses, salary payment, building infra structure and other maintenance expenses. The management conduct internal audit by appointing a committee. They would examine the budget proposals, receipts, bills and vouchers and supporting documents for the current year. External audit is done annually after completion of financial year. . External auditor checks 1. Purchase register and dead stock register 2. Library records and accession register. 3. Receipts and paymentsThe accounts are audited by a chartered accountant under the income tax act. The external audit is update and completed till date.. There were no significant objections raised by the auditors. But some minor mistakes were found and corrected.Queries raised by auditor are duly clarified and no queries remain pending till date.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As our college is self financing institution affiliated to Adikavi Nannayya University, we get income mainly from tuition fee receipts. At some stages, the institutions are raising funds from banks for capital expenditure on various projects taken up. The deficit in operations will be met from funding by Aditya Academy which runs our institutions. Various steps are taken by the institution to secure additional funds. The institution offer consultancy services to the surrounding industries and organizations. It organizes number of seminars and conferences by collecting registration fee. It submit proposal to funding agencies for grant of sponsored research projects and for organizing seminars, training programs, workshops, FDPs etc. In some cases, the funding may be raised from banks. The financial resources of the institute are managed in a very effective and foolproof manner. There is fully computerized accounts department in the institute. The following three types of accounts are created: • Income & Expenditure Accounts. • Balance Sheets • Receipts and Payments Each and every transaction is supported by the vouchers. All the collections are in the bank and all expenditure, recurring and non-recurring are incurred through cheques. Only duly authorized persons can operate through the bank. For effective check on the accounts, the two-tier system is followed for the internal and the external audit on a continuous basis. Analyst software is used for maintaining accounts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

• Yes, the college has established an Internal Quality Assurance Cell (IQAC) which conceives plans, executes growth oriented programmes and keeps a critical eye over the functioning of all the components of the college to frame or reframe strategies for quality improvement. • The vision of the institution affirms open mindedness and its functioning encourages participative and democratic principle of management. The policy infuses quality in all the programmes and seeks the all-round growth of the college. • The members of IQAC in consultation with Coordinators, HODs and Teachers- in-charge of clubs and committees frame a standard operational plan in the beginning of the academic session. An activity calendar is prepared and strategic roadmaps are evolved for quality enhancement and quality sustenance of the institutional programmes. The IQAC meeting focuses on the following issues:- • The changing trends in job market and higher education. • Introduction of new subjects and courses suiting the requirement of the market. • Infrastructural requirements. • Requirements of staff and students in terms of teaching and equipment, machines, books, journals etc. • . • Welfare scheme for students and staff including incentives and concessions. • Proposals for workshops, seminars, conferences, lectures, exhibitions and displays etc. • Research projects. • Awareness programmes for students. • Improvement of sports and cultural facilities etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The academic as well as the administrative working is further realized by providing regular training sessions being organized by the Institute for its teaching as well as non-teaching staff. All the departments organize Faculty Development Programmes, Entrepreneur Development Programmes, Lectures and

workshops to give more thrust on pedagogy so that the innovations across the field are practiced in the teaching methodology. Informally, many experts and renowned professors interact with the faculty members to facilitate more on enhancement of the performance. In addition, attending outreach programmes by faculty members also enriches them in benchmarking services of the institution. The Head of the institute also interacts with faculty members through faculty meetings and shares his ideas and explains how quality initiatives of the institute have to be implemented.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic activities. The institution has an integrated framework for Quality assurance of the academic and administrative activities. Staff members (both teaching and non-teaching staff) are involved in framing the policies and procedures, guidelines, rules and regulations and effectively implementing the same to ensure smooth and systematic functioning of the institute. Staff members are also involved in framing the procedures for admission of students for the course and examinations [Internal & University] to be conducted by the institute. Suggestions from students and external members are also taken in for strategic decisions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Respecting women and safeguarding their dignity is given top priority. When girl students complain about misbehavior from boys, immediate action is initiated by summoning the parent of the boy and giving warning.. A number of programmes on gender sensitisation stressing equity are organised. Human rights day, international women's day, constitution day are some of the programmes which promote gender equity.. Security guards are engaged for the safety of woman .CC cameras help in identifying the students who mis behave with girl students. As many as 60 CC cameras are installed in the campus at all focal points. There are separate entrance and exit provisions for girls and boys. Women empowerment cell organises counselling. Legal awareness on Disha Act enacted by state government for punishing persons indulging in atrocities on women. There is an app downloaded on smart phone for getting immediate help from the police in case of atrocity on women. Our college students downloaded the app.. In all the events organised by the college, girl students are given equal opportunity.

Title of the programme

Period (from-to)

Participants

Female

Male

National voter's day

24.1.20

70

40

National girl child day

25.1.21

60

41

International Women's day

8.3.21

150

20

constitution day

25.11.20

50

80

human rights day 10.12.20 70 60

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has a special focus on waste management which is part of Swacha Bharat Programme .The institution puts its conscious efforts to enhance and nurture the eco-friendly environment in the campus. All green amiances are always kept intact and all possibilities of enriching the campus environment are constantly explored and plans are implemented with utmost care.

Energy conservation initiatives: Staff members and students are aware of the need to conserve energy. Every individual is instructed to keep electric devices like computers, fans , lights, air conditioners etc in the off mode before they leave the rooms, laboratories, library etc. Class rooms , laboratories, office, seminar halls , etc are equipped with window curtains to reduce the conduction of heat and thereby consumption of electricity.

**Energy conservation initiatives:** The institution takes all necessary measures for the separation of solid and liquid wastes and their proper disposal.

**Solid waste management:** The housekeeping staff members collect daily garbage and dispose of it through municipal collection centres. Wastes like plastic, paper, etc. are collected and sold out to scrap vendors from time to time. The canteen waste is separated as dry and wet waste using separate waste containers.

**E-waste;** The e-wastes like unserviceable CPUs, desktops, keyboards, are exchanged with new ones through local dealer. The staff members use water coolers available on each floor thereby avoiding use of plastic disposal glasses. A MOU to dispose of e-waste is under consideration.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

### **7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human**

**A. Any 4 or all of the above**

assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college organises various programmes to establish harmony towards cultural and linguistic diversity...The college takes pledge from students on National Unity day on 31st October.. On October 2nd Gandhiji is remembered to the young generation who is embodiment of tolerance..During admission process rule of reservation is strictly followed.The statutory committees of the college are well balanced with the representation of each category. In major extension activities carried out by the college citizens from all sections of the college participate in the community oriented activities. All sections of the people are invited for free eye camp, dental camp and health check ups and distribution of medicines. Covid appropriate behaviour is given wide publicity. These faculty members acknowledge and respect the diversity in thoughts, and learning styles of students. Grievance redressal cell ensures tolerance, harmony among all sections of staff and students. NSS activities are aimed at alleviation of different socio-economic diversities and pave way for harmonious community. Cultural programmes, organised in the campus caution students to discharge their social responsibilities with greater care and concern. The programmes inspire students to accept diversities and integrate with their lifestyles. Students are encouraged to participate in various co-curricular and extra curricular activities to create a common platform for their open sharing of both agreements and disagreements in their ideologies and resolve issues with collective accountability.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The HEIs have to shoulder the responsibility of inculcating desirable value systems among the students. The values are commensurate with social, cultural, economic and environmental realities at the local, national and universal levels like truth, non-violence, righteousness, respecting woman, compassion towards poor people, old people and children. Charity is another desirable value. Our constitution envisages Justice: Social, economic and political: Liberty of thought, expression, belief and worship; Equality of status and of opportunity: Fraternity assuring the dignity of the individual and unity and integrity of the Nation. Every student should be aware of all these and respect the rights of fellow citizens. One should respect the national flag and anthem. We stress the importance of all these during the celebration of Independence day, Republic day, Constitution day, Voters day, International women's day. Lives of great people are great inspiration to the younger generation. The fundamental responsibilities are to abide by the constitution and respect its ideals and institutions, the National flag and national anthem. To cherish and follow the noble ideals which inspired our national struggle for freedom. To uphold and protect the sovereignty, unity and integrity of the India. Rights come with duties such as casting one's vote.

File Description	Documents
Details of activities that inculcate values; necessary to render students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers,**

**A. All of the above**

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff  
**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution is aware of its responsibility to protect our cultural heritage and inherent value system .To create awareness among the students the college celebrated all national and international commemorative days events and festivals. Alluri Seetharama raju is a freedom fighter remembered during Azadi ka Amrut Mahotsav. His birthday is celebrated on 4th July to promote patriatism. Indepence day, Gandhi Jayanthi, UN day, Human rights day, constitution day, voters day, Republic day, World disabled day, International women's day, National unity pledge in connetion with Sardar vallabh bhai patel jayanthi , blood donors day on 14th June, are some of the days we celebrate/organise by conducting invited talks to carry forward the torch of our cultural heritage and value system.However becuse of the lockdown, these days were celebrated on a low key with only a few staff members and students attending the programmes .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice I: 1. Mentoring system: 2. Goal:** In today's competitive landscape a mentoring relationship can help students an edge that differentiates them from their peers. The mentor provides knowledge, insight, support, guidance. Our goal is to help mentees to build the foundation for a relationship which provides youth with the connection, stability and confidence to envision and pursue a bright future. **3. The context:** Faculty members talk to the students like a mentor with a belief that a mentor is someone who can help students move to the next level, solve problems, think differently, change to a whole new way of life. **4. The Process;** Level 1: listening to what student expresses Level 2: Asking questions: The attitude of the student is known through questioning Level 3: Offering feedback: Giving students, a constructive feedback on their ideas; Level 4: On going support: Taking interest and offering on going encouragement will help make sure the individual takes action in accordance with the ideas. **Best practice 2: Business with ethics: Goal:** To inculcate the habit of serving among students, to maintain trust, to ensure the sustainable development of both the institution and the society. **3. The Context:** The students' Social responsibility is not new. We encourage students to do some service to the society and make them responsible citizens; **4. The practice:** Students purchase the items from market at reasonable price and they sell them with reasonable profit. The profit earned is totally spent on old age homes, orphanage and rehabilitation centres.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Aditya degree college introduced campus recruitment training in the year 2010. The librarian displays the advertisement clippings about the various competitive exams in the notice board. CRT is included in the regular curriculum and experienced faculty impart training in arithmetic and reasoning skills at various levels. Previous question papers with answers are made available to the aspirants. CRT is not limited to wirtten tests; It also includes group discussion, telephonic interviews. A number of soft ware companies conducted campus recruitment test in the college.All elibgible students are informed through SMS and e-mails about the schedule of campus interview well in advance and are given prior guidance. We also give coaching for competitive examinations for vertical progression such ICET,PGCET, AURCET,ANURCET . The studentss are able to grab the best ranks in these examinations in the last few years. A special orientation programme is conducted for improving the English language proficiency and communication skills for students from other states of India and from other countries like Nepal,Sudan , Afghanistan, Nigeria and Uganda.This resulted in attracting more number of foreign students. Aditya is the only college in degree level to have more number of foreign students throughout the state of Andhra Pradesh.We got an award from Govt. of Andhra Pradesh for best placement record and the award was presented by the then Chief Minister Hon. K.Rosaih.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

This college was accredited with B++ grade by NAAC in the year 2016. Due to covid pandemic the process could not be started in

time. As such the institution is focussing its attention on reaccreditation process. The institution is going to give top priority to faculty development programmes and administrative training programmes for non-teaching staff. Increasing the number of ICT enabled class rooms, updating the soft ware used for administration in areas of admission, attendance, lssue of study, conduct, and transfer certificates,, finance and accounting softwares. To encourage the faculty to apply for minor and major projects as the college is recognised under 2(f) and 12(B). To facilitate faculty with modern research grade equipment for quality publication in reputed peer reviewed national/international journals. . To Develop collaboration with NGOs for furtherance of To Develop collaboration with NGOs for furtherance of establishment of incubation centre and entrepreneurship. . ., To ;take all precautions to prevent further spread of COVID . To continue the online classes till the covid conditions recedes. . Getting more number of MOUs with industries/research organisations to arrange more number of internships. To continue to give priority to placement and competitive examination training through Campus recruitment training programme, Organising National/international seminars on advaned topics in various subjects. The institution aims at getting autonomous status after 2nd cycle of accreditation T